

April 20, 2009

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Worboys, Trustee Pavelsky, Trustee Clark
- TRUSTEE ABSENT:** Trustee Alfieri
- ALSO PRESENT:** Greg Emerson, Mike Tobin, Dan Bassette, Joe Cooley
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of March 12, 2009. Motion carried.
- Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the minutes of March 16, 2009. Motion carried.
- Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of April 6, 2009 budget adoption meeting as corrected. Motion carried
- Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of April 6, 2009 Annual Meeting as corrected. Motion carried
- ABSTRACT NO.11:** Motion by Trustee Clark, seconded by Trustee Pavelsky that upon an audit of Abstract No.11 that approval be given for payment of the General Fund in the amount of \$33,716.41 to include vouchers A4633-A4688; Sewer Fund in the amount of \$16,782.68 to include vouchers G4610-G4632; Prepaid in General Fund \$8,219.07; Sewer Fund \$4,013.19 to include vouchers #PP340-348; Capital Reserves in the amount of \$27,710.61 to include vouchers #CP54-63. Motion carried.
- MAYOR'S REPORT:** Mayor Milne reported there is a new library fundraiser on Saturday, May 2, 2009 at the Rabbit Room. Friends of the Library would like a Village representative to stand with Library Board members to be greeters at the event. Mayor Milne cannot attend. Trustee Worboys will attend.

There will be an electronics drop-off (recycling) at St. Catherine's Church on Saturday, May 2, 2009 from 9am-2pm.

Chamber sponsored concerts/movies in the park are scheduled for July 10 and August 7 in HAP.

Mayor Milne has been invited and is planning to attend the State of the City on April 27, 2009.

Mayor Milne has seen a presentation by Village of Churchville where they put together a board that shows a zoning map of the Village and then a picture and description of all the projects the Village and Community are working on. The project is pin-pointed on the zoning map. He has asked Mayor Steedman to send him a CD with pictures and presentation.

The new playground at Rotary Park is completed.

Mayor Milne mentioned in his report that Trustee Alfieri asked about motion cameras in the parks. May be able to set up some battery powered cameras in the trees or something.

Judi Barrett is working on building a new web site for the Village. Mayor Milne suggested to the Trustees the Village repay her for the software she is using to develop the web site. That amount would be around \$500.00.

TRUSTEE REPORTS

TRUSTEE CLARK:

Trustee Clark talked about using email to correspond with Village residents. More effective as many people check/read their email daily. Saves money on printing and postage. Would be way to communicate key events such as elections, board meeting, etc. Also would be a means of alerting residents on short notice of emergencies, hazards, etc. Trustee Clark said a third-party inline email application could do this for the Village; ie: www.verticalresponse.com at a cost of about \$30.00 per month. Would need to determine a method of collecting email addresses and how to notify residents that Village is collecting email addresses, etc. Residents would need to be confident that the Village will not share their address with any other person or business. Trustee Clark said the

Village would need 2-3 people to manage the list and send the emails.

TRUSTEE WORBOYS: No report

TRUSTEE PAVELSKY: Trustee Pavelsky reported the next quarterly meeting of Workers Compensation group will be held April 23rd in Ogden. Next Chamber meeting will be held at Pinehurst.

Trustee Pavelsky talked about the group of sandwich signs that are at the corner of West Main St and Norton Street. There was discussion about them being allowed in front of business rather than at the corner. Trustee Clark supports the signs out front of the businesses. Trustee Worboys suggest giving the issue some thought and come up with a policy to address the location of sandwich signs. Trustee Pavelsky supports the signs in front of the businesses instead of at the street corner. Greg Emerson suggested the Planning Board should discuss the sandwich signs. Joe Cooley, Planning Board Chairman, said he would add the discussion of sandwich boards to the next Planning Board meeting and report back to the Board.

DEPARTMENT REPORTS

VILLAGE ADMINISTRATOR

WWTP/System

- IRP – Compliance numbers are continuing to rise. Out of the 287, 110 have completed their necessary work.

Highway

- Brush pickup started last week.
- The mid-road crosswalk signage will be installed the first or second week of May.
- DPW building is completed with the exception of the overhead doors which will be installed on 4/28.
- 50% of our annual sidewalk replacements are this week.
- HAP milling/paving is tentatively set for next Tuesday and Wednesday.
- Rotary tree planting is scheduled for 5/20. I have sent in the permit applications to MC
- Approval for Brandon Koek (5/5), Ed Lautner (5/18), and Anthony Militello (5/18) for seasonal help.
- The week of 5/11 will be challenging but I believe I have it covered. Brian/Todd will be at NYRWA conference, Dave is on vacation, I will be at Conference on Wed/Thur. That will leave only 4 people here for the WWTP/System and all the

mowing, in addition to cleanup and other routines for most of the week. I will need to participate in the mowing routine to get it done.

- NYSDOT will be installing detectable warnings in the sidewalks at ALL crosswalks on Monroe/Ontario St's this summer or fall.

