

January 17, 2011

REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

TRUSTEES PRESENT: Trustee Clark, Trustee Alfieri, Trustee Worboys, Trustee Pavelsky

ALSO PRESENT: Greg Emerson, Ed Sheidlower, Charlie Johnson, Mary Szlosek, Dan Bassette, Joan Haviland, Dick Haviland, Sarah Bronell, Bill Nies

MINUTES: Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the minutes of December 20, 2011 as corrected. Motion carried.

ABSTRACT NO. 8 Motion by Trustee Alfieri, seconded by Trustee Worboys that upon an audit of Abstract No. 8 that approval be given for payment of the General Fund in the amount of \$70,997.80 to include vouchers #6050-6119; Sewer Fund in the amount of \$9,738.22 to include vouchers #6050-6120; prepaid for payment in the General Fund in the amount of 16,387.36; Sewer Fund in the amount of \$4,624.39 to include vouchers #PP671-714. Motion carried.

RECOGNITION OF CITIZENS

Joan & Dick Haviland and Sarah Bronell spoke to the Board about the city of Borgne, Haiti. They showed a short video of the city. They described the process of how to become a sister city. There is a formal organization called Sister Cities International. It would cost the Village about \$250.00 to belong to this organization annually.

The Mayor and all the Trustees expressed their thoughts in favor of proceeding with the sister city process.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to issue a letter of intent from Mayor Milne for the purpose of starting the process to have the Village become a sister city with Borgne Haiti

MAYOR'S REPORT:

Mandate relief meeting Thursday, January 20, 2011 at 7:00 pm in Phelps with members of the assembly.

Budget preparation time is here. Goal will be for a 0% tax rate increase. Departments have been notified.

Meetings with Greg Emerson & Mike Tobin regarding HFMVA. Will be including Chief Sheidlower discussing what agreements are in place, need to have in place and a firm direction for the HFMVA to move in the future.

Will be attending Muffy Meisenzahl's retirement party. The cost of attending is being paid by Mayor Milne personally.

Mayor Milne will be emceeding a Library fundraiser this Wednesday morning.

I have emailed and spoken with Tania Werbizky (Preserve New York State) and Kristen Herron (New York State Council on the Arts) for initial discussions regarding the Village Hall Auditorium restoration project feasibility.

Want to purchase a screen and power point projector for the Board meeting room.

Have calls into RIT for possible Marketing brochure and Geneseo for survey support for the Village's Master Plan.

Would like to have the Village purchase a copy of Paul Worboy's book "Times Gone By" for \$68.00.

Mayor Milne will be attending the NYCOM Legislative meeting in February.

Will be out of town March 10-19th.

TRUSTEE REPORTS

TRUSTEE CLARK:

No report

TRUSTEE ALFIERI:

Trustee Alfieri suggested going through the Abstract with the whole Board present. Could do it quarterly or even semi annually. Greg Emerson suggested it could be done on the second Wednesday of each month when the Board meeting with him at the DPW.

TRUSTEE WORBOYS: Attendance at Recreation Commission Christmas Activities was down this year. New member's name is Alison Jones.

TRUSTEE PAVELSKY: At the Chamber meeting this Thursday, the topic will be the new library. Assets meeting and Workers Compensation meeting are coming up.

DEPARTMENT REPORTS

ADMINISTRATOR'S REPORT:

Staff has been working at the Museum expanding a room upstairs.

Have used 375 tons of salt to date.

Someone is flying in from Wisconsin to look at 565 Fire Truck.

CLERK'S REPORT;

Sue Howe has been training with a representative of Williamson Law, which is our accounting software.

Sue and I are meeting with Paychex this week.

Joan Johnson will be attending the Clerk's luncheon this week in Webster.

CODE ENFORCEMENT REPORT:

Charlie Johnson passed out the following report to the Board members and discussed the report with the Board.

