

MEMBERS PRESENT: Joe Cooley (JC); Brian Hoose (BH), Betsy Taylor (BT), Judy Tobin(JT)

ALSO PRESENT: Danny Bassette; Mike & Darci Perrotta; Cory Buzzell; Rob Meehan; Charlie Johnson

Chairman Cooley called the meeting to order at 7:33 PM.

SITE PLAN APPROVAL: 12 N. MAIN ST. – CORY BUZZELL

Rob Meehan explained the project of adding a second floor to the rear portion of Oppedisanos Bootery. BT asked about age of building, Meehan described the different sections of the building; JT asked about the condition of the foundation, Meehan described how one section of deteriorated foundation will be handled; JT asked about window sizes and that new windows must meet code; Meehan responded that all new windows will meet building code; BH asked about plans for apartment; Meehan said that apartment will remain until tenant moves out as the applicant does not want to put anyone out; JT requested that the building elevations have compass directions labeled and a north arrow to be shown on the site plan; JT asked about signage and exterior lighting, Meehan responded that no changes are proposed for either; JT requested that a note be added stating such or that these elements be noted on the plans; BT asked about the new shutters since the existing shutters are wooden; Meehan responded that the new shutters will closely match the existing ones and not be standard vinyl shutters available at lumber yards; JT questioned the letter submitted stating that the survey has not changed versus using the affidavit of no change; it was decided that the applicant will submit a signed affidavit as part of the approval process; JC no comment.

JC opened the public comment period, hearing no comments he closed the public hearing portion of the meeting.

A motion made by Brian and seconded by Betsy to approve the site plan as submitted with the following conditions: signed affidavit of no change and elevation drawings submitted with directions noted and existing signage and lighting noted or statement of existing to remain.

ALL IN FAVOR, MOTION CARRIED



SITE PLAN APPROVAL: 31 W. MAIN ST. – MIKE & DARCI PERROTTA

Mike & Darci explained the project of adding tables and chairs for dining on the sidewalk in front of Salvatores Pizzeria. JT requested that this approval be for one year from date of approval; Board and applicant reviewed Village Attorney's agreement to be signed by applicant and Village.

JC opened the public comment period, hearing no comments he closed the public hearing portion of the meeting.

A motion made by Betsy and seconded by Brian to approve the site plan as submitted with the following conditions: approval is for a one year term from date of meeting; insurance that meets with Village approval; tables & chairs set out during business hours only; business to provide trash receptacle; subject to signing indemnification agreement.

ALL IN FAVOR, MOTION CARRIED



REVIEW SITE PLAN APPLICATION CHECKLIST

Small Project Checklist was reviewed with no modifications. Large Project Checklist comments combined items 7, 8 & 11 into single requirement. Item 25 to have height added. Item 26 to read: Provide statement on drawings that project meets all applicable codes and regulations or provide statement on drawing that identifies all required federal, state county and local permits/approvals.

It was also determined that Code Enforcement Officer will not complete the checklist. The Planning Board will review each item on the list and determine its relevance to the application during the meeting. The CEO will inform the applicants of their responsibility to submit everything that is on the checklist or submit a statement as to why the item is not submitted as per the checklist instructions.



A motion made by Judy Tobin, seconded by Brian Hoose to adjourn the meeting at 8:30 PM.

ALL IN FAVOR, MOTION CARRIED

*Respectfully submitted,
Charlie Johnson, CEO*