

**ANNUAL MEETING OF THE VILLAGE BOARD OF TRUSTEES**

**APRIL 7, 2014**

- SPECIAL MEETING:** The Annual Meeting of the Village of Honeoye Falls Board of Trustees was called to order at 6:30 p.m. by Mayor Milne.
- PRESENT:** Trustee Stottler, Trustee Alfieri, Trustee Worboys, Trustee Pavelsky
- DEPUTY MAYOR:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving Mayor Milne's appointment of **Gerard Pavelsky** as Deputy Mayor for the ensuing official year. Carried.
- CLERK TREASURER** Motion by Trustee Alfieri seconded by Trustee Stottler approving Mayor's nomination of **Joan Johnson** as Village Clerk Treasurer for the ensuing two years. Carried
- DEPUTY CLERK-TREASURER:** Motion by Trustee Stottler seconded by Trustee Pavelsky approving the Mayor's nomination of **Gina Hurley** as Village Deputy Clerk-Treasurer for the ensuing official year. Carried.
- VILLAGE ADMINISTRATOR:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Greg Emerson** as Village Administrator for the ensuing official year. Carried
- VILLAGE ATTORNEY:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Michael Tobin** as Village Attorney for the ensuing official year. Carried.
- CODE ENFORCEMENT OFFICER** Motion by Trustee Alfieri, seconded by Trustee Stottler approving the Mayor's nomination of **Charles Johnson** as Code Enforcement Officer for the ensuing official year. Carried.
- ASSISTANT CODE ENFORCEMENT OFFICER:** Motion by Trustee Stottler, seconded by Trustee Pavelsky approving the Mayor's nomination of **Greg Emerson** as Assistant Code Enforcement Officer for the ensuing official year. Carried.

**COURT CLERK:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Gina Hurley** as Court Clerk for the ensuing year. Carried.

**FIRE MARSHAL:** Motion by Trustee Worboys, seconded by Trustee Alfieri approving the Mayor's nomination of **Charles Johnson** as Fire Marshal for the ensuing official year. Carried.

**ASSISTANT FIRE MARSHAL:** Motion by Trustee Alfieri, seconded by Trustee Stottler approving the Mayor's nomination of **Greg Emerson** as Assistant Fire Marshal for the ensuing official year. Carried.

**HISTORIAN:** Motion by Stottler, seconded by Trustee Pavelsky approving the Mayor's nomination of **Mary Lynn Menz** as Village Historian for the ensuing official year. Carried.

**PLANNING BOARD CHAIRMAN** Motion by Trustee Pavelsky, seconded by Trustee Worboys, approving the Mayor's nomination of **Mary Szlosek** as Planning Board Chairman for a one year term. Carried.

**CONSERVATION BOARD CHAIRMAN:** Motion by Trustee Worboys, seconded by Trustee Alfieri, approving the Mayor's nomination of **Andrew Less** as a Conservation Board Chairman for a one year term. Carried.

**CONSERVATION BOARD MEMBER** Motion by Trustee Alfieri, seconded by Trustee Stottler, approving the Mayor's nomination of **Patrick Brennen** as a Conservation Board Member for a five year term. Carried

**CONSERVATION BOARD MEMBER** Motion by Trustee Stottler, seconded by Trustee Pavelsky, approving the Mayor's nomination of **Mary Tichenor** as a Conservation Member for a five year term. Carried

**ZONING BOARD OF APPEALS CHAIRMAN:** Motion by Trustee Pavelsky, seconded by Trustee Worboys approving the Mayor's nomination of **Hank Besanceney** as Zoning Board of Appeals Chairman for the ensuing official year. Carried.

**BOARD OF ETHICS** Motion by Trustee Worboys, seconded by

**MEMBER:** Trustee Alfieri, approving the Mayor's nomination of **Jean Batte** as a member of the Board of Ethics for the ensuing official year. Carried.

**BOARD OF ETHICS MEMBER:** Motion by Trustee Alfieri, seconded by Trustee Stottler, approving the Mayor's nomination of **Brian Anderson** as a member of the Board of Ethics for the ensuing official year. Carried.

**BOARD OF ETHICS MEMBER:** Motion by Trustee Stottler, seconded by Trustee Pavelsky, approving the Mayor's nomination of **Raymond Milne** as a member of the Board of Ethics for the ensuing official year. Carried

**CEMETERY SUPERINTENDENT:** Motion by Trustee Pavelsky, seconded by Trustee Worboys, approving the Mayor's nomination of **Tom Wiegert** as the Cemetery Superintendent for the ensuing official year. Carried.

**OFFICIAL BANKS:** Motion by Trustee Worboys, seconded by Trustee Alfieri that the **M & T Bank, Canandaigua National Bank, Five Star, HSBC Bank USA** , and **J.P. Morgan Chase** be designated as an official depository's of Village Funds for the ensuing official year. Carried.

**OFFICIAL PAPER:** Motion by Trustee Alfieri, seconded by Trustee Stottler that **The Sentinel** is designated as an official newspaper for the Village for the ensuing official year. Carried.

**REGULAR MEETINGS** Motion by Trustee Stottler, seconded by Trustee Pavelsky that the regular meetings of the Village Board of Trustees be held the third Monday, inclusive of Federal holidays, of each month at 7:00 P.M at the Village Hall at 5 East Street, Honeoye Falls NY 14472. Carried

**SPECIAL MEETINGS:** Motion by Trustee Pavelsky, seconded by Trustee Stan that special meetings may be called by any member of the Village Board of Trustees by written notice or personal contact with the Trustees and notice of the meeting shall be given pursuant to the Open Meetings Law of New York State. Carried

**VILLAGE OFFICE HOURS:**

Motion by Trustee Worboys, seconded by Trustee Alfieri that Village Office Hours are 8:30 A.M. to 4:00 P.M., Monday through Friday. Carried.

