

September 17, 2007

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Alfieri, Trustee Worboys, Trustee Pavelsky
- TRUSTEES ABSENT:** Trustee Clark
- ALSO PRESENT:** Mike Tobin, Greg Emerson, John August, Carter Middleton and his father, Eric Dodge, Mark Marchase, Pete Doyle
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve the minutes of August 20, 2007 as presented. Motion carried.
- ABSTRACT NO. 4** Motion by Trustee Alfieri, seconded by Trustee Worboys that upon an audit of Abstract No. 4, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$16,737.13 to include voucher PP-28-PP-44; General Fund in the amount of \$51,135.96 to include voucher 3058 – 3107; Sewer Fund in the amount of \$15,198.06 to include voucher G3043 – G3057 and Capital Reserves in the amount of \$113,754.51 to include voucher CP4-14. Motion carried.
- RECOGNITION OF CITIZENS** Carter Middleton presented a report on his finished Eagle Scout project at Rotary Park. Mr. Middleton reported the project involved 230 hours of work to produce the trail, the benches and steps. He thanked the scouts, Greg Emerson, the Trustees and Andy Smith, Conservation Board chair for all their help.
- MAYOR'S REPORT:** Mayor Milne reported there are now five applicants for the Historian position. Interviews will be set up in the next few weeks.
- Community Watch training will be held at Village Office on Tuesday, September 25th.
- Festival of Ales will be on Saturday, September 29, 2007 at the Firemen's Field on Monroe Street. It is the tenth anniversary of the festival.

TRUSTEE REPORTS

TRUSTEE ALFIERI: Trustee Alfieri told the board of a company in East Rochester that does road signage. He gave a brochure to Greg Emerson. Jim also told the board he has heard positive comments on the trimming of the trees in the cemetery.

TRUSTEE WORBOYS: Trustee Worboys reported comments from the recent Recreation Commission meeting. They are considering starting the Summer Rec program one day later this coming year to have more time to move and set up things from the Village Hall to the Manor School. The commission is looking into an alternate space to store the recreation things over the winter months instead of the Village Hall.

TRUSTEE PAVELSKY: Trustee Pavelsky reported the “Twice is Nice” merchants campaign is moving along on time. Also he mentioned the Rite Aid pharmacy has been closing at odd hours and causing people to have trouble getting their prescriptions. Mayor Milne will send Rite Aid a letter as to the pharmacy’s unpredictable hours.

DEPARTMENT REPORTS

VILLAGE ADMINISTRATOR

Highway

- Paving is complete on York, Hyde Park, and High St. Greg had estimated \$140,000 for all the streets based on contractors pricing methodology. We completed the paving for \$90,000 cost to the village excluding village forces and equipment. Using our village forces is the difference in cost. We approved up to \$140,000 to be spent out of reserve, did the project for \$90,000 and received \$50,000 in multi-modal IV funding which brings our actual cost to \$40,000.
- Flower Baskets will be removed tomorrow.
- Brush pickup will be done 1 more time this week and it is over except for storms.
- New Dump truck, T-2 will be here this week.
- Approval is needed to sell current T-2, 2001 4x4 dump truck with plow for a minimum bid of \$19,500. Salter sold separately for a minimum bid of \$500. If not sold for minimums we can take to MC Municipal auction in October.

WWTP

- Disc Filter panels were installed by staff.
- Trickling Filter Cover- We are exploring the possibility of us doing the erecting of the structure to trim costs. This project will not be done until spring.

Cemetery

- Sue Mallory is off and running. We had a burial (urn) on Saturday which Sue and Greg laid out the site for, she collected check/burial cert. DPW staff prepared hole and filled in on Saturday.
- Who to dig urns?? Ed will do for us. We pay \$50 to dig 24x24x36 hole, put dirt/sod in vault, after burial fill hole and put sod in place.
- New signs will/should be installed this week.
- All trees were trimmed around the new section, old will be done in the next few weeks.

Parks

- Electric in October
- Minor vandalism Monroe and N. Main. Lots of use in Monroe.

CEO/Bldg Inspector

- Charlie Johnson started today. Hours will be 8am-4:30 with a half hour for lunch. He is still teaching on Tues/Thurs and will be gone 10:30-2:30 those days.
- Needs to be located in the office area.

Other

- GTC – Official call for projects will be out on Fri 9/21.
- Ambulance carpet – kitchen area \$600-\$700, stairs and mtg room not that bad.
- Ambulance paving scheduled for October.

CLERK TREASURER

Carolyne Borate and Joan are working with the New York State Retirement system on filing the monthly report electronically.

