

January 22, 2008

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Worboys, Trustee Pavelsky, Trustee Clark, Trustee Alfieri
- ALSO PRESENT:** Greg Emerson, Mike Tobin, Brad Feinstein, Peter Doyle, Nancy Doyle, Ed Sheidlower, Brad Templeton, Andrew Boyce, Maggie McGrane
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of December 17, 2007 as presented. Motion carried.
- ABSTRACT NO. 8** Motion by Trustee Worboys, seconded by Trustee Pavelsky that upon an audit of Abstract No.8, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$13,701.27 to include voucher PP-100-PP-113; General Fund in the amount of \$47,096.53 to include voucher 3375 - 3429; Sewer Fund in the amount of \$1,601.92 to include voucher G3366 – G3380. Motion carried.
- RECOGNITION OF CITIZENS:**
- HONEOYE FALLS MENDON VOLUNTEER AMBULANCE:** Peter Doyle, Brad Feinstein and Ed Sheidlower of the Honeoye Falls Mendon Volunteer Ambulance spoke to the Board. The Ambulance dept. is missing some ALS calls due to the fact they only have one (1) volunteer that is ALS qualified. They asked the Board to consider adding more hours for per diem staff to cover Monday thru Sat and adding some hours on Sunday as well. The additional revenue generated from picking up calls during these hours should cover the added cost of the per diem additional hours. After discussion the Board approved the additional hours for the per diem staff.
- Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve adding per diem staff hours On Monday through

Saturday 6pm – 11pm and Sunday 8am – 4pm. Motion carried.

Mayor Milne asked the Board be given a follow up report on the new per diem coverage on a periodic basis.

MAYOR'S REPORT:

Mayor reported he had received a letter from a resident, Mr. Jim Shepard commenting on the good things about the Village and a few concerns he had with regard to the Village.

NYCOM Winter Legislative meeting is February 24-26, 2008. Rick will not be able to attend.

A letter has been sent to the Town of Mendon and all Emergency Service Organizations. Once their responses are received a committee will be formed (including reps from the Village) to look at the status of our local Emergency Services.

Rick will be speaking at the Chamber of Commerce meeting on February 21st – State of the Village.

A newsletter is being compiled and we hope to have out by the end of the month.

RUSH/HFM Greenway workshop report is available in the Mayor's office for anyone interested.

Employee Handbook is being updated by adding a "Workplace Violence Prevention Program" to the handbook.

New officers for 2008 the Fire Department have been sworn in. New Ambulance officers will be sworn in soon.

Will be starting the budget process for the 2008-2009 budget.

TRUSTEE REPORTS

TRUSTEE CLARK:

Community READS Program is kicking off. The idea is for the whole community to read the same book. This time the book is "FISH" by L.S. Matthews.

Trustee Clark has been invited to join a panel in Canandaigua for a Main Street Workshop.

TRUSTEE ALFIERI: No report.

TRUSTEE WORBOYS: Trustee Worboys told the Board the Summer Recreation Commission has concerns about the Rec Program for summer of 2008. It is a possibility the Honeoye Falls Lima School will be receiving a grant to renovate some of their buildings and that work would be done this coming summer. If they receive the grant, the school buildings used by summer Rec would not be available to them. They are looking into the possibility of using the Presbyterian Church in HF and the Schnacky Center in Mendon. This would require separating the staff and also present problems with transportation for the kids.

Mr. Glenn Zwetsch told Stan about a tree in the right of way by his house that he is concerned about possibly falling. Greg will have it looked by staff and Andy Smith. If tree is not able to be saved it will be added to the tree removal list for this spring.

TRUSTEE PAVELSKY: HRH quarterly meeting will be on February 5, 2008 in Ogden.

DEPARTMENT REPORTS

VILLAGE ADMINISTRATOR : Village Administrator Greg Emerson reported:

WWTP/System

- High Flow events at the plant occurred on 8 days since x-mas. Pumps needed to be put in the tanks at the plant on one occurrence to prevent flooding. System was supercharged on all events, no back ups were reported or observed.
- Cover for filter may take longer to fabricate then estimated. The manufacturer’s estimated time may require the need to extend contract thru July. We will wait another month and review status before a formal request is made to the board.

Highway

- Staff has completed 75% of the yard cleanup adjacent to the sidewalks from the snow blower. We are trying to complete this week.
- We were fortunate during the windstorm on 1/9. Few homeowner trees down, no village trees came down. Lots of brush was generated, staff spent 3 full days on pickup. Estimated cost was sent in to county in case of possible reimbursement. FD/DPW \$8000.00 (12 fire calls)
- Leaves that were at curbside have been picked up using loader and truck.

