

November 26, 2007

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Alfieri, Trustee Worboys, Trustee Pavelsky, Trustee Clark
- ALSO PRESENT:** Mike Tobin, Greg Emerson, Bob Baumer, Charlie Johnson
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the minutes of October 15, 2007 as amended.. Motion carried.
- ABSTRACT NO. 6** Motion by Trustee Alfieri, seconded by Trustee Worboys that upon an audit of Abstract No.6, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$78,674.47 to include voucher PP-76-PP-94; General Fund in the amount of \$44,752.68 to include voucher 3203 – 3278; Sewer Fund in the amount of \$3,847.18 to include voucher G3187 – G3202. Motion carried.
- RECOGNITION OF CITIZENS** Fire Department discussion of Consultants for Building Review was tabled until a future meeting.

Mr. Robert Baumer of 47 Ontario Street, spoke to the Board of Trustees about his concerns for the public safety from dogs in the Village. Earlier this year a dog on a leash bit him on the leg. He filed a report with the Sheriff's. Mr. Baumer and his family have had to move off the sidewalk in order to avoid a dog whose owner has not shortened the leash when passing other pedestrians. Mr. Tobin said the maximum length of a leash should be 8 feet. Mayor Milne said that even though the Village has a leash law any concerns or incidents with dogs need to be reported to the Sheriff's and/or Bud Ripley, Animal Control officer for the Village. Trustee Worboys suggested reminding the Village residents of their responsibility when walking dogs and putting an article in the Sentinel or next Newsletter. Mr. Baumer was in favor of an article in the Sentinel and/or Village newsletter.

MAYOR'S REPORT:

NYS DOT received a National Quality Award for the Route 65 Roundabout project.

Rick has been in touch with Ted Wright, Sheriff's Zone B for his input on using security cameras in Harry Allen Park to try to curb some of the vandalism that occurs there. Recently one of the parents helping with the Xmas tree sale had their car spray painted. Reported the incident to the Sheriff's. Charlie Johnson had reported to Rick that he was called by the Presbyterian Church to inspect a corner of their building that had been damaged by a car. Fortunately, the damage was limited to a downspout and a shrub. Someone else witnessed a person loading a paintball gun at the Gazebo. Greg Emerson told about someone spray painting on the playground bubble. Trustees will discuss the situation over the next few months.

Mayor Milne said a representative from Frontier would be visiting the Village on Thursday looking at the business core of the Village and also the whole Village to make the Village or part of it wireless. Frontier will prepare a report on their proposed costs and locations.

TRUSTEE REPORTS

TRUSTEE CLARK

Trustee Clark reported hearing positive responses from the Twice is Nice campaign. Phase One ends at the end of December 2007. He will recommend the merchants elect some officers and take charge of things at beginning of 2008. Wendy Boyce, Greg Emerson and others are creating a Twice is Nice float and scavenger hunt for the FD Holiday parade on December 15th at 6:30pm.

TRUSTEE ALFIERI

Trustee Alfieri reminded the board of the FD Holiday parade on December 15th at 6:30pm. He said the street lighting around the Family Dollar Store and Rite aid seems dark. It could use more light. Greg Emerson said he would contact National Grid to see about adding additional light in this area.

TRUSTEE WORBOYS

Recreation Commission has hired someone to do background checks on the workers involved in the

program. They have finalized their winter program schedule. Trustee Worboys will be working with Charlie Johnson on a report to the Trustees on the CAC report.

TRUSTEE PAVELSKY Chamber of Commerce Christmas dinner is December 13, 2007 at Buon Natale in Mendon. Workers comp group now has 20 organizations as members. Recently added Brighton Fire Department and Village of Solvay. Can now monitor their meetings via telephone hookup.

DEPARTMENT REPORTS

VILLAGE ADMINISTRATOR

WWTP System

- Omni Site- We have installed our 3rd system on the Monroe St Pump station. (East St, Clover Meadows) This allows us to monitor “real time” performance thru the internet. We also receive emails/phone calls for alarm conditions.
- Plant has been experiencing some treatment problems. Over limit BOD for the past 2 months. Much has to do with trickling filter not being covered. We are sampling and working with the DEC.
- This is the time of year that sewer lateral problems occur, now and springtime, due to weather change. 2 residents called today and 3 last week.