2010 YEAR END CEO REPORT

Certificates Issued

39 Certificates of Compliance (fence, shed, pool, fireplace, sign, etc.)

9 Certificates of Occupancy (new construction, additions)

Building Permits

62 issued total

24 open permits

Updates

1. Mathstone has constructed a four unit apartment building on Lehigh Street and a mixed use building containing three apartments and commercial space on the corner of Lehigh & Norton Streets.
2. Tractor Supply has been issued a building permit. Construction is anticipated for an April start.
3. The new Town of Mendon Library is progressing with construction and scheduled completion of June, 2011.
5. Business changes:
 - 10 W. Main: Hair Designers building was purchased and exterior renovations completed in hopes of attracting a new tenant;
 - 12 W. Main: Honeoye Falls Laundromat building was purchased with plans to renovate;
 - 17 W. Main: Four Season Chinese Restaurant opened a buffet restaurant;
 - 41 W. Main: Southern Hills Insurance office opened;
 - 166 W. Main: West Family Chiropractic office opened;
 - 201 W. Main: Association for the Blind & Visually Impaired (ABVI) distribution center opened;
 - 201 W. Main: Rochester General Blood Lab relocated from 8 Norton St;
 - 9 East St: Ponder Point (computer repair) was replaced by Henderson Law Firm;
 - 11 East St: Bear & Buttercup (crafts consignment) was replaced by Get IT Together Media Group;
 - 28 East St: Falls View Academy (tutoring) opened;
 - 32 East St: Echoes (consignment shop) was replaced with Milestone Mill Portrait Gallery;
 - 60 East St: Norton Grill renovated into Flahertys Restaurant, projected opening February 1, 2011;
 - 17 N. Main: Sullivan Insurance office closed with operations relocated to other offices;
 - 61 N. Main: Talulabs Fancy & Friends (gift store in Lower mill) opened;
 - 17 High St: Cranmers Feed Store closed in October;
6. Moyle Chevrolet experienced a fire in the middle third of their building. There has been a preliminary discussion of replacing that portion of the building with a slightly larger footprint. Also GM may require that the showroom undergo a facelift to match their brand image of other dealerships. Battle Construction is preparing a feasibility study and was informed to include a new sign in their budget as the existing tall pedestal sign does not conform with Village Ordinance.
7. Former EV Lewis property purchased at auction for \$200,000 by Josh Landscaping of Livonia. Phase 1 environmental report is underway, at conclusion a closing date for property purchase will be set. Preliminary discussions by Josh Landscaping indicate this will become their new headquarters with front yard being developed with a variety of landscaping elements. Possible other tenant spaces will be created.

Planning/Zoning Board

1. Mathstone was granted approval to demolish the mini storage building and a vacant house on Norton Street (two separate parcels) to be replaced by four individual buildings (two on each parcel) each containing four apartment and office units. Construction may start in 2011 depending on rental market conditions.
2. David Jacobs presented a second concept plan showing 100 single family residential lots for his 72 acre property on Clover Street known as Wolfberger Park. Project is in neutral, awaiting applicant's next submission.
3. Mathstone has appeared before the Planning Board for Preliminary Review for Norton Station subdivision. This project is located behind Cranmers Feed and contains 44 apartments and 12 single family homes in phase 1 and 29 additional single family homes in phase 2. Received preliminary site plan approval and awaiting Village determination on sewer design before final approval can be granted.
4. GM was granted site plan approval to install a hydrogen re-fueling station for use by authorized employees only. No construction date yet established.
5. Judi Tobin resigned from the Planning Board. An advertisement alerting interested persons of the vacancy produced a single respondent. An interview will be scheduled with this individual.

Fire Safety Inspections

- 11 Industrial Properties (annual)
- 24 Assembly Properties (annual)
- 2 Gas Station Properties (annual)
- 57 Retail, Office & General Commercial Properties (bi-annual)

OLD BUSINESS

WWTP UPGRADE: Greg Emerson said the final change order for the WWTP Digester Upgrade should be complete this week.

NEW BUSINESS

NEW PLANNING

BOARD MEMBER: Motion by Trustee Pavelsky, seconded by Trustee Worboys to appoint Mary Szlosek at a Planning Board member from 1/17/2011 through 3/31/2015. Motion carried.

AMBULANCE

PER DIEM: Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve Patricia Woz as a per diem employee for the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

**AMBULANCE
PER DIEM:**

Motion by Trustee Alfieri, seconded by Trustee Clark to approve Sarah Cullen as a per diem employee for the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

**PURCHASE FLOOR
GRATING FOR
WWTP:**

Motion by Trustee Worboys, seconded by Trustee Alfieri to approve using the balance in the loan from M&T Bank that was obtained for the rehab of the WWTP Digester (approximately \$3,000) and the balance out of Sewer Equipment operating budget. Motion carried.

**LABELLA
PROPOSAL:**

Motion by Trustee Clark, seconded by Trustee Alfieri to approve a proposal from LaBella Associates P.C. for Professional Engineering Services related to Main Street Sewer Study in the amount of \$4,500.00. Motion carried.

**2011 CDBG
SIDEWALK
@ LIBRARY:**

The Board discussed the possibility of joining with the Town of Mendon in applying for a CDBG for the new library sidewalk. If that happened, the Village would not be able to do any projects themselves.

Another possibility would be having the Town of Mendon apply for the grant on their own. Then the Village would agree to donate our DPW staff and their labor towards the installation of the sidewalk. The Village would then be able to apply for their own CDBG to make improvements to the basketball court at HAP.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri for one of the following actions:

- (1) The Village of Honeoye Falls shall apply jointly with the Town of Mendon for a CSBG for installation of the Library sidewalk.

or if the Town wishes to make the community block grant alone then

(2) the Village shall provide the labor to assist in installation of the sidewalk.

Motion carried.

**ATTENDANCE AT
NYCOM FEB.
MEETING:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve Mayor Milne's attendance at the NYCOM Legislative meeting February 27-28, 2011. Motion carried.

**SCHEDULE
BUDGET
WORKSHOPS:**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve Budget Workshops scheduled on March 5, 2011 at 8am, March 23, 2011 at 6pm and April 2nd at 8am. Motion carried.

EXECUTIVE SESSION:

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adjourn to Executive Session at 8:35pm. Motion carried.

ADJOURN:

Motion by Trustee Pavelsky, seconded by Trustee Worboys to adjourn at 8:50pm. Motion carried.

Respectfully submitted,

Joan Johnson

Joan Johnson
Clerk Treasurer