

**May 18, 2009**

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Worboys, Trustee Pavelsky, Trustee Clark
- TRUSTEE ABSENT:** Trustee Alfieri
- ALSO PRESENT:** Greg Emerson, Dan Bassette, Lynn Menz, Mary Szlosek, Caitlin Szlosek
- MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of April 20, 2009. Motion carried.
- ABSTRACT NO.12:** Motion by Trustee Clark, seconded by Trustee Pavelsky that upon an audit of Abstract No.12 that approval be given for payment of the General Fund in the amount of \$19,053.96 to include vouchers A4706-A4751; Sewer Fund in the amount of \$4,483.15 to include vouchers G4689-G4705; Prepaid in General Fund \$23,559.87; Sewer Fund \$8,365.62 to include vouchers #PP345-370; Capital Reserves in the amount of \$83,471.75 to include vouchers #CP64-76. Motion carried.
- MAYOR'S REPORT:** Mayor Milne attended the NYRWA dinner in Saratoga Springs on May 21, 2009. Honeoye Falls received an award for the "Wastewater System of the Year".
- Mayor Milne met with a local representative for the 2010 Census, Nancy Merritt. There may be some local people hired to help with door-to-door surveys. Web site postings about the census will begin soon.
- The 911 Emergency Communications Dept. Reports shows Honeoye Falls Fire Dept. have been down slightly; while the Honeoye Falls Mendon Volunteer Ambulance calls have increased.
- Mayor Milne told the Board there is a copy of the Monroe County 2010-2015 Capital Improvement Program for their review in the Village Office.

The Town of Mendon is holding a “library ground breaking” ceremony on Saturday, June 20<sup>th</sup> at 1:00 PM at 22 North Main Street next to Critic’s. This is during the Festival on the Green weekend.

Mayor Milne, Trustee Clark and Trustee Worboys will be marching in the Memorial Day Parade on May 26<sup>th</sup>. Mayor Milne will be giving the address at the cemetery.

**TRUSTEE REPORTS:**

**TRUSTEE CLARK:**

Trustee Clark spoke to the Board about a process to be used to obtain Village residents email addresses to be used as a method of communication from the Village government to the residents. He passed out a written statement with the recommended process and a timeline. Could begin the collection of emails in June and have the first Village-wide email sent possibly by September. The Village Attorney, Michael Tobin, will develop a written policy for obtaining the emails from residents for the July 20<sup>th</sup> Board meeting. Postcards will be printed and mailed to residents in July as well. By September 2009 the collection process should be complete. Trustee Pavelsky suggested adding the Honeoye Falls Mendon Chamber to the email notification list.

**TRUSTEE WORBOYS:**

The Recreation Commission has completed their roster for the Summer Rec Program. It was asked if the parks could be opened for spring break for the kids. Mr. Emerson said the topic has been brought up at other times. Trustee Worboys suggested having the parks open during winter break as well for cross country skiing. Mayor Milne mentioned that plowing for parking might be needed in the winter and that would take extra man hours and there be an additional expense for the Village. Mayor Milne asked Greg Emerson to work on an estimate for the plowing of the parks parking lots and report back to the Board.

**TRUSTEE PAVELSKY:** No report.

**DEPARTMENT REPORTS**

**VILLAGE ADMINISTRATOR:**

**WWTP/System**

- IRP – We are up to 155 compliant residences of the 287. We are coming up on the end of extension times for all properties (end of June) We will be following up with everyone looking for their plan to comply. I am hoping that we will not have any real issues.
- One of the two boilers has been problematic for us and will need to be replaced immediately. The cost is approx \$4,000
- The sewer budget for 08 -09 is going to end up with a surplus of approx. \$30,000. Even after we took care of some end of the year projects including the boiler.

### Highway

- Poles and Flags will be put out by Thursday this week
- Flower planting this week by volunteers around the village. With Lauri Hofmann's great help we will have 4 gardens adopted by some local businesses. Small signs are being made up for each of the four with the business name.
- Baskets will be prepared at Countryside again this year by the Scouts. DPW staff will pickup and hang baskets on Friday.
- Tree planting with Rotary is this Wednesday evening. Concentration is East St and Maplewood. 9 trees will be planted on each street.

