

**May 21, 2007**

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Pavelsky, Trustee Alfieri, Trustee Clark, Trustee Worboys

**ALSO PRESENT:** Greg Emerson, Paul Worboys, Geriann Alford

**MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of April 19, 2007 as presented. Motion carried.

**ABSTRACT NO. 12:** Motion by Trustee Clark, seconded by Trustee Worboys that upon an audit of Abstract No.12 that approval be given for payment of the General Fund, including Sewer Fund in the amount of \$42,555.29 to include voucher PP151 – PP175, Sewer Fund in the amount of \$44,656.00 to include voucher G-2682 – G-2708; General Fund in the amount of \$54,159.47 to include voucher 2709 – 2761, and CP #37 in the amount of \$6,130.02. Motion carried

**MAYOR'S REPORT:** Mayor Milne will be attending the NYCOM Annual Meeting in Saratoga on June 10-12, 2007.

Community Watch meeting scheduled for Thursday May 24<sup>th</sup> at the HS Auditorium at 6:30 pm.

The Village of Honeoye Falls has been awarded a Community Block grant of \$26,000 for Cross Walk enhancements and traffic calming devices.

Working with Greg and Andy Smith to set up a meeting with Mendon and Lima to discuss trail enhancement & development

The new parking spaces on North.Main near Maplewood are a hit and a good improvement

The Relay for Life is Friday, June 8, 2007. Please try to attend.

Festival on the Green will be June 15 –17, 2007

Mayor Milne requested articles from each trustee to be used in an upcoming newsletter.

**TRUSTEE REPORTS**

**TRUSTEE CLARK:** Economic Development “Twice is Nice” campaign is being promoted. Another presentation to the merchants is scheduled for June 5<sup>th</sup>.

**TRUSTEE ALFIERI:** Trustee Alfieri will attend the Fire Department Building Committee meeting on May 22<sup>nd</sup> at the Fire Department.

**TRUSTEE WORBOYS:** CAC report is not completed yet. They are interested in developing a plan for walking trails in the Village.

**TRUSTEE PAVELSKY:** Community wide garage sale organized by the Chamber of Commerce is scheduled for June 2, 2007.

The Village received the refund from HRH in the amount of \$39,000. That is about \$12,000 more than last year. Looking into the process to invest the \$12,000 with the goal to have one year’s premium invested in an interest bearing account.

**VILLAGE ADMINISTRATOR:**

**WWTP/System**

- N. Main St. Sanitary Sewer Upgrade – Project is 95% complete. Backups at the manhole on Maplewood during rain events should be minimized. Still need to level, topsoil, and seed along curb. Doing this project with the T of M (13,900) and the T of Rush (3000) is a real economic benefit for our communities. We keep project costs down (bidding, prevailing wage) and the towns have additional revenue. MCCDBG will allow us to add the ADA curb and sidewalk to #58, in addition to new Pedestrian Signage on N. Main St x-walk
- The Sludge Processing at the WWTP is down due to a pump failure. Pump being repaired by the manufacturer under warranty. (HOMA)

**Highway**

- Very busy due to the added work on N. Main St.. Old tractor went to auction and we are mowing everything with zero turns.
- Plow damage is being taken care of this week.
- Meeting with DOT on milling/paving schedule. Looks like 4 corners and Ontario St will be 1<sup>st</sup>. Start date is Friday 6/1 and should be paved by 6/ 6. DPW needs to replace 3 manhole rings and covers that are on Ontario St by 6/4.

- Flower baskets planted last night at the facilities by Boy Scouts. Staff put in poles and hung baskets today. Flags will go up Friday. Downtown trees will be mulched (red this year) tomorrow in the am.
- Flowers- Lauri Hoffman has again organized quite a planting schedule for volunteer groups. N.Main St bridge, Firemans Field, Monroe St Park, Totem Pole, planters, Village signs, Cemetery and more was organized with Lauri. We supplied the flowers. All should be complete by Friday.

### **Parks**

- Pavilion was worked on Saturday. Village staff with Bob Dykes will put the trusses up next week.
- Still have quite a mess from excavation and fill. Will get a dozer June 1<sup>st</sup>
- Bathroom doors on N. Main bathrooms are already damaged. (dents from rocks?) Will start locking after the Holiday.
- Relay for Life is rapidly approaching. June 8<sup>th</sup>
- Festival on the Green the following week.
- Fundraiser
- Electric N. Main
- Concrete pad in Monroe

### **CEMETERY SUPERINTENDENT:**

Paul Worboys, Cemetery Superintendent, handed out a presentation to the Board. He presented proposed signs for the cemetery from two vendors. Will get updated quotes and pass on to the board at a later date.

