

February 19, 2008

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Pavelsky, Trustee Worboys, Trustee Alfieri, Trustee Clark
- ALSO PRESENT:** Mike Tobin, Greg Emerson, Pete Doyle, Fred Bassette, Gina Hurley
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the minutes of January 22, 2008 as corrected. Motion carried.
- ABSTRACT NO.:** Motion by Trustee Pavelsky, seconded by Trustee Worboys that upon an audit of Abstract No.9 that approval be given for payment of the General Fund, including Sewer Fund in the amount of \$68,726.56 to include voucher PP114 – PP133, Sewer Fund in the amount of \$5,555.37 to include voucher G-3430 – G-3514; General Fund in the amount of \$35,544.86 to include voucher 3447 – 3515; to include voucher CP #20 in the amount of \$130.00. Motion carried.
- MAYOR'S REPORT:** Mayor Milne reported he had addressed the Honeoye Falls Mendon Rotary at their meeting on January 30, 2008.
- He will speak to the Honeoye Falls Mendon Chamber of Commerce on February 21, 2008. And he attended a Library Action Community Meeting held at the Village Hall of February 7th. Two Eagle Scout letters were sent; one to Ethan Whritenor and one to Shane McIntyre.
- Rick passed out brochures announcing the NYS Canal Conference on October 5-7th. Connections Newsletter was mailed to all residents of the Village recently. Also, he sent a letter regarding emergency services and the possibility of forming a joint committee to review these services. He has had positive responses coming from the Ambulance and Fire Departments as well as the Town of Mendon. Still awaiting word from Mendon Fire Department.
- Honeoye Falls Volunteer Fire Department is getting information on a retirement plan for the volunteers.

HFL School is bringing Youth Speaker to HFL by the name of Bob Bigelow. The school is asking for financial support from the community. Mayor Milne told the Board he feels the program goes along with the same concerns the Village has for the local community. The School has requested the Village of Honeoye Falls contribute \$200.00 to the fund. Motion by Trustee Pavelsky, seconded by Trustee Worboys, to approve the expenditure of \$200.00 for the Youth Speaker, Bob Bigelow. Motion carried.

Mayor Milne met with the Town of Mendon, the Town and Village of Lima representatives recently. Discussion was to look at various ways these communities can work together.

He passed out information on skate park guidelines, proposed new employment application and proposed new EPOD District description to the Trustees for them to review. These topics will be discussed at the next board meeting.

TRUSTEE REPORTS

TRUSTEE CLARK: Trustee Clark and Mayor Milne attended a Main Street meeting in Canandaigua recently. One item discussed at the round table was a Business Improvement District (BID) formed with volunteers. The group would look at grants available for funding the program.

Twice Is Nice campaign may be overseen by the Honeoye Falls Chamber of Commerce. The Chamber is working out the details of that arrangement.

TRUSTEE ALFIERI: Honeoye Falls Fire Department is looking into a volunteer firefighter service award program. It would offer incentives to help keep members active.

TRUSTEE WORBOYS: Recreation Commission is putting on their Winter Extravaganza this week during the school's winter break. They are still working on the logistics of operating the Summer Recreation program if the Manor School is not available to them this summer due to renovations.

TRUSTEE PAVELSKY: Trustee Pavelsky attended the quarterly workers comp meeting. The current program is doing so well, they have decided to move more slowly in accepting any new members into the program. A consultant has been hired to study the program's start up and where the program is now. Once the study is complete, the consultant will report on her findings.

The Chamber has decided to discontinue selling hotdogs at the Festival on the Green. They will come up with another way to raise funds. Jerry will notify Bill Lane and Bud Ripley of the Chambers decision so maybe another group would be interested in selling hot dogs.

DEPARTMENT REPORTS

VILLAGE ADMINISTRATOR: Village Administrator Greg Emerson reported:

WWTP/System

- Treatment issues- We have continued to exceed our BOD limits. We have been struggling to find the answers. Brian has been brainstorming with the DEC and we also have had a rep from NYRWA troubleshooting. Brian is now testing additional parameters to try and find any inconsistencies in the influent.
- Still not a solid schedule for the Trickling Filter Cover.

Highway

- Snowplowing and salting operations have been going smoothly.
- Equipment maintenance has been costly due to use.
- Staff has been working on VO, Museum, and DPW facilities when it is not snowing
- New windows and heat in break room and Dave's office are being installed. New cabinets are being put in the bathroom. Shelving being built for more storage of supplies.
- T-2 was sold at auction and we received \$17,500 after 5% commission. Did well.
- Getting cost estimates together for clear span building.

Museum

- Mantegna room- Finished and displays all put back.
- Will be installing new lights in the upstairs storage areas sometime in March.

Ambulance

- Budget meeting today with Pete Doyle and Brad Feinstein. Have numbers to enter with Joan. Capital needs numbers are almost ready.

