

**December 17, 2007**

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Worboys, Trustee Pavelsky, Trustee Clark

**TRUSTEES ABSENT:** Trustee Alfieri

**ALSO PRESENT:** Greg Emerson, Jerry D'Hont

**MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of November 26, 2007 as amended.. Motion carried.

**ABSTRACT NO. 7** Motion by Trustee Worboys, seconded by Trustee Pavelsky that upon an audit of Abstract No.7, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$78,674.46 to include voucher PP-76-PP-97; General Fund in the amount of \$56,069.42 to include voucher 3298 - 3365; Sewer Fund in the amount of \$8,606.79 to include voucher G3279 – G3297. Motion carried.

**MAYOR'S REPORT:** Mayor Milne sent letters to Cam and Andy Lampher congratulating them on their Eagle Scout status.

He received a letter from John August/Monroe Village Associates thanking the Village for all their support of their project and specifically thanking Charlie Johnson and Greg Emerson for their quick and thorough assistance in getting the Custom Brewcrafters project going.

Mayor Milne also received a letter from Mr. John Day of Doran Road in Lima saying how attractive and inviting the Village is especially with the holiday decorations. Rick will send Mr. Day a letter of thanks.

He will be meeting with Ian McNabb, Town of Mendon Supervisor Elect soon to discuss our two municipalities and how we can better work together. Would like to get a joint meeting or workshop together with both boards to talk and

move forward together for the betterment of the community.

There have been great articles and news stories on the Twice is Nice campaign and Community Watch group.

Lunch for office/DPW staff on Friday, December 21<sup>st</sup>.

Mayor Milne complimented the DPW staff for the excellent work the past weekend handling the snow and weather conditions.

## **TRUSTEE REPORTS**

**TRUSTEE CLARK:** Twice is Nice campaign is being transitioned to merchants ie Joe Notar/Wendy Boyce. May have a January workshop involving the Economic Development Committee; possibly at the Community Center.

**TRUSTEE WORBOYS:** Trustee Worboys said people have been inquiring about having the parks opened in wintertime for sledding, etc. Could consider laying out a crosscountry ski trail. Will discuss further at future meeting. Stan and Charlie Johnson are working on the CAC status report. Jim Turner had no windows ready for Stan to paint this week.

**TRUSTEE PAVELSKY:** Chamber of Commerce Christmas party was last week. Workers Comp does not have a date yet for their quarterly meeting.

## **DEPARTMENT REPORTS**

### **VILLAGE ADMINISTRATOR:**

#### **WWTP/System**

- High Flows- Last week we had to open up the bypass at the WWTP as the flow exceeded 1.7 mgd. Plant design is .6 mgd. We are expecting the same this week with melting snow.

#### **Highway**

- Snow- With the exception of Thursday 12/13, major snows have been the past 3 weekends which has required staff to work a lot of overtime.

- Yard damage from sidewalk plow will be extensive this year as the ground didn't freeze before the snow.
- Minor accident on Sunday involving the village truck and vehicle. No injuries.
- Snowplowing sidewalks today and tomorrow to widen. A few residents are not pleased. This has to be done as the banks are so high when the V-Plow goes thru the snow falls back in.
- Leaf pickup was never finished due to snow, may need a plan for spring.
- Ed Lautner had triple bypass surgery and is back home. We sent a gift card to Tiamo's and a coffee mug.
- W. Main at Pine Trail intersection- Traffic study needed. We are getting underway.

**Cemetery**

- Will have official tally of hours that Sue is spending on business for January meeting. I have reviewed time sheets and her hours spent have not been any more than anticipated/budgeted.
- Today we stored our first casket since we have owned the cemetery. Family wants a spring burial. Storage fee is \$200.00 (Joan)

**Fire Department**

- Brian K left early today; his wife may have gone in to labor. I called at 6pm but no answer

**Ambulance**

- No report

**Village Office**

- Windows – We are not quite ready for the storm windows. I will be obtaining 3 proposals for them. Expect cost to be between \$8 – 9,000.00
- Basement

**CLERK TREASURER**      The Village received \$28,000 in CHIPS money this week. Sold the old leaf vacuum and received the \$1,000 check this week also. Holiday lunch for Village staff is Friday, December 21<sup>st</sup> at the Village Hall.

**OLD BUSINESS**

**CODE ENFORCEMENT:** Charlie Johnson reported to the Trustees on the activities in the Building Department for November - December

**Certificates Issued:**

5 Certificates of Compliance (fence, shed, pool, fireplace, sign)

3 Certificates of Occupancy (8 unit bldg @ Seneca Place)

2 Temporary Certificates of Occupancy (99 East; 700 Pine Trail)

**Building Permits:**

26 open permits

**Problem Properties:**

130 Cheese Factory road, Hoover’s were granted a 2 lot subdivision and final site plan approval pending Village Engineers approval of technical details related to driveway crossing of creek. Details still remain outstanding and property owner appears to have begun work. A site visit revealed that heavy equipment crossed the creek and disturbed creek bank. Driveway construction was begun without proper permits in place. Property owner now understands what is required before any further work can be started.

**Updates:**

Final edit to parking Ordinance as completed by Geriann and Greg  
Final edit to Lighting Ordinance as completed by Geriann & Greg  
Conservation Board & PB met to discuss wording of Woodland EPOD. New wording will be forthcoming for Trustees approval.  
Subway shop will likely begin construction in January.  
CAC final report regarding updating of Comprehensive Plan is begun with completion set for next Trustees meeting.