Highway

- Leaf pickup- Very challenging year due to the late leaf drop. With Veteran’s Day off and Thanksgiving some OT is needed. The wet weather doubles the time to pick up.
- New Leaf Machine is in use. Our leaf box on the truck is old and the new machines power blew it apart. We lost 1.5 days rebuilding.
- Trees were decorated by Rotary Interact last Tuesday
- More X-mas decorations will be going up after the majority of leaf pick up is done. (HAP, Village Office, Monroe St parking lot, Totem Pole)
- All equipment is ready for snow removal, 1st salt run was done last Friday.
- New routes have been developed for snow and Ice as a result of our annual staff meeting on 11/16. Two trucks will be doing salt runs to expedite. The new smaller truck now has its own plow route in addition to the larger one. Plow time will now be under 2 hours for the total village.(Was 3+) We also have gone to OPP in the large truck, eliminating a wing man. This is a radical change that will increase our efficiency.
- Did not get any bids on the dump truck for sale that were due last week. Have other marketing options.
- Storm water Coalition – Met with Ed Welch on 11/14 to discuss village involvement with the Coalition. The Coalition is a very good group for towns that are a permitted MS4. Seeks grant funding for required public education and permitting requirements. Membership fees are \$2500 per year for non permitted, \$5000 for permitted. We are not a permitted MS4 nor are we required to be. Joining has no real benefit to us as we would need additional staffing and funding to implement programs that we are not required to. DEC is our permitting agency and

they have the responsibility to enforce. We actually are doing some of the required activities voluntarily, IE; catch basin cleaning, street sweeping, system mapping, and erosion control.

Parks

- Electric is completely installed in Rotary Park. DPW did all the trenching and conduit installation, Kaplan – Schmidt did the panel box, and National Grid installed new pole/wire.
- Rush Greenway workshop 11/3 at Wildwood Country Club. 57 people attended. 2 from the village, Denise H and Barry Quinn. Very productive with a lot of amazing ideas. Another workshop will be scheduled for January and a public meeting will be scheduled after that. Final “model plan” will be ready in March.
- Parks did stay open until mid November and are now closed.
- Eagle Scout project complete at Rotary Park and is quite an improvement.
- Wendy Boyce was asking for some history for each of our parks to be added to the website.

Fire Department

- Doors are on the generator, completed 11/2
- Boiler is installed

Cemetery

- We have had 5 burials since last Board meeting and Sue M is doing well.
- I have been assisting in the grave layouts until Sue gets comfortable, we have another tomorrow. It is challenging finding the markers.
- Eagle Scout project is complete except for benches which should be installed any day.

Development

- Seneca Place- Binder is down for dedicated road and sidewalks should be poured this week.
- Village Square- Road base is installed, gutters are being poured today and tomorrow. Binder should go down this week. I will have to waive our temperature requirement for them to be able to do. I do not feel this is a problem as the plant is so close, temperature loss on the product will be minimal and they are installing 4” thick which will keep the heat in for rolling. I will discuss with LaBella and take responsibility.

Conservation Board

- Ian M has resigned. Suggest we look for a replacement as soon as we can as they have been gaining a lot of momentum recently.

CLERK TREASURER

West Bloomfield has signed and returned their Ambulance/Fire contracts.

Mendon has signed and returned their Ambulance contract and will hold a public hearing 11/26/07 on the Fire contract.

Village has received an extension for the completion of the Village windows. I will be preparing and submitting a bill for services performed on the windows since the last bill in February, 2006.

Reminder that there is a Workplace Violence Prevention Training session on Monday, December 3rd at 2pm at the Fire Department training room.

CODE ENFORCEMENT: Charlie Johnson reported to the Trustees on the activities in the Building Department for the last few months.