- Initiated a request for an updated traffic study for W.Main/Village Square/Pine Trail intersection. Additionally, I have spoken to the county about traffic calming in that area and will be meeting with them soon.
- Permit process for new x-walks on State and County roads has been started.
- HRH is sponsoring work zone training tomorrow in Fairport, all DPW staff will be attending from 9am – 11am
- Got message about parking spot.

Museum

- The new handicap ramp and floor is installed in the Mantegna Room and completed. Will be moving exhibits back in on Thursday.
- New wrought iron railings are needed and will be installed in the next few weeks.

Village Office

- Office space and meeting room construction in the basement will begin this week and take an estimated 4 weeks. New ceiling tiles, lighting, walls, drywall, etc.

Other

- Potential funding for sidewalks to support walking and biking to school is open to apply for. It would be co-applying with the school. Possible sidewalk from HS to Manor on the South side of East St? Pursue?
- FD grant for SCBA's- Little snafu. We submitted some closeout paperwork to FEMA and they determined that we bought an extra SCBA then approved even though the dollar amount was the same. Spoke with them. Either give back \$4600 or come up with a FP&S program for that amount. Multi family inspections, CO/Smoke detectors, FP tips, nursery school, etc. Direction?
- T-2 at auction in Cortland tomorrow, we took up last Friday.
- CEO report
- Project list attached. Busy spring time.

VILLAGE CLERK:

Gina attended the Monroe County Clerks' luncheon on January 16, 2008.

She also went to a NYCOM Village Elections program on January 16, 2008.

I attended a NYCOM workshop at Woodcliff on January 17, 2008.

Will be starting the 2008-2009 budget process this week.

PUBLIC HEARING:

**LOCAL LAW #1 2008
RULES & REGULATIONS
REGARDING OUTDOOR
LIGHTING**

Motion by Trustee Pavelsky, seconded by Trustee Clark to

open the public hearing at 7:30 p.m. Motion carried.

The public notice was read by the Clerk

Resident Scott Taylor of 53 Maplewood Avenue, spoke to the Board about a lighting issue he had with a property adjacent to his. Mr. Taylor contacted the maintenance property for the condos next to his property wanted to meet with them and resolve the lighting issue. According to Mr. Taylor is took over two years to get the lighting problem corrected. He told the Board it was only after Mayor Milne got in touch with the management company did things begin to get resolved. Mr. Taylor thanked the Board for their time and spoke in favor of the new lighting ordinance.

Motion by Trustee Pavelsky, seconded by Trustee Clark to close the public hearing at 8:00 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adopt the following resolution:

WHEREAS, correct copies of a notice of Local Law #1 of 2008 Establishing Rules & Regulations Regarding Outdoor Lighting was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 22nd day of January, 2008; and

WHEREAS, the said public hearing was held on the 22nd day of January, 2008, at 7:30 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Local Law #1 of 2008 , and,

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Local Law #1 of 2008 Establishing Rules & Regulations Regarding Outdoor Lighting, and

WHEREAS, it was the decision of the Village Board that Local Law #1 of 2008 Establishing Rules & Regulations Regarding Outdoor Lighting should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that Local Law #1 of 2008 Establishing Rules & Regulations Regarding Outdoor Lighting be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

PUBLIC HEARING:
LOCAL LAW #2 2008
VEHICLES PARKING,
STOPPING OR
STANDING

Motion by Trustee Pavelsky, seconded by Trustee Clark to open the public hearing at 7:45 p.m. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Pavelsky, seconded by Trustee Clark to close the public hearing at 8:15 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adopt the following resolution:

WHEREAS, correct copies of a notice of Local Law #2 of 2008 for Vehicles Parking, Stopping or Standing was placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) calendar days, exclusive of Sunday; and

WHEREAS, there was duly published in the Sentinel, and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 22nd day of January, 2008; and

WHEREAS, the said public hearing was held on the 22nd day of January, 2008, at 7:45 p.m., local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the Local Law #2 of 2008 , and,

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the Local Law #2 of 2008 Vehicles Parking, Stopping or Standing, and

WHEREAS, it was the decision of the Village Board that Local Law #2 of 2008 For Vehicles Parking, Stopping or Standing, should be approved

NOW, on motion duly made and seconded, it was

RESOLVED, that Local Law #2 of 2008 for Vehicles Parking, Stopping or Standing be approved by the Village Board of the Village of Honeoye Falls, New York.