FD

- Budget meeting today with Steve Lord and Brian Kirkebye. Have numbers to enter with Joan. Capital needs numbers are almost ready.
- Service Award Program for volunteers, recruitment and retention, discussion last Friday. Will have numbers for budget workshops

Village Office

- Had insulation blown in walls downstairs, big improvement.
- Drywall finishing and plaster restoration downstairs starts on Thursday.

- Painting end of next week.
- Jim is making all the trim to match the upstairs.
- Project should be complete around the 2nd week of March.
- Table – Greg found two possibilities for table to be used in the Board Room

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the purchase of a table for the Board Room in an amount not to exceed \$1,000.00. Motion carried.

CLERK’S REPORT: Joan Johnson told the Board that she is working with Carolyn Borate and Greg Emerson to put together the draft of the 2008-2009 Budget.

United Way will be at the Village Office on March 25, 2008 at 10am to do a presentation for this year’s campaign. Joan Johnson will mail the pledge forms to the Mayor and Trustees as soon as she receives them from United Way.

OLD BUSINESS

PARKS SURVEY Time to complete the survey has ended. Results will be coming in the near future.

PARKS USE PERMITTING Permit was approved last month. Village Office has set up a process for accepting applications, issuing permits and keeping a calendar of dates parks will be used. The applications and permits are available on the Village of Honeoye Falls website now.

BACKGROUND CHECKS - VOLUNTTERS & EMPLOYEES Greg and Joan will work together to get information from organizations that handle these investigations. They will report back to the Trustees with descriptions and fees.

AMBULANCE COVERAGE ALS – NIGHTS & WEEKENDS Peter Doyle, Chief of Operations for the Honeoye Falls Mendon Volunteer Ambulance, reported the staffing of the additional ALS hours is going well. May need to hire additional per diem ALS people to help fill the schedule.

Mayor Milne reported he discussed with Mr. Doyle the need for a new ambulance. He directed Mr. Doyle to have members of the Ambulance discuss their need for a new ambulance and prepare a

presentation to the Trustees before proceeding to develop bid specs for a proposed new ambulance.

NEW BUSINESS

TRAFFIC ON MONROE STREET IN VILLAGE

Mr. Fred Bassette, 181 Monroe Street, addressed the Board with concerns about the traffic on Monroe Street. Speeding is a concern, as well as, current striping allows passing, lack of sidewalks in the area and as the area is a rural postal route, the mail is delivered to mailboxes at the road not ones attached to their homes. This means some residents must cross the street to retrieve their mail from their mailboxes. This can be dangerous at times due to speeding cars or cars passing in the area. He suggested monitoring the speed in the area more often and also changing the striping on the road to a double solid line to allow for no passing.

Mayor Milne suggested Mr. Bassette contact the neighbors in the area and have them submit a letter of concern to the Village office. These letters, along with a cover letter of support from the Board of Trustees will be forwarded NYS DOT. Rick said he would keep Mr. Bassette informed on any developments from the DOT.

SCHEDULE BUDGET WORKSHOPS

Motion by Trustee Clark, seconded by Trustee Pavelsky, to approve Budget workshops as follows:

- Saturday, March 1, 2008 at 8:00 am
- Saturday, March 22, 2008 at 8:00 am (presentations)
- Saturday, April 5, 2008 at 8:00 am (if necessary)

Motion carried.

**SCHEDULE PUBLIC HEARING
ADOPT VILLAGE
2008-09 BUDGET**

Motion by Trustee Pavelsky, seconded by Trustee Worboys approve scheduling public hearing to adopt the 2008-09 Village Budget on Monday, April 7, 2008 at 6:30 PM. Motion carried.

**GOVERNMENTAL ACCOUNTING
WORKSHOP ATTENDANCE:**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve attendance at Governmental Accounting Workshops:
Gina Hurley – March 18-20, 2008

Joan Johnson – April 15-17, 2008.

Motion carried.

LETTER FROM RESIDENT

JAN DIXON:

Ms. Dixon wrote to Mayor Milne, Supervisor Ian McNabb and Michelle Kavanaugh, HFL Superintendent about her concerns with activities in Harry Allen Park. Her letter states she sees evidence of drug dealing routinely in Harry Allen Park and the parking lot behind the First Presbyterian Church where she works. Mayor Milne told Ms. Dixon he will be setting up a community meeting in the near future to discuss these issues.

ATTENDANCE AT PROJECT

MANAGEMENT

WORKSHOP:

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve attendance at Project Management Workshop on 4/15/08 by Greg Emerson. Motion carried.

ATTENDANCE AT

OSHA COMPLIANCE

WORKSHOP:

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve attendance at the OSHA Compliance Workshop on 2/26/08 by Greg Emerson, Brian Anderson and David Ford. Motion carried.

ADJOURN:

Motion by Trustee Pavelsky, seconded by Trustee Clark to adjourn to Executive Session at 8:30 pm. Motion carried.

Motion by Trustee Clark, seconded by Trustee Worboys to adjourn to regular session at 9:20 pm. Motion carried.

Motion by Trustee Clark, seconded by Trustee Worboys to adjourn at 9:20 pm. Motion carried.

Respectfully submitted.

Joan F Johnson
Clerk Treasurer