Parks

- Rotary - Playground is complete. Some additional landscaping should be completed by DPW staff this week and also the handicapped access.
- Arbor Day Tree planting at the Cemetery this Saturday, 10 am.
- Additional concrete will be poured at the Monroe St Park for skating in the beginning of May.
- Eagle Scout Project - Meeting Jarod Peters at HAP on Friday to plan his project which will be rebuilding the bridge on the trail that was destroyed last year.

Other

- Relay for Life - I have been working logistics with the organizing committee. The week of May 4th is "paint the village purple week" for awareness. We will be decorating the Gazebo and 4 corners with purple lights that will be supplied by ACS.
- Festival on the Green – Most of the logistics are already done. I have met with Jim Shepard and Jim Frenck a few times in the past month.
- Need parking agreements for Critic's and Sunoco. Need to add additional events to this if we are having concerts?
- Joan and I are reviewing village insurance policies with Paris-Kirwan on Wednesday for cost comparison. Does the Board have any other company recommendations?

SEASONAL LABORERS: Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve hiring Brandon Koek, Edward Lautner and Anthony Millitelo as seasonal laborers for the Village. Motion carried.

VILLAGE CLERK: Joan Johnson reported the 2009/10 Village Budget has been filed with the State of New York.

Gina Hurley has made all the updates to the tax rolls with Mike Spiegel, the Assessor. The rolls should be ready by the first of May and in the Village Office the middle of May.

United Way campaign ends on April 30, 2009. If any Board member has a donation form they can give it to Joan Johnson at the end of the meeting.

OLD BUSINESS

**ROTARY PARK
PLAYGROUND:**

Construction of the new playground at Rotary Park has been completed. Request for reimbursement will be submitted to obtain the grant money.

Greg Emerson suggested opening Rotary Park this week instead of waiting until May 1st. The Board approved. Tom Weigert will close the park at night.

**NEW AMBULANCE
PURCHASE:**

Joan Johnson is working on getting funding information from three local banks. Will have more information for the Board at the May meeting.

**NYCOM MAIN
STREET MEETING:**

Mayor Milne reminded the Board of the NYCOM 2009 Main Street Conference at The Inn on the Lake in Canandaigua on Thursday, April 30, 2009.

**PUBLIC HEARING
PURCHASE OF A
NEW AMBULANCE:**

Motion by Trustee Pavelsky, seconded by Trustee Clark, to open the public hearing at 7:30 pm. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Pavelsky, seconded by Trustee Clark to close the public hearing at 8:00 p.m. Motion carried.

Motion by Trustee Worboys, seconded by Trustee Pavelsky to adopt the following resolution:

WHEREAS, correct copies of a resolution to expend funds from the Ambulance Capital Reserve Fund for the purchase of a 2009 PL Custom/Specialty Vehicles Emergency Vehicle in an amount not to exceed \$62,985.00 were placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) days, exclusive of Sunday prior to the Public Hearing, and

WHEREAS, there was duly published in the Sentinel and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 20th day of April, 2009; and

WHEREAS, the said public hearing was held on the 20th day of April 2009, at 7:30 pm, local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the expenditure of funds from the Ambulance Capital Reserve Fund for the purchase of a 2009 PL Custom/Specialty Vehicles Emergency Vehicle in an amount not to exceed \$62,985.00, and

WHEREAS, no one spoke against the expenditure of funds from the Ambulance Capital Reserve Fund, and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the expenditure of funds from the Ambulance Capital Reserve for the purchase of a 2009 PL Custom/Specialty Vehicles Emergency Vehicle in an amount not to exceed \$62,985.00, and

Now, on motion duly made and seconded, it was

RESOLVED, to expend funds from the Ambulance Capital Reserve Fund for the purchase of a 2009 PL Custom/Specialty Vehicles Emergency Vehicle in an amount not to exceed \$62,985.00 and the Clerk Treasurer is hereby authorized to transfer said funds for said purchase and to take all other action necessary to implement the purchase.

The resolution was duly adopted.

PUBLIC HEARING
ADA PLAYGROUND
EQUIPMENT:

Motion by Trustee Clark, seconded by Trustee Pavelsky, to open the public hearing at 7:45 pm. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Clark, seconded by Trustee Pavelsky to close the public hearing at 8:02 p.m. Motion carried.

Motion by Trustee Worboys, seconded by Trustee Clark to adopt the following resolution:

WHEREAS, correct copies of a resolution to expend funds from the Parks & Recreation Capital Reserve Fund for the purchase of ADA Playground Equipment in an amount not to exceed \$17,750.00 were placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) days, exclusive of Sunday prior to the Public Hearing, and

WHEREAS, there was duly published in the Sentinel and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 20th day of April, 2009; and

WHEREAS, the said public hearing was held on the 20th day of April 2009, at 7:45 pm, local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the expenditure of funds from the Parks & Recreation Capital Reserve Fund for the purchase of ADA Playground Equipment in an amount not to exceed \$17,750.00, and

WHEREAS, no one spoke against the expenditure of funds from the Parks & Recreation Capital Reserve Fund, and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the expenditure of funds from the Parks & Recreation Capital Reserve for the purchase of ADA Playground Equipment in an amount not to exceed \$17,750.00, and

Now, on motion duly made and seconded, it was

RESOLVED, to expend funds from the Parks & Recreation Capital Reserve Fund for the purchase of ADA Playground Equipment in an amount not to exceed \$17,750.00 and the Clerk Treasurer is hereby authorized to transfer said funds for said purchase and to take all other action necessary to implement the purchase.