### Parks

- Playground dedication is 6/20 at 3pm at Rotary Park
- Parks Committee will have a booth at the FOG. Additionally we will have a radar gun/baseball throwing to raise funds for the Parks.
- If all goes well, we will be pouring the concrete for the skating area next week.

### **VILLAGE CLERK:**

Trustee Alfieri had asked why the Fire Dept. and Ambulance Dept. were being billed by Time Warner. He was under the impression that cable was free to those locations. Joan Johnson contacted Time Warner and it was explained that these two locations did get free basic cable but because they have DSL/Internet service there is an additional charge each month to both the departments.

### **VILLAGE HISTORIAN:**

Village Historian, Lynne Menz, spoke to the Board about possibly creating a preservation board in the Village of Honeoye Falls. She spoke about the Village becoming qualified as a "Certified Local Government". Once certified, Village residents would have access to apply for funds for some historical preservation projects. Mrs. Menz spoke about the character of the Village and how it would change if the historical buildings were torn down. There is nothing to prevent the demolition of historic buildings at this time in the Village. Mrs. Menz attended a talk by a coordinator for the Landmark Society and had several CDs

of the talk. She passed them out to the Trustees who will listen to them and then discuss this topic again.

**OLD BUSINESS:**

**NEW AMBULANCE  
& FUNDING PLAN:**

The Board has quotes from M&T and Five Star to review for the purchase of the new ambulance. A decision on the funding is not needed until it gets closer to the ambulance being completed.

**VILLAGE COMPREHENSIVE  
PLAN:**

The Board discussed developing an “official” Village of Honeoye Falls Comprehensive Plan. This effort will be spearheaded by the Village Board of Trustees as well as the Village Administrator, Village Code Enforcement Officer, Village Attorney and Planning Board/Zoning Board Secretary. The (CAC) Citizens Advisory Report will be utilized and those that served on a recent review panel will be asked to review compiled notes and offer input. As this process moves forward, Mayor Milne mentioned “that this would be an open process and that all Village Boards will be asked for input. There will be ample opportunity for residents to offer input as well and there will be public hearings scheduled regarding this important project.” A timeline (unofficial) for the process was presented and topics to be reviewed were assigned to the members of the committee. Those reviews will be reported on at the June 15, 2009 meeting.

**CONTRACTS WITH SURROUNDING  
COMMUNITIES FOR  
AMBULANCE  
RESPONSE & MEDICAID  
PATIENTS:**

Attorney Michael Tobin is reviewing the proposed contracts with surrounding areas for MedEx billing. He will provide copies of the proposed contracts for the Board to review soon.

**NEW BUSINESS:**

**VILLAGE INSURANCE:** Greg Emerson and Joan Johnson have met with Paris Kirwan, Mitchell Joseph and The Sullivan Insurance Agencies. All are in the process of preparing quotes for the Village insurance on its various buildings, vehicles,

equipment, etc. Greg Emerson will report back to the Board after the quotes have been received for them to review the information from these agencies.

**AMBULANCE IDLING  
POLICY:**

Greg Emerson discussed an Ambulance Idling Policy that has been developed by Ambulance Chief, Peter Doyle, Brad Feinstein and himself with the Board that they had reviewed prior to the meeting. After a discussion the agreed to adopt the policy. Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the adoption of the Ambulance Idling Policy as presented. Motion carried.

**TRAINING REQUIREMENTS  
FOR ALS MEMBERS:**

Mayor Milne told the board that he had met with Administrator Emerson, HFMVA Chief of Operations Doyle; ALS Director Ron Patchett and ALS Career Staff Technician Brad Feinstein to discuss ALS Training needs (re-certification requirements) including costs and potential number of per-diem ALS personnel that needed this training. This would come out of the ALS budget and will cost around \$8500.00

After much discussion, the trustees approved moving forward, however, all those taking the training would be asked to sign an agreement that state they will remain as an active per-diem employee for the Village of Honeoye Falls for the period of 1 year after the training is completed or repay the Village the cost of the training. The Village Attorney is to draft an agreement to use for this process.