Mr Worboys talked about a cenotaph for Don Clayman. Mayor Milne remarked this topic was discussed at another meeting and Board felt it was a good idea.

He discussed the GAR monument. Would like to replace existing one with an upright stone.

Mr. Worboys, speaking as a private citizen, would like to donate a piece of property he owns to the Village, if the Village would turn it into a mini park and have a monument erected there commemorating the railroads. He suggested adding a bench and/or a trail, etc. He had another idea of placing a historic marker at the Ev Lewis property commemorating it as the site of the first Honeoye Falls Little League and the airport. Board felt these were good ideas and would like him to gather more information and bring it back to the Board.

**CLERK'S REPORT:**

Joan Johnson reported the tax roll has been sent to the printer and tax bills should be received in the Village Office soon and will be mailed to taxpayers on May 31<sup>st</sup>.

Preparing paperwork to be submitted to Monroe County for payment for the North Main Street sanitary sewer replacement project related to the Seneca Place project.

**OLD BUSINESS**

**COMMUNITY WATCH PROGRAM**

Community meeting scheduled for Thursday, May 24, 2007 at Honeoye Falls High School auditorium.

**POINTS OF DISPENSION PROGRAM**

Mayor Milne will meet with John McNall of Bowmac to work on a plan to move forward with the program. Meeting scheduled June 26, 2007 at the Community Center.

**VILLAGE HALL WINDOWS UPDATE**

Jim Turner submitted a schedule of the current status of the window rehab for the Village Hall. Mayor Milne will talk with Jim to work out a plan to speed up the rehab process.

**PARKING LOT LEASE AGREEMENTS**

The parking lot agreements for use of Critic's and Sunoco's property during Relay for Life and Festival on the Green have been signed by Mayor Milne. Critic's has signed and returned theirs to Village Office. Sunoco's signed agreement should be received at the office soon.

**NEW BUSINESS**

**PUBLIC HEARING:  
EXPENDITURE FROM HIGHWAY  
EQUIPMENT CAPITAL  
RESERVE FUND:**

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:30 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Alfieri to close the public hearing at 8:00 p.m. Motion carried.

Motion by Trustee Clark, seconded by Trustee Pavelsky to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$31,520.98 for purchase of a 3720 Four Wheel Drive Tractor for the DPW pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 21st day of May, 2007; and

WHEREAS, the said public hearing was held on the 21st day of May, 2007, at 7:30 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Highway Equipment Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Highway Equipment Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$31,520.98 for the purchase of a 3720 Four Wheel Drive Tractor for the DPW pursuant to Section 6-c of the General Municipal Law , should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$31,520.98 for the purchase of a 3720 Four Wheel Drive Tractor for the DPW pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

**PERFORMANCE EVALUATION**

**PAY INCREASES**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve a 4% pay increase for the Ambulance Department per diem employees. Motion carried.

**IMPLEMENTATION OF INCREASE POLICY**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to amend the Village of Honeoye Falls Employee Handbook to state the following under Section 36) Performance Evaluations:

Salary increases after performance evaluations. Any salary increase will be implemented at the beginning of the first pay period after the employee's evaluation has been completed. Salary increases will not begin in the middle of a pay period.

In the event that the Village is tardy on completing scheduled performance appraisals and the employee is awarded a salary increase, the increase will be retroactive to the beginning of the closest pay period after the performance appraisal should have taken place.

A salary increase outside of a performance evaluation will always begin at the beginning of a pay period.

Motion carried.

**PUBLIC HEARING:**  
**EXPENDITURE FROM HIGHWAY**  
**EQUIPMENT CAPITAL**  
**RESERVE FUND:**

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:45 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to close the public hearing at 8:05 p.m. Motion carried.

Motion by Trustee Worboys, seconded by Trustee Pavelsky to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$20,470.00 for purchase of a Skid Steer Loader 5185H for the DPW pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 21st day of May, 2007; and

WHEREAS, the said public hearing was held on the 21st day of May, 2007, at 7:45 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Highway Equipment Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Highway Equipment Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$20,470.00 for the purchase of a Skid Steer Loader 5185H for the DPW pursuant to Section 6-c of the General Municipal Law , should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$20,470.00 for the purchase of a Skid Steer Loader 5185H for the DPW pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

**PUBLIC HEARING:**  
**EXPENDITURE FROM HIGHWAY**  
**EQUIPMENT CAPITAL**  
**RESERVE FUND:**

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 8:00 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to close the public hearing at 8:12 p.m. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Worboys to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$7,481.00 for purchase of a 60” Zero Turn Mower for the DPW pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 21st day of May, 2007; and