The resolution was duly adopted.

PUBLIC HEARING
CONSTRUCTION OF
DPW FACILITY
BUILDING:

Motion by Trustee Worboys, seconded by Trustee Pavelsky, to open the public hearing at 8:00 pm. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Worboys, seconded by Trustee Pavelsky to close the public hearing at 8:15 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Clark to adopt the following resolution:

WHEREAS, correct copies of a resolution to expend funds from the Real Property & Building Reserve Fund for the purpose of constructing a building at the DPW facility on Ulrich Lane in an amount not to exceed \$50,000.00 were placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) days, exclusive of Sunday prior to the Public Hearing, and

WHEREAS, there was duly published in the Sentinel and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 20th day of April, 2009; and

WHEREAS, the said public hearing was held on the 20th day of April 2009, at 8:00 pm, local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the expenditure of funds from the Real Property & Building Reserve Fund for the purchase of constructing a building at the DPW facility on Ulrich Lane, and

WHEREAS, no one spoke against the expenditure of funds from the Real Property & Building Reserve Fund, and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the expenditure of funds from the Real Property & Building Reserve Fund for the purpose of constructing a building at the DPW facility on Ulrich Lane in an amount not to exceed \$50,000.00, and

Now, on motion duly made and seconded, it was

RESOLVED, to expend funds from the Real Property & Building Reserve Fund for the purpose of constructing a building at the DPW facility on Ulrich Lane in an amount not to exceed \$50,000.00 and the Clerk Treasurer is hereby authorized to transfer said funds for said purchase and to take all other action necessary to implement the purchase.

The resolution was duly adopted.

NEW BUSINESS

**GENERAL CODE
PUBLISHER:**

The Board reviewed a proposal that updates to the Village Code Book be done by Charles Johnson, Mike Tobin, Judi Barrett and Joan Johnson instead of General Code Publisher. This will save the Village \$2,000 - \$3,000 a year.

Motion by Trustee Clark, seconded by Trustee Worboys to approve Village Code updates be done by Charles Johnson, Mike Tobin, Judi Barrett and Joan Johnson. Motion carried.

HAP GAZEBO:

Motion by Trustee Worboys, seconded by Trustee Clark to approve the use of the Gazebo in Harry Allen Park on Thursday, May 7th at noon for National Day of Prayer. Motion carried.

**REZONING OF QUAKER
MEETING HOUSE
ROAD:**

The Board received a letter from the Honeoye Falls Zoning Board formally requesting the Board of Trustees consider rezoning the following properties:

563-565 Quaker Meeting House Road
Change from RA (residential apartment) to
R1 (single family)

557 Quaker Meeting House Road
Change from RA (residential apartment) to
R1 (single family)

Attorney Mike Tobin will send a letter to the property owners telling them about the proposed change. A public hearing will be needed to change the zoning of these properties.

**NEW HONEOYE FALLS
VOLUNTEER FIRE
DEPT. MEMBERS:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the following as Honeoye Falls Volunteer Fire Department members:

Joshua Harris – fire fighter
Daniel Tolland – fire police
Christopher Blacken – fire police

Motion carried

**ATTENDANCE AT
SPRING 2009
WORKSHOP:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve attendance at the Spring 2009 regional Local Government Workshop at Burgundy Basin Inn on Friday, May 15, 2009. Motion carried.

**ATTENDANCE AT
REGIONAL PRESERVATION
CONFERENCE:**

Motion by Trustee Clark, seconded by Trustee Pavelsky to approve attendance at the Landmark Society Regional Preservation Conference – 2009 Overview in Medina NY on Saturday, May 2, 2009. Motion carried.

**CLIMATE SMART
COMMUNITIES
PLEDGE:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to join other local governments in agreeing to become a Climate Smart Community to become part of a statewide effort to make local governments part of the solution in working to reduce the impacts of changing climate and energy costs. Motion carried.

VILLAGE COMPREHENSIVE

PLAN:

Joseph Cooley, Village Planning Board Chairman, and the Board of Trustees discussed the process for updating the Village Comprehensive Plan. A committee reviewed the Village CAC plan a couple of years ago and made recommendations for updating the plan. Mr. Cooley said there are firms that assist municipalities with their comprehensive plans. Mr. Greg Emerson told the Board Monroe County Planning and Development would assist in getting the committee organized and moving in the right direction for updating the Comprehensive Plan. There was a discussion on the current square footage allowed for a building in some areas of the Village and whether that square footage should be changed or left the same.

EXECUTIVE SESSION:

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn to Executive Session at 9:05 p.m. Motion carried.

ADJOURN:

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adjourn the meeting at 9:30 pm. Motion carried.

Respectfully submitted

Joan F Johnson

**Joan F. Johnson
Clerk Treasurer**