**APPROVE BID PREPARATION  
AND ADVERTISING FOR  
TURNOUT GEAR AND  
THERMAL IMAGING  
CAMERA – HFFD:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve going out to bid for 28 sets of Globe Extreme Firefighting Suits, 28 Carins 10/10 style helmets, 28 pairs of firefighter boots, 28 pairs firefighter gloves and 28 Nomex hoods. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve going out to bid for a Thermal Imaging Camera. Motion carried.

**NEW AMBULANCE  
RADIO:**

Mr. Emerson told the Board the original thought had been to use the current radio in the new ambulance. It has since been discovered that is not possible since the radio system has to be installed as part of the building process. Mr. Emerson talked with the Board and it was decided the old radio could be sold or kept and possibly installed in another vehicle at a later time. Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the purchase of a new radio for the new ambulance from Specialty Vehicle Sales Corp. from Finger Lakes Communication in the amount of \$2,099.75. Motion carried.

**USE OF VILLAGE PARKING**

**LOT AT TOWN HALL:**

Mayor Milne told the Board the Village has received a request from the HFL Young Life to use the Village parking lot next to the Town of Mendon Hall. The Board discussed the request. Motion by Trustee Worboys, seconded by Trustee Clark to approve the use of the Village of Honeoye Falls parking lot next to the Town of Mendon Hall by HFL Young Life for its 2<sup>nd</sup> annual Young & Wyld 5K to be held on Wednesday, August 5, 2009. Motion carried.

**NATIONAL GRID TREE  
PLANTING REIMBURSEMENT  
PROGRAM:**

The Village of Honeoye Falls is replacing 18 of the trees along Maplewood Ave and East Street that were removed by National Grid last year. National Grid has a “10,000 Trees...And Growing” program that will reimburse the Village \$50.00 towards the cost of each tree that is replaced. In order to qualify for the program the Village Board needs to adopt the following resolution. Motion by Trustee Pavelsky, seconded by Trustee Worboys that it be **RESOLVED:** that Joan F. Johnson as Clerk Treasurer of the Village of Honeoye Falls is hereby authorized and directed to file an application for contributory reimbursement funds as part of the “**10,000 Trees...And Growing!**” tree planting program, and upon approval of said request, to enter into and execute a project agreement with National Grid for such financial contribution to this municipality.

**VILLAGE DESIGN**

**CRITERIA:** Greg Emerson reported to the Board of Trustees that the final draft of the new Village Design Criteria is ready for the Board's review. Charles Johnson, Code Enforcement Office for the Village, will email the draft to all the Trustees for them to review before the next meeting in July.

**SCHEDULE PUBLIC HEARING  
REZONING OF PART OF  
QUAKER MEETING HOUSE**

**ROAD:** Motion by Trustee Worboys, seconded by Trustee Clark to schedule a Public Hearing Amending Chapter 190, Zoning Ordinance and the Zoning Maps of the Code of the Village of Honeoye Falls on Monday, June 15, 2009 at 7:30 p.m. Motion carried.

**INCREASE IN HEALTH  
INSURANCE  
PREMIUMS:**

MVP, which is the carrier of the Village current health care plan recently sent a notice that due to New York State increasing health insurance surcharges and assessments as part of its plan to close the state budget deficit, MVP is increasing the health insurance premiums as of July 1, 2009.

**RELEASE LETTER OF  
CREDIT – 21 NORTON  
STREET:**

Motion by Trustee Pavelsky, seconded by Trustee Stan Worboys to approve the release of the final balance of \$500.00 from the Letter of Credit for Mathstone's 21 Norton Street (formerly known as 1 Lehigh Street). Motion carried.

**VILLAGE VANDALISM:** Mayor Milne and the Board discussed the increased vandalism in the Village parks. He would like to have a meeting with the public, representatives from the school and possibly some from the Town of Mendon and the Sheriff's Dept. to discuss the vandalism. Mr. Emerson has a meeting with a company who sells video equipment soon. He will report back to the Trustees on the results of that meeting.

**EXECUTIVE SESSION:** Motion by Trustee Pavelsky, seconded by Trustee Clark to adjourn to Executive Session at 9:05 p.m. Motion carried.

**ADJOURN:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to adjourn the meeting at 9:30 pm. Motion carried.

**Respectfully submitted**

*Joan F Johnson*

**Joan F. Johnson  
Clerk Treasurer**