

ANNUAL MEETING OF THE VILLAGE BOARD OF TRUSTEES

APRIL 2, 2012

- DEPUTY MAYOR:** **Gerard Pavelsky** appointed as Deputy Mayor by Mayor Richard Milne. Motion by Trustee Worboys, seconded by Trustee Alfieri to approve. Motion carried.
- CLERK-TREASURER** Motion by Trustee Alfieri seconded by Trustee Clark approving the Mayor's nomination of **Joan Johnson** as Village Clerk-Treasurer for the ensuing two years. Motion carried
- DEPUTY CLERK-TREASURER:** Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Gina Hurley** as Village Deputy Clerk-Treasurer for the ensuing official year. Motion carried.
- VILLAGE ADMINISTRATOR:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Greg Emerson** as Village Administrator for the ensuing official year. Motion carried
- VILLAGE ATTORNEY:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of Michael **Tobin** as Village Attorney for the ensuing official year. Motion carried.
- CODE ENFORCEMENT OFFICER:** Motion by Trustee Alfieri, seconded by Trustee Clark approving the Mayor's nomination of **Charles Johnson** as Code Enforcement Officer for the ensuing official year. Motion carried.
- ASSISTANT CODE ENFORCEMENT OFFICER:** Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Greg Emerson** as Assistant Code Enforcement Officer for the ensuing official year. Motion carried.
- COURT CLERK:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Gina Hurley** as Court Clerk for the ensuing year. Motion carried.
- FIRE MARSHAL:** Motion by Trustee Worboys seconded by Trustee Alfieri approving the Mayor's nomination of **Charles Johnson** as Fire Marshal for the ensuing official year. Motion carried.

ASSISTANT FIRE MARSHAL: Motion by Trustee Alfieri, seconded by Trustee Clark approving the Mayor's nomination of **Greg Emerson** as Assistant Fire Marshal for the ensuing official year. Motion carried.

HISTORIAN: Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Mary Lynn Menz** as Village Historian for the ensuing official year. Motion carried.

CONSERVATION BOARD CHAIRMAN: Motion by Trustee Pavelsky, seconded by Trustee Worboys, approving the Mayor's nomination of **Andrew Less** as a Conservation Board Chairman for a one year term. Motion carried.

CONSERVATION BOARD MEMBER Motion by Trustee Worboys, seconded by Trustee Alfieri, approving the Mayor's nomination of **Andrew Less** as a Conservation Board Member for a five year term. Motion carried

CONSERVATION BOARD MEMBER Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Jim Shepard** as a Conservation Board Member for a five year term. Motion carried.

CONSERVATION BOARD MEMBER Motion by Trustee Clark, seconded by Trustee Pavelsky, approving the Mayor's nomination of **Mary Tichenor** as a Conservation Board Member for a five year term. Motion carried.

PLANNING BOARD CHAIRMAN Motion by Trustee Pavelsky, seconded by Trustee Worboys , approving the Mayor's nomination of **Joe Cooley** as Planning Board Chairman for a one year term. Carried.

PLANNING BOARD MEMBER Motion by Trustee Worboys, seconded by Trustee Alfieri, approving the Mayor's nomination of **Brian Hoose** as Planning Board Member for a five year term. Motion carried

PLANNING BOARD MEMBER Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Elizabeth Taylor** as Planning Board Member for a five year term. Motion carried

ZONING BOARD OF APPEALS MEMBER:

Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Hank Besanceney** as Zoning Board of Appeals member for a five year term. Motion carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Pavelsky, seconded by Trustee Worboys, approving the Mayor's nomination of **Jean Batte** as a member of the Board of Ethics for the ensuing official year. Motion carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Worboys, seconded by Trustee Alfieri, approving the Mayor's nomination of **Brian Anderson** as a member of the Board of Ethics for the ensuing official year. Motion carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Raymond Milne** as a member of the Board of Ethics for the ensuing official year. Carried

CEMETERY SUPERINTENDENT:

Motion by Trustee Clark seconded by Trustee Pavelsky, approving the Mayor's nomination of **Tom Wiegert** as the Cemetery Superintendent for the ensuing official year. Motion carried.

OFFICIAL BANK:

Motion by Trustee Pavelsky, seconded by Trustee Worboys that the **M & T Bank** be designated as an official depository of Village Funds for the ensuing official year. Motion carried.

OFFICIAL BANK:

Motion by Trustee Worboys, seconded by Trustee Alfieri that the **Canandaigua National Bank** be designated as an official depository of Village Funds for the ensuing official year. Motion carried.

OFFICIAL BANK:

Motion by Trustee Alfieri seconded by Trustee Clark, that the **Five Star Bank** be designated as an official depository of Village Funds for the ensuing official year. Motion carried.

OFFICIAL BANK:

Motion by Trustee Clark seconded by Trustee Pavelsky that the **HSBC BANK USA** be designated as an official depository of Village Funds for the ensuing official year. Motion carried.