WHEREAS, the said public hearing was held on the 21st day of May, 2007, at 8:00 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Highway Equipment Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Highway Equipment Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$7,481.00 for the purchase of a 60” Zero Turn Mower for the DPW pursuant to

Section 6-c of the General Municipal Law , should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Highway Equipment Capital Reserve Fund in the amount of \$7,481.00 for the purchase of a 60” Zero Turn Mower for the DPW pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

**PUBLIC HEARING:**  
**EXPENDITURE FROM FIRE**  
**EQUIPMENT CAPITAL**  
**RESERVE FUND:**

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 8:15 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to close the public hearing at 8:20 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Fire Equipment Capital Reserve Fund in the amount of \$6,130.02 for Village share of Turn Out Gear purchased through a previously awarded grant pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 21st day of May, 2007; and

WHEREAS, the said public hearing was held on the 21st day of May, 2007, at 8:15 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all

persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Fire Equipment Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Fire Equipment Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Fire Equipment Capital Reserve Fund in the amount of \$6,130.02 for Village share of Turn Out Gear purchased through a previously awarded grant pursuant to Section 6-c of the General Municipal Law , should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Fire Equipment Capital Reserve Fund in the amount of \$6,130.02 for Village share of Turn Out Gear purchased through a previously awarded grant pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

**AMBULANCE PER DIEM  
EMPLOYEE**

Motion by Trustee Alfieri, seconded by Trustee Worboys to approve Peter J. Doyle as an Ambulance Department per diem employee. Motion carried.

**AMBULANCE DEPT  
PER DIEM EMPLOYEE  
RATE INCREASE**

Motion by Trustee Alfieri, seconded by Trustee Worboys to approve a pay increase for Ron Puchebner from BLS to ALS. Motion carried.

**ATTENDANCE AT  
CORNELL UNIV.  
SEMINAR**

Motion by Trustee Alfieri, seconded by Trustee Clark to approve attendance at Cornell University Seminar – Planning Safer Communities for Bicyclists and Pedestrians. Motion carried.

**DONATION OF LIFEPAKS  
TO CHARITABLE  
ORGANIZATION**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve the donation of (3) Monophasic LifePak 500's by the Ambulance Department to a charitable organization to be determined by the Ambulance Department. The Board recommended stating no warranty implied with the donation of the equipment. Motion carried.

**LETTER OF CREDIT  
RELEASE TO  
MATHSTONE  
CORPORATION**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the release of \$5,049.20 from their Letter of Credit held by the Village of Honeoye Falls. Motion carried.

**PREFERRED CARE COVERAGE  
CHANGES**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve to approve changes in Preferred Care coverage required by New York State – Timothy's Law. Motion carried.

**FIRE DEPARTMENT  
MEMBER**

Motion by Trustee Pavelsky, seconded Trustee Worboys to approve Nathan Morey as a member of the Fire Department. Motion carried.

**RECYCLING PROGRAM  
GRANT**

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve submission of Recycling Program Grant. Motion carried.

**EXPENDITURE FROM  
ECONOMIC DEVELOPMENT  
LINE**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the expenditure of up to \$7,000 from the Economic Development line for advertising/marketing plan "Twice is Nice". Motion carried.

**TRICKLING FILTER DOME  
SPECS AND BID**

Motion by Trustee Alfieri, seconded by Trustee Clark to authorize Greg Emerson to prepare specs and put out to bid for the Trickling Filter Dome Cover. Motion carried.

**LOCAL LAWS #2 & #3**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to schedule a public hearing for Local Law #2 New Building Construction & Fire Prevention on June 18, 2007 at 7:30pm & a public hearing for Local Law #3 Repeal of Building & Construction 7 Buildings Unsafe on June 18, 2007 at 7:30 p.m. Motion carried.

**LOCAL LAW #4**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to schedule a public hearing for Local Law #4 Vehicles and Traffic on June 18, 2007 at 7:45 p.m. Motion carried.

**SEASONAL  
EMPLOYEES**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve Edward Lautner and Dustin Mulcahey as seasonal laborers at \$9.00 per hour. Motion carried.

**EXECUTIVE SESSION:**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to adjourn to Executive Session at 9:25pm.

**ADJOURN:**

Motion by Trustee Alfieri, seconded by Trustee Clark to adjourn the meeting at 9:45 p.m.

RESPECTFULLY SUBMITTED

*Joan F Johnson*

JOAN F. JOHNSON  
CLERK TREASURER