

ANNUAL MEETING OF THE VILLAGE BOARD OF TRUSTEES

APRIL 8, 2013

- DEPUTY MAYOR:** **Gerard Pavelsky** appointed as Deputy Mayor by Mayor Richard Milne. Motion by Trustee Worboys, seconded by Trustee Alfieri. Carried.
- DEPUTY CLERK-TREASURER:** Motion by Trustee Alfieri, seconded by Trustee Clark approving the Mayor's nomination of **Gina Hurley** as Village Deputy Clerk-Treasurer for the ensuing official year. Carried.
- VILLAGE ADMINISTRATOR:** Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Greg Emerson** as Village Administrator for the ensuing official year. Carried.
- VILLAGE ATTORNEY:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Michael Tobin** as Village Attorney for the ensuing official year. Carried.
- CODE ENFORCEMENT OFFICER** Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Charles Johnson** as Code Enforcement Officer for the ensuing official year. Carried.
- ASSISTANT CODE ENFORCEMENT OFFICER:** Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Greg Emerson** as Assistant Code Enforcement Officer for the ensuing official year. Carried.
- COURT CLERK:** Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Gina Hurley** as Court Clerk for the ensuing year. Carried.
- FIRE MARSHAL:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Charles Johnson** as Fire Marshal for the ensuing official year. Carried.
- ASSISTANT FIRE MARSHAL:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Greg Emerson** as Assistant Fire Marshal for the ensuing official year. Carried.

HISTORIAN: Motion by Alfieri, seconded by Trustee Clark approving the Mayor's nomination of **Mary Lynn Menz** as Village Historian for the ensuing official year. Carried.

CONSERVATION BOARD CHAIRMAN: Motion by Trustee Clark, seconded by Trustee Pavelsky, approving the Mayor's nomination of **Andrew Less** as a Conservation Board Chairman for a one year term. Carried.

PLANNING BOARD CHAIRMAN Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Mary Szlosek** as PLANNING BOARD CHAIRMAN for a one year term. Carried.

PLANNING BOARD MEMBER Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Denise Heischman** as PLANNING BOARD Member for a five year term. Carried

PLANNING BOARD MEMBER Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Joe Cooley** as PLANNING BOARD Member for a five year term. Carried

ZONING BOARD OF APPEALS CHAIRMAN: Motion by Trustee Clark, seconded by Trustee Pavelsky approving the Mayor's nomination of **Hank Besanceney** as Zoning Board of Appeals Chairman for the ensuing official year. Carried.

ZONING BOARD OF APPEALS MEMEBER: Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Barry Kissack** , Zoning Board of Appeals member for a five year term.. Carried.

ZONING BOARD OF APPEALS MEMEBER: Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Patrick Brennen** Zoning Board of Appeals member for a five year term.. Carried.

ZONING BOARD OF Motion by Trustee Alfieri, seconded by

APPEALS MEMEBER:

Trustee Clark approving the Mayor's nomination of **Mark Donahoe**, Zoning Board of Appeals member for a five year term.. Carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Clark, seconded by Trustee Pavelsky, approving the Mayor's nomination of **Jean Batte** as a member of the Board of Ethics for the ensuing official year. Carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Pavelsky, seconded by Trustee Worboys, approving the Mayor's nomination of **Brian Anderson** as a member of the Board of Ethics for the ensuing official year. Carried.

BOARD OF ETHICS MEMBER:

Motion by Trustee Worboys, seconded by Trustee Alfieri, approving the Mayor's nomination of **Raymond Milne** as a member of the Board of Ethics for the ensuing official year. Carried

CEMETERY SUPERINTENDENT:

Motion by Trustee Alfieri, seconded by Trustee Clark, approving the Mayor's nomination of **Tom Wiegert** as the Cemetery Superintendent for the ensuing official year. Carried.

OFFICIAL BANK:

Motion by Trustee Clark, seconded by Trustee Pavelsky that the **M & T Bank** be designated as an official depository of Village Funds for the ensuing official year. Carried.

OFFICIAL BANK:

Motion by Trustee Pavelsky, seconded by Trustee Worboys that the **Canandaigua National Bank** be designated as an official depository of Village Funds for the ensuing official year. Carried.

OFFICIAL BANK:

Motion by Trustee Worboys, seconded by Trustee Alfieri, that the **Five Star Bank** be designated as an official depository of Village Funds for the ensuing official year. Carried.

OFFICIAL BANK: Motion by Trustee Alfieri, seconded by Trustee Clark that the **HSBC BANK USA** be designated as an official depository of Village Funds for the ensuing official year. Carried.

OFFICIAL BANK: Motion by Trustee Clark, seconded by Trustee Pavelsky, that the **J.P. Morgan Chase Bank** be designated as an official depository of Village Funds for the ensuing official year. Carried.

OFFICIAL PAPER: Motion by Trustee Pavelsky, seconded by Trustee Worboys that **The Sentinel** is designated as an official newspaper for the Village for the ensuing official year. Carried.