Judi Barrett, Planning/Zoning Secretary, met with Hal Gaffin, the Zoning Board Chair to review procedures for the upcoming zoning meeting on Monday, September 24, 2007.

Gina Hurley is attending the Fall Training School in Saratoga this week.

OLD BUSINESS:

**ELECTRONIC
PCR'S**

Eric Dodge, from MedEx, and Mark Marchase, Chief of the Honeoye Falls Volunteer Ambulance explained the new procedure of filing the PCR's electronically and what equipment may be required to do that. The new process needs to be in place by January 2008. Their recommendation is to go with the new emsCharts system

Mark Marchase told the board in order to keep costs down no laptops would be purchased. Medics would have to return to the base to file the pcr's.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve a contract with emsCharts. Motion carried.

Attorney Mike Tobin will review the contract with emsCharts before it is signed.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky, to approve Mayor Milne signed the contract after Mr. Tobin's review. Motion carried.

**BOARD ROOM
FURNITURE:**

Mayor Milne said he would like to have the needs of the whole Village Office reviewed by himself, Greg Emerson, Joan Johnson and Gina Hurley. Decision tabled until a later date.

**PUBLIC HEARING:
EXPENDITURE FROM
HIGHWAY CAPITAL
RESERVE FUND:**

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:30 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Pavelsky to close the public hearing at 8:00 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Highway Capital Reserve Fund in the amount of \$17,987.00 for the purpose of purchasing a Trailer Mounted Leaf Collector 2007 ODB model LCT 600 for the Highway Department pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and

posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 17th day of September, 2007; and

WHEREAS, the said public hearing was held on the 17th day of September, 2007, at 7:30 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Highway Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Highway Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Highway Capital Reserve Fund in the amount of \$17,987.00 for the Village of Honeoye Falls to purchase a Trailer Mounted Leaf Collector 2007 ODB model LCT 600 for the Highway Department pursuant to Section 6-c of the General Municipal Law, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Highway Capital Reserve Fund in the amount of \$17,987.00 for Village of Honeoye Falls to purchase a Trailer Mounted Leaf Collector 2007 ODB model OCT 600 for the Highway Department pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

PUBLIC HEARING:
EXPENDITURE FROM
REAL PROPERTY &
BUILDING FUND:

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:35 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Alfieri

to close the public hearing at 8:01 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Real Property & Building Fund in the amount not to exceed \$35,000.00 for the purpose of paving the Driveway and Parking Lot of the HFMVA Facility at 210 East Street pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 17th day of September, 2007; and

WHEREAS, the said public hearing was held on the 17th day of September, 2007, at 7:35 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Real Property & Building Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Real Property & Building Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Real Property & Building Fund in the amount not to exceed \$35,000.00 for Paving the Driveway and Parking Lot of the HFMVA at 210 East Street pursuant to Section 6-c of the General Municipal Law, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Real Property & Building Fund in the amount not to exceed \$35,000.00 for Paving the Driveway and Parking Lot at the HFMVA Facility at 210 East Street pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

PUBLIC HEARING:
EXPENDITURE FROM
PARKS & RECREATION
CAPITAL RESERVE FUND

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:40 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Alfieri to close the public hearing at 8:02 p.m. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Parks & Recreation Capital Reserve Fund in the amount of \$4,150.00 for the Village share of Installation of Electric Service to North Main Street Rotary Park pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 17th day of September, 2007; and

WHEREAS, the said public hearing was held on the 17th day of September, 2007, at 7:40 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Parks & Recreation Capital Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Parks & Recreation Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that

the Expenditure from the Parks & Recreation Capital Reserve Fund in the amount of \$4,150.00 for the Village of Honeoye Falls contribution to install electric service to North Main Street Rotary Park pursuant to Section 6-c of the General Municipal Law, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Parks & Recreation Capital Reserve Fund in the amount of \$4,150.00 for Village of Honeoye Falls contribution to installation of electric service to North Main Street Rotary Park pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

PUBLIC HEARING:
EXPENDITURE FROM
HIGHWAY EQUIPMENT
REPLACEMENT
RESERVE FUND:

Motion by Trustee Alfieri, seconded by Trustee Worboys to open the public hearing at 7:45 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Pavelsky to close the public hearing at 8:03 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adopt the following resolution:

WHEREAS, correct copies of a notice of Expenditure from the Highway Equipment Replacement Reserve Fund in the amount of \$72,868.62 for the purpose of purchasing a 2007 GMC 5500 Truck with plow for the Highway Department pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice

of public hearing on the 17th day of September, 2007; and

WHEREAS, the said public hearing was held on the 17th day of September, 2007, at 7:45 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Highway Equipment Replacement Reserve Fund; and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Expenditure from the Sewer Plant Capital Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that the Expenditure from the Highway Equipment Replacement Reserve Fund in the amount of \$72,868.62 for the Village of Honeoye Falls contribution to purchase a 2007 GMC 550 Truck with plow for the Highway Department pursuant to Section 6-c of the General Municipal Law, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that the Expenditure from the Highway Equipment Replacement Reserve Fund in the amount of \$72,868.62 for Village of Honeoye Falls to purchase a 2007 GMC 5500 Truck with plow for the Highway Department pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

NEW BUSINESS

JUSTICE COURT ASSISTANCE

GRANT APPLICATION Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve submission of Justice Court Assistance Program Grant Application. Motion carried.

**ANNUAL CONTRACT WITH
ABS 2008-09 TAX BILLS**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approved the contract with ABS to print the 2008-09 village tax bills. Motion carried.

**2007 COMMUNITY DEVELOPMENT
BLOCK GRANT**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve Mayor Milne sign the CDBG contract with Monroe County for Crosswalks and Center Road Signage. Motion carried.

**ELECTRIC UTILITY EASEMENT
ROTARY PARK**

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve Electric Utility Easement to National Grid for service to Rotary Park.

**REPAIRS TO FIRE DEPT
PUMPER 563**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve repairs to Fire Department Pumper #563. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to schedule a public hearing on Monday, October 15, 2007 at 7:30 pm to expend funds from the Fire Equipment Capital Reserve Fund for the repair to pumper 563 in an amount not to exceed \$9,280.00 Motion carried.

**HARRY ALLEN PARK
USE OF GAZEBO**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approved the use of the gazebo in Harry Allen Park on December 23, 2007 for the Annual Living Nativity Program. Motion carried.

**SUBSTANCE TESTING
NEW EMPLOYEES**

Village's handbook currently only requires testing for employees with CDL licenses. Discussion followed about changing policy to include all new hires and possibly new volunteers also. Joan Johnson will contact the clerks in the Monroe County Villages and ask what are their policies.

**STREET LIGHTING
VILLAGE SQUARE**

Greg Emerson reported a unique situation with the lighting at Village Square. Village Square does not have the main electric distribution system installed and Nation Grid can't install until it knows what the demand is going to be for the

entire property. There are two options available to the Village. Without the distribution system in place, leasing these street lights from National Grid is 2.5 times the normal cost due to the amount of underground conductors needed to power the lights. The other option is for the developer to finance the installation of the lights (there will be 8 street lights) and dedicate them to the Village to own and operate. This option involves an energy use only agreement with National Grid for the fixture, no conductor fee. After discussing the costs of both options and chose option #2 as the costs to the Village were the least.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to proceed with the developer installing the lights in Village Square and the Village taking dedication of the lights. Motion Carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to authorize the Village signing a contract with National Grid for energy use only. Motion carried.

**CEO POSITON
NON-COMPETITIVE**

Mayor Milne informed the Board he had received notice from Monroe County Civil Service that they have approved the Village's request to have the Building Inspector/Code Enforcement Officer position a non-competitive status. It will be forwarded to New York State for their decision.

**FIRE DEPARTMENT
NEW MEMBERS**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve David Hood and Brad Johnson as new members of the Honeoye Falls Volunteer Fire Department. Motion carried.

**YOUNG EXPLOSIVES
CONTRACT**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve contract with Young Explosives for fireworks for Festival on the Green. Motion carried.

**AMBULANCE NEW
MEMBERS**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Andy Green and Nathalie Tiberio as new members of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

**130 CHEESE FACTORY RD
SEPTIC SYSTEM**

Residents at 130 Cheese Factory Road have subdivided their property into two lots. The current home has a septic system. There is no accessible sewer system in the area.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve the new lot to hook to a septic system. Motion carried.

55-57 NORTH MAIN ST

Attorney Michael Tobin presented a request by the owner of 55-57 North Main Street to provide an easement over the Village driveway between 55-57 & 61 North Main Street. After discussion, Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approval granting an easement of the driveway of 55-57 & 61 North Main for the purposes of ingress and egress to the premises. Motion carried. The mayor was authorized to sign the necessary papers for the easement.

EXECUTIVE SESSION:

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adjourn to executive session at 9:15pm. Motion carried

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to return to regular session at 9:45pm Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn at 9:45 pm. Motion carried.

Respectfully submitted,

Joan F Johnson

Joan F Johnson
Clerk Treasurer