The resolution was duly adopted.

OLD BUSINESS

**MONROE STREET –
P. WORBOYS
PROPERTY:**

Attorney Tobin has necessary documents prepared to accept property from Paul & Susan Worboys.

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve the acceptance of the gift of land from Paul and Susan Worboys and authorize Mayor Milne to sign the necessary documents. Motion carried.

Mike Tobin will notify Mr. Worboys the papers have been signed and are ready for his and wife's signatures.

**PARKS COMMITTEE
SURVEY:**

Parks Committee Survey is complete and approved by Town of Mendon and the Recreation Commission. The survey will be available online from February 1st through February 15th. Hard copies will be available at the Village and Town of Mendon offices.

**PARK USE
PERMITTING:**

Mr. Tobin suggested we have two types of permits. One for use of the park for the season or period of time during a season. This would require an insurance certificate and dates requesting to use the park.

Second would be application and permit for using the Rotary Park Pavilion. Mayor Milne suggested in January, February and March only residents of the Village of Honeoye Falls and Town of Mendon would be able to make reservations for the use of the pavilion. April 1st anyone, regardless of their place of residence, will be able to reserve the pavilion. Mike Tobin will work with the Village to prepare a policy to make reservations to attach to the permit.

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the Park Use Permit as presented. Motion carried.

**BACKGROUND CHECKS
FOR EMPLOYEES AND
VOLUNTEERS:**

Mike Tobin suggested the Village Employment Application be redone to include an agreement to participate in drug testing and background tests. He will make necessary changes in the employment application and have ready for the February 2008 Board meeting.

On the other hand, the “ Drug and Alcohol-Free Workplace Policy” should be part of the Village Employee Handbook. Mike Tobin asked the Board to review the proposed policy. Greg Emerson will pass onto the Fire Chief and Ambulance Director for them and their officers to review. The Board can review and possibly make a decision at the February 2008 Board meeting.

**SECURITY CAMERAS
IN HAP:**

Greg Emerson will get in touch with a couple of vendors to have them quote the project. He will bring that information to the February 2008 meeting.

**SKATE PARK
RULES:**

Attorney Mike Tobin will prepare a draft of rules for the skate park and present at the February 2008 meeting.

NEW BUSINESS

**PUBLIC HEARING FOR
EPOD DISTRICT**

UPDATE: Mike Tobin told the Board the EPOD Districts Update is going back to the Planning Board for a final review. He and Greg Emerson recommended the Board table scheduling the public hearing until a later date. The Board agreed.

NEW FIRE DEPARTMENT

MEMBER: Motion by Trustee Worboys, seconded by Trustee Alfieri to approve Jamie Lonhair as a new member of the Honeoye Falls Volunteer Fire Department. Motion carried.

NEW AMBULANCE

MEMBERS: Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Nancy Doyle (support staff) as a new member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Clark to approve Tom Rath (medic) as a new member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Clark to approve Richard Meyers (medic) as a new member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

MONROE COUNTY

MANAGE FUTURE

VILLAGE ELECTIONS: Motion by Trustee Pavelsky, seconded by Trustee Clark to approve Monroe County Board of Elections manage future Village of Honeoye Falls elections. Motion carried.

HFLMCYC – YOUTH COURT

GROUP Maggie McGrane and Andrew Boyce, assisted by Brad Templeton presented their 2008 – 2009 budget to the Board of Trustees for their review. The group is presenting their budget and request for funding to the Village of Honeoye Falls, Town of Mendon and the Village and Town of Lima. They requested the Board review their budget and consider their request for the Village of Honeoye Falls to contribute \$360.00 toward the youth court’s budget. The Board agreed to review the topic and make a decision at the next Board meeting if possible.

**ANNUAL MEETING
DATE FOR 2008**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve the date of the Annual Meeting to be April 7, 2008 at 7:00 p.m.

**MATHSTONE
ENGINEERING FEES:**

Mayor Milne has meet with Greg Emerson to discuss unpaid engineering fees for Mathstone Corporation. Mathstone Corporation does not agree with some of the engineering fees they have been charged. Mayor Milne will send them a letter to work on getting the fees paid.

ADJOURN:

Motion by Trustee Worboys, seconded by Trustee Alfieri, to adjourn at 9:30 pm. Motion carried.

Respectfully submitted,

Joan F Johnson
Clerk Treasurer