REGULAR MEETINGS Motion by Trustee Worboys, seconded by Trustee Alfieri that the regular meetings of the Village Board be held the third Monday of each month at 7:00 P.M. Carried.

SPECIAL MEETINGS: Motion by Trustee Alfieri, seconded by Trustee Clark that special meetings may be called by any member of the Board of Trustees by twenty-four hour written notice or personal contact. Emergency meetings do not need twenty-four hour notice. Carried.

VILLAGE OFFICE HOURS: Motion by Trustee Clark, seconded by Trustee Pavelsky that Village Office Hours are 8:30 A.M. to 4:00 P.M., Monday through Friday. Carried.

WAGE SCALE: Motion by Trustee Pavelsky, seconded by Trustee Worboys approving a wage scale of up to **\$9.00 per** hour be established for seasonal laborers at the discretion of the Mayor. Carried.

PETTY CASH: Motion by Trustee Worboys, seconded by Trustee Alfieri to establish a revolving petty cash account in an amount of \$200.00. Carried

SEASONAL LABORERS Motion by Trustee Alfieri, seconded by Trustee Clark that the Mayor shall hire seasonal laborers when needed. Employment may be extended beyond a three-week period by authorization from the Board of Trustees. Carried.

ADVANCE APPROVAL OF CLAIMS: Motion by Trustee Clark, seconded by

Trustee Pavelsky, that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Carried

MILEAGE ALLOWANCE

Motion by Trustee Pavelsky, seconded by Trustee Worboys that **56.5** per mile be established as a fixed rate for mileage as reimbursement to officers and employees who use their personal automobiles while performing their official duties on behalf of the Village. Carried.

ELECTRICAL INSPECTORS:

Motion by Trustee Worboys, seconded by Trustee Alfieri, authorizing, the **New York Board of Fire Underwriters**, the **Middle Department Inspection Agency**, the **Atlantic Inland Inspection Agency**, the **Commonwealth Electrical Inspection Service Inc.** and the **Genesee Star Agency, Inc.** to provide electrical inspections in the Village of Honeoye Falls for the ensuing official year. Carried.

**MONROE COUNTY
ASSOCIATION OF VILLAGES:**

Motion by Trustee Alfieri, seconded by Trustee Clark, authorizing Village Officials, employees, and guests to attend functions and activities sponsored by the Monroe County Association of Villages for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

**MONROE COUNTY
VILLAGE CLERKS'
ASSOCIATION:**

Motion by Trustee Clark, seconded by Trustee Pavelsky, authorizing Village Officials, and employees to attend functions and activities sponsored by the Monroe County Village Clerks' Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

**MONROE COUNTY FIRE
DISTRICT OFFICERS
ASSOCIATION:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys, authorizing Village Officials to attend functions and activities sponsored by the Monroe County Fire District Officers Association for the ensuing official

year, and that associated expenses be reimbursed by the Village. Carried.

AMERICAN PUBLIC WORKS ASSOCIATION:

Motion by Trustee Worboys, seconded by by Trustee Alfieri, authorizing Village Officials and employees to attend functions and activities sponsored by the American Public Works Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

NEW YORK RURAL WATER ASSOCIATION

Motion by Trustee Alfieri, seconded by Trustee Clark, authorizing Village Officials and employees to attend functions and activities sponsored by the New York Rural Water Association(NYRWA) for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

WESTERN NEW YORK SUPERINTENDENTS' ASSOCIATION:

Motion by Trustee Clark, seconded by Trustee Pavelsky, authorizing Village Officials and employees to attend functions and activities sponsored by the Western New York Superintendents' Association for the ensuing official year and that associated expenses be reimbursed by the Village. Carried.

NEW YORK WATER ENVIRONMENT

Motion by Trustee Pavelsky, seconded by Trustee Worboys, authorizing Village Officials and employees to attend functions and activities sponsored by the New York Water Environment Association for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

MONROE COUNTY TOWN/VILLAGE SUPERINTENDENTS ASSOCIATION

Motion by Trustee Worboys, seconded by Trustee Alfieri, authorizing Village Officials and Employees to attend functions and activities sponsored by the Monroe County Town/Village Superintendents Association for the ensuing official year, and the association expenses to be reimbursed by the Village. Carried

NYCOM:

Motion by Trustee Alfieri, seconded by Trustee Clark authorizing Village Officials and employees to attend functions and activities sponsored by the New York Conference of Mayors for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

**MONROE COUNTY
PLANNING FEDERATION:**

Motion by Trustee Clark, seconded by Trustee Pavelsky , authorizing Village Officials and employees to attend functions and activities sponsored by the Monroe County Planning Federation for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried

SERVICE AWARDS:

Mayor Milne recognized the following Village employees for their years of service to the Village:

Glenn Clark- Trustee
Jim Hoh – Zoning Board

ADJOURN:

Motion by Trustee Clark, seconded by Trustee Pavelsky, to adjourn the meeting at 7:30pm. Motion carried.

Respectfully submitted,

Joan Johnson

Joan Johnson Clerk Treasurer