Issued: 72 Certificates of Compliance (fence, shed, pool, fireplace, sign)
8 Certificates of Occupancy
2 Temporary Certificates of Occupancy (Krug Fireplace Shop/63 West Main St)

Permits: 24 open permits

Problem Properties:

26 Pride St: no C of O for finished basement
160 Ontario St: no C of O for new residence

Updates:

Seneca Place Apts: 8 units are complete, 32 units to be complete by Jan. '08
Custom Brewcrafters: to be completed by March '08
Building permit submitted for Subway Shop at Village Square Bldg #1
GM facility: temporary hydrogen refueling station for fuel cell test vehicle for us by employees
13 acre lot on Monroe St under contract of sale, single family use, site plan approval req'd
Lower Mill Peacock, defined as garden art not sign, 1 complaint recd to date
Lower Mill proposing new freestanding sign at driveway
Bucciarelli Pizza Shop proposing new free standing sign at Brongo Bowl
Mathstone paved road at Norton St project. Bldgs to be completed this winter
Bldg permit submitted for new bldg at * & 18 Norton St by Mathstone
Final edit to Parking Ordinance completed by Geriann and Greg
Ryan Homes & Frank Csapo met with Planning Board Chair, Village Administrator, Village Attorney, CEO in early Oct for preliminary discussion on development requirements on 160 acre property boarded by Quaker Meeting House, Hyde Park and East Street. Discussed traffic, design guidelines, utilities, etc.
Property at end of Pine Trail for sale

Planning Board

- No projects for Dec. & Jan. Dec. mtg to discuss improving working in Environmental Protection Overlay Districts (EPOD) with Conservation Board
- Review & approve Lighting Ordinance developed to date
- Develop Architectural Design Review Standards
- Develop Zoning District definitions (VB, R1, R2, IP)
- Concept approval in august for 40 apartment & 31 single family home development behind Cranmers Feed proposed by Mathstone. Preliminary site plan approval next step, no submission received to date.

PUBLIC HEARING:
ESTABLISH CEMETERY
REPAIR RESERVE

FUND:

Motion by Trustee Pavelsky, seconded by Trustee Clark to open the public hearing at 7:30 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Pavelsky, seconded by Trustee Clark to close the public hearing at 7:45 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adopt the following resolution:

WHEREAS, correct copies of a notice of Establishing a Cemetery Repair Reserve Fund pursuant to Section 6-c of the General Municipal Code was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 26th day of November, 2007; and

WHEREAS, the said public hearing was held on the 26th day of November, 2007, at 7:30 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Expenditure from the Fire Department Capital Reserve Fund, and,

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Establishing a Cemetery Repair Reserve Fund ; and

WHEREAS, it was the decision of the Village Board that Establishing a Cemetery Repair Reserve Fund pursuant to Section 6-c of the General Municipal Law, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that establishing a Cemetery Repair Reserve Fund pursuant to Section 6-c of the General Municipal Law, be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

OLD BUSINESS

WINDOWS PROJECT Resolution by Trustee Pavelsky, seconded by Trustee Worboys to approve the extension of the grant for the rehabilitation of the Village Hall windows by the New York State Parks, Recreation and Historic Preservation until December 31, 2008. Motion carried.

HISTORIAN POSITION Mayor Milne told the Board he has appointed Mary-Lynne Menz as the new Village Historian. Her start date is December 1, 2007.

EMS CHARTS CONTRACT Contract has been signed and returned to emsCharts.

PARKING ORDINANCE Greg Emerson said there are still a few things that needed to be worked on. Gave copies to the Board and asked them to review.

Mayor Milne has received comments that there is a problem with seeing from Maplewood Ave onto North Main St since parking spaces were added in front of TiAmo's. Trustee Alfieri said the NYS DOT approved the parking spaces. Trustees decided to keep the parking spaces as they are and recommend drivers use caution when pulling onto North Main Street.

NEW BUSINESS

**FIRE DEPARTMENT
BOILER**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve the expenditure of \$4,000 from the Fire Department building contractual for emergency repairs to the Fire Department boiler. Motion carried.

**EMPLOYEE BACKGROUND
CHECKS/DRUG
SCREENING**

Mike Tobin spoke to NYCOM about including an Employee Background Check/Drug Screening policy to the Village's employee handbook. Background checks allowed if its part of the application and the applicant has given their permission. Mike said the drug screening process and routine physical need to be part of our hiring policy. The Board can establish a policy about what criteria is required for an employee or volunteer. Mr. Tobin will write a proposed policy for the December 2007 meeting.

**PAUL WORBOYS DONATE
MONROE STREET
PROPERTY**

Motion by Trustee Pavelsky, seconded by Trustee Clark, to proceed with the donation of Monroe Street property from Mr. Paul Worboys. The Village of Honeoye Falls will pay for a survey of the property. Motion carried.