- OFFICIAL BANK:** Motion by Trustee Pavelsky, seconded by Trustee Worboys, that the **J.P. Morgan Chase Bank** be designated as an official depository of Village Funds for the ensuing official year. Motion carried.
- OFFICIAL PAPER:** Motion by Trustee Worboys, seconded by Trustee Alfieri that **The Sentinel** is designated as an official newspaper for the Village for the ensuing official year. Motion carried.
- REGULAR MEETINGS** Motion by Trustee Alfieri, seconded by Trustee Clark that the regular meetings of the Village Board be held the third Monday of each month at 6:30 P.M. Motion carried.
- SPECIAL MEETINGS:** Motion by Trustee Clark, seconded by Trustee Pavelsky that special meetings may be called by any member of the Board of Trustees by twenty-four hour written notice or personal contact. Emergency meetings do not need twenty-four hour notice. Motion carried.
- VILLAGE OFFICE HOURS:** Motion by Trustee Pavelsky, seconded by Trustee Worboys that Village Office Hours are 8:30 A.M. to 4:00 P.M., Monday through Friday. Motion carried.
- WAGE SCALE:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving a wage scale of up to **\$9.00 per** hour be established for seasonal laborers at the discretion of the Mayor. Motion carried.
- PETTY CASH:** Motion by Trustee Alfieri, seconded by Trustee Clark to establish a revolving petty cash account in an amount of \$200.00. Motion carried
- SEASONAL LABORERS** Motion by Trustee Clark, seconded by Trustee Pavelsky that the Mayor shall hire seasonal laborers when needed. Employment may be extended beyond a three-week period by authorization from the Board of Trustees. Motion carried.
- ADVANCE APPROVAL OF CLAIMS:** Motion by Trustee Pavelsky, seconded by Trustee Worboys, that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit

and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Motion carried

MILEAGE ALLOWANCE

Motion by Trustee Worboys, seconded by Trustee Alfieri that 55.5 cents per mile be established as a fixed rate for mileage as reimbursement to officers and employees who use their personal automobiles while performing their official duties on behalf of the Village. Motion carried.

ELECTRICAL INSPECTORS:

Motion by Trustee Alfieri, seconded by Trustee Clark, authorizing, the **New York Board of Fire Underwriters**, the **Middle Department Inspection Agency**, the **Atlantic Inland Inspection Agency**, the **Commonwealth Electrical Inspection Service Inc.** and the **Genesee Star Agency, Inc.** to provide electrical inspections in the Village of Honeoye Falls for the ensuing official year. Motion carried.

**MONROE COUNTY
ASSOCIATION OF VILLAGES:**

Motion by Trustee Clark, seconded by Trustee Pavelsky, authorizing Village Officials, employees, and guests to attend functions and activities sponsored by the Monroe County Association of Villages for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**MONROE COUNTY
VILLAGE CLERKS'
ASSOCIATION:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys authorizing Village Officials, and employees to attend functions and activities sponsored by the Monroe County Village Clerks' Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**MONROE COUNTY FIRE
DISTRICT OFFICERS
ASSOCIATION:**

Motion by Trustee Worboys, seconded by Trustee , authorizing Village Officials to attend functions and activities sponsored by the Monroe County Fire District Officers Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**AMERICAN PUBLIC
WORKS ASSOCIATION:**

Motion by Trustee Alfieri, seconded by Trustee Clark, authorizing Village Officials and employees to attend functions and activities sponsored by the American Public Works Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**NEW YORK RURAL
WATER ASSOCIATION**

Motion by Trustee Clark seconded by Trustee Pavelsky authorizing Village Officials and employees to attend functions and activities sponsored by the New York Rural Water Association(NYRWA) for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**WESTERN NEW YORK
SUPERINTENDENTS'
ASSOCIATION:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys authorizing Village Officials and employees to attend functions and activities sponsored by the Western New York Superintendents' Association for the ensuing official year and that associated expenses be reimbursed by the Village. Motion carried.

**NEW YORK WATER
ENVIRONMENT**

Motion by Trustee Worboys, seconded by Trustee Alfieri authorizing Village Officials and employees to attend functions and activities sponsored by the New York Water Environment Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**MONROE COUNTY
TOWN/VILLAGE
SUPERINTENDENTS
ASSOCIATION**

Motion by Trustee Alfieri, seconded by Trustee Clark authorizing Village Officials and Employees to attend functions and activities sponsored by the Monroe County Town/Village Superintendents Association for the ensuing official year, and the association expenses to be reimbursed by the Village. Motion carried

NYCOM:

Motion by Trustee Clark, seconded by Trustee Pavelsky authorizing Village Officials and employees to attend functions and activities sponsored by the New York Conference of Mayors for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried.

**MONROE COUNTY
PLANNING FEDERATION:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys , authorizing Village Officials and employees to attend functions and activities sponsored by the Monroe County Planning Federation for the ensuing official year, and that associated expenses be reimbursed by the Village. Motion carried

SERVICE AWARDS:

Mayor Milne recognized the following Village employees for their years of service to the Village:

Charlie Johnson 5 years
Judi Barrett 5 years
Lynne Menz 5 years
Mary Bradley – several years

ADJOURN:

Motion by Trustee Worboys, seconded by Trustee Alfieri to adjourn the meeting at 7:05pm. Motion carried.

Respectfully submitted,

Joan Johnson

Joan Johnson Clerk Treasurer