**Planning Board January Agenda**

Application received for property at end of Pine Trail. This project was approved for 156 apartment units in 2002. Approval was extended. Now applicant is requesting a re-approval for same project with modified (improved?) storm water system design as all extensions have expired. Will discuss/review potential for this project to contribute to the required traffic signal at Pine Trail/West Main intersection.

Application received for property at end of Norton Street (behind Cranmers Feed) with general layout that follows the previous workshop meeting with PB. Project is proposed with 43 apartments and 24 single family lots. Access is from Norton Street only as Monroe Street residents requested from last meeting. PB will begin the review process.

**CEO training (approval requested) note: all courses are free**

Code Update	12/19	Rochester
Course 9A	1/15-1/17	Rensselaer
Course 9B	1/29-1/31	Syracuse
Course 9C	2/19-2/21	Rochester
Course 9D	3/25-3/27	Rochester
Course 9E	4/21-5/1	Rochester
Course 9F	6/3-6/5	Rochester

**ATTENDANCE AT CEO**

**TRAINING CLASSES:** Resolution by Trustee Pavelsky, seconded by Trustee Worboys to approve attendance at CEO Training classes by Charlie Johnson. Motion carried.

**OLD BUSINESS**

**SCHEDULE PUBLIC  
HEARING PROPOSED  
CHANGE TO LIGHTING  
ORDINANCE:**

Motion by Trustee Clark, seconded by Trustee Pavelsky to schedule a public hearing on January 22, 2008 at 7:30 p.m. to revise local law for Outdoor Lighting. Motion carried.

**SCHEDULE PUBLIC  
HEARING PROPOSED  
CHANGE TO VEHICLES  
PARKING, STOPPING OR  
STANDING ORDINANCE**

Motion by Trustee Pavelsky, seconded by Trustee Clark to schedule a public hearing on January 22, 2008 at 7:45 p.m. to revise local law for Vehicles Parking, Stopping or Standing. Motion carried.

**VILLAGE HALL  
WINDOWS**

Greg Emerson and Stan Worboys will work with Jim Turner to get the windows project completed.

**WORBOYS MONROE STREET  
PARCEL DONATED TO  
VILLAGE:**

Attorney Tobin will be reviewing the process to accept the Paul Worboys' parcel of land on Monroe Street that Mr. Paul Worboys has proposed donating to the Village and report back to the Trustees.

**NEW BUSINESS**

**2008 VILLAGE  
HOLIDAYS**

Motion by Trustee Clark, seconded by Trustee Worboys to approve the 2008 Village Holiday schedule as follows:

**2008 VILLAGE HOLIDAYS**

NEW YEAR’S DAY	Tuesday, January 1, 2008
MARTIN LUTHER KING	Monday, January 21, 2008
PRESIDENTS DAY	Monday, February 18, 2008
MEMORIAL DAY	Monday, May 26, 2008
INDEPENDENCE DAY	Friday, July 4, 2008
LABOR DAY	Monday, September 1, 2008
VETERAN’S DAY FEDERAL HOLIDAY	Tuesday, November 11, 2008
THANKSGIVING DAY	Thursday, November 27, 2008
DAY AFTER THANKSGIVING	Friday, November 26, 2008
CHRISTMAS DAY OBSERVANCE	Thursday, December 25, 2008
DAY AFTER CHRISTMAS	Friday, December 26, 2008

Administrator Emerson stated the DPW staff would be following this vacation schedule but if the staff had to report to work due to weather; they would be granted another floating holiday for use during the calendar year.

**MEDEX CONTRACT FOR 2008**

Resolution by Trustee Pavelsky, seconded by Trustee Worboys to approve the contract with MedEx Billing Inc. for ambulance billing services for 2008 as presented. Motion carried.

**MEETING DATES FOR JANUARY AND FEBURARY 2008**

Resolution by Trustee Pavelsky, seconded by Trustee Clark to approve changing the date of the January and February Village Board meetings to January 22, 2008 and February 19, 2008. Motion carried.

**INTERMUNICIPAL AGREEMENT**

**FOR SNOW REMOVAL AND ICE  
CONTROL WITH MONROE  
COUNTY**

Resolution by Trustee Worboys, seconded by Trustee Pavelsky to approve the Intermunicipal Agreement for Snow Removal and Ice Control with Monroe County for 2008. Motion carried.

**MONROE COUNTY INTERCEPT  
ELECTION**

Resolution by Trustee Pavelsky, seconded by Trustee Worboys to accept Monroe County contract for Intercept Plan and have the Association of Monroe County Villages to sign on behalf of Honeoye Falls. Motion carried.

**CONSERVATION BOARD  
REVIEW OF EPOD  
DISTRICTS**

The Planning Board will be reviewing the Conservation Board's recommended changes to the EPOD Districts. Once the Planning/Conservation Boards adopt changes, they will refer to the Village Board for action.

**PARKS COMMITTEE –  
RESIDENTS SURVEY**

Mr. Jerry D'Hont, member of the Parks Committee, reviewed the Parks Committee plans for a Resident Survey to see what the residents of the Village of Honeoye Falls and Town of Mendon would like in our parks. Mr. D'Hont has also attended a Recreation Commission meeting to discuss sharing the costs of the survey. Town of Mendon has already verbally agreed to share in the costs. He estimates the cost should not exceed \$500.00. HFL school would promote in their email and January mailing. There will be a banner at Masonic Temple and Town and Village will add to their websites.

**EXECUTIVE SESSION:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn to executive session at 8:00 p.m. Motion carried.

**ADJOURN:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn at 8:30 p.m. Motion carried.

Respectfully submitted,

Joan F Johnson  
Clerk Treasurer