Joan Johnson will contact Mr. Worboys for copy of the deed and also will see if he has a map. She will then get the information to Mike Tobin for review.

**WORKPLACE VIOLENCE
PREVENTION
TRAINING**

Motion by Trustee Worboys, seconded by Trustee Alfieri, to approve the Village employees attendance at a Workplace Violence Prevention Training program on Monday, December 3rd at 2:00pm at the Fire Department training room. Motion carried.

**ETHICS BOARD
APPOINTMENT**

Motion by Trustee Pavelsky, seconded by Trustee Clark to

approve Brian Anderson as a member of the Village Ethics Board. Motion carried.

NEW FIRE DEPARTMENT MEMBERS

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve the following as new members of the Honeoye Falls Volunteer Fire Department: Joshua Jones; Mike Farmer; Rick Koss; Kris King; Tim Myster; Alex Nyes; George Dickinson; Joseph Roth; Cynthia Main. Motion carried.

FIRE DEPARTMENT RAFFLE WITH CREEKSIDE NURSERY SCHOOL

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Creekside Nursery School to hold a silent auction raffling off a ride to school on a Honeoye Falls Volunteer Fire Truck limited to the schools in the Honeoye Falls Central School district. Motion carried.

CLEAR SPAN BUILDING

Discussion tabled to a future meeting.

RELAY FOR LIFE USE OF HAP

Motion by Trustee Clark, seconded by Trustee Pavelsky for Relay for Life to be held at Harry Allen Park on June 6-7, 2008. Motion carried.

NATIONAL GRID AGREEMENT

Motion by Trustee Worboys, seconded by Trustee Alfieri, to approve the agreement with National Grid for Energy-Only Street Lighting Account in the Village Square subdivision in the Village of Honeoye Falls. Motion carried.

REVIEW OF FAIR PLAN

Motion by Trustee Alfieri, seconded by Trustee Clark to approve Peter Skivington, atty. to review the FAIR Contract with Monroe County in an amount not to exceed \$100.00 per village (\$100.00 Village of Honeoye Falls) and to authorize the president of the Association of Monroe County Villages to enter into such contract on behalf of the Village of Honeoye Falls. Motion carried.

**BOY SCOUTS SALE
OF CHRISTMAS
TREES**

Motion by Trustee Pavelsky, seconded by Trustee Worboys, to approve the use of Harry Allen Park by Boy Scouts of America, Troop 10 to sell Christmas trees. Motion carried.

**MIDDLE SCHOOL
BRASS CHOIR**

Motion by Trustee Alfieri, seconded by Trustee Alfieri to approve the use of the Gazebo at Harry Allen Park by the Middle School Brass Choir on December 15, 2007 from 11:00am to 2:00pm. Motion carried.

**CONIFER DEPOSIT
FOR TRAFFIC
LIGHT**

Board discussed the proposal by Conifer to deposit \$10,000 with the Village of Honeoye Falls toward the cost of a traffic light on West Main Street. Mr. Tobin will contact Conifer to discuss the proposal and report back to the Board at a later date.

**PRIORITY TRAILS
AGREEMENT**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve an agreement with the Genesee Transportation Council, GTCS, Inc. ("GTCS"), and the Village of Honeoye Falls under which GTCS will make available certain federal UPWP funds for the purpose of obtaining consulting services from a third party consultant in connection with the FY 2007-2008 UPWP Project #6510 – Priority trails Advancement, Lehigh Valley Corridor Acquisition and Rail-to-Trail Conversion which is being undertaken by GTC on behalf of GTCS in its role as the host agency for GTC. Motion carried.

**TRICKLING FILTER
DOME COVER BID**

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve the bid by LeClaire-Fleming mechanical Contractors, Inc. in the amount of \$143,365.00 for the Trickling Filter Dome Cover. The bids were reviewed by LaBella Associates and the bid outcome reviewed by the Board of Trustees. LaBella Associates recommended accepting LeClair-Flemming's bid. Motion carried.

**AMBULANCE
MEMBER**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Marcella Matey as a new Ambulance member. Motion carried.

EXECUTIVE SESSION:

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adjourn to executive session at 10:05pm. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to return to regular session at 11:35pm Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn at 11:35 pm. Motion carried.

Respectfully submitted,

Joan F Johnson

Joan F Johnson
Clerk Treasurer