**WAGE SCALE:**

Motion by Trustee Alfieri, seconded by Trustee Stottler approving a wage scale of up to **\$9.00 per** hour be established for seasonal laborers at the discretion of the Mayor. Carried.

**PETTY CASH:**

Motion by Trustee Stottler, seconded by Trustee Pavelsky to establish a revolving petty cash account in an amount of \$200.00. Carried

**SEASONAL LABORERS**

Motion by Trustee Pavelsky, seconded by Trustee Worboys that the Mayor shall hire seasonal laborers when needed. Employment may be extended beyond a three-week period by authorization from the Board of Trustees. Carried.

**ADVANCE APPROVAL OF CLAIMS:**

Motion by Trustee Worboys, seconded by Trustee Alfieri, that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Carried

**MILEAGE ALLOWANCE**

Motion by Trustee Alfieri, seconded by Trustee Stottler that 0.56 per mile be established as a fixed rate for mileage as reimbursement to officers and employees who use their personal automobiles while performing their official duties on behalf of the Village. Carried.

**ELECTRICAL INSPECTORS:**

Motion by Trustee Stottler, seconded by Trustee Pavelsky, authorizing, the **New York Board of Fire Underwriters**, the **Middle Department Inspection Agency**, the **Atlantic Inland Inspection Agency**, the **Commonwealth Electrical Inspection Service Inc.** and the **Genesee Star Agency, Inc.** to provide electrical inspections in the Village of Honeoye Falls for the ensuing official year. Carried.

**MONROE COUNTY  
ASSOCIATIONS:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys, authorizing Village Officials, employees, and guests to attend functions and activities sponsored by the Monroe County Association of Villages and authorizing Village Officials, and employees to attend functions and activities sponsored by the Monroe County Village Clerks' Association and authorizing Village Officials to attend functions and activities sponsored by the Monroe County Fire District Officers Association for the ensuing official year, and that associated expenses be reimbursed by The Village. Carried

**PUBLIC  
WORKS ASSOCIATIONS:**

Motion by Trustee Worboys, seconded by by Trustee Alfieri, authorizing Village Officials and employees to attend functions and activities sponsored by the American Public Works Association and the New York Rural Water Association ( NYRWA) for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

Motion by Trustee Alfieri, seconded by Trustee Stottler authorizing Village Officials and employees to attend functions and activities sponsored by the Western New York Superintendents' Association and the New York Water Environment Association for the ensuing official year and that associated expenses be reimbursed by the Village. Carried.

**TOWN/VILLAGE  
SUPERINTENDENTS  
ASSOCIATION**

Motion by Trustee Stottler, seconded by Trustee Pavelsky authorizing Village Officials and Employees to attend functions and activities sponsored by the Monroe County town/Village Superintendents Association for the ensuing official year, and the Association expenses to be reimbursed by the Village. Carried.

**NYCOM:**

Motion by Trustee Pavelsky, seconded by Trustee Worboys authorizing Village Officials and employees to attend functions and activities sponsored by the New York Conference of Mayors for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

**MONROE COUNTY  
PLANNING FEDERATION:**

Motion by Trustee Worboys, seconded by Trustee Alfieri , authorizing Village Officials and employees to attend functions and activities sponsored by the Monroe County Planning Federation for the ensuing official year, and that associated expenses be reimbursed by the Village.  
Carried

**SERVICE AWARDS:**

Mayor Milne recognized the following Village employees for their years of service to the Village:

Brad Feinstein 10 yrs. of service to the HFMVA

Joan Johnson 20 yrs. of service to the Village of Honeoye Falls

Mayor Milne addressed the audience.

**Village of Honeoye Falls Annual Meeting**  
*State of The Village*

As we near the end of our fiscal 2013-2014 year, as a team overall I feel that we have been quite successful. A goal for every municipality should be to maintain public safety operations to the highest degree possible; maintain roads, sidewalks and infrastructure; operate its departments within budget; strive to lower costs where possible; strive to continue to improve processes and equally important to all continue to progress and move forward.

The last two-to-three years have been somewhat difficult for the village from a business perspective. The loss of small and large business has been difficult to see and I remain concerned about others as well. At the same time, as I've said before, I'm not one to panic. We do have other businesses interested in our village, and I will continue to work with our village board and staff to work towards putting the village in a good position to be attractive to these businesses. One priority action item is to (pre-plan) the Carriage Street buildings that formerly housed the GM business. We will create a plan to be ready to move on gaining approvals for future development for that property and will work to gain mutual agreements for the "right business" or businesses/developer for that property. It is an incredible piece of property that has great potential for our community. I have met with Greater Rochester Enterprise and state representatives on this priority project. Along with this a more focused approach to filing business space in the Village Business District must be a priority as well. This coupled with new business in the General Commercial district will be very

positive for the future of the Village.

Our comprehensive plan is nearing completion and I thank our village board for approving this effort. I'm excited about the finished product and am very appreciative of the incredible group of residents and local business members (Comp Plan advisory Committee) that have worked so hard to develop the final product. We have had some great input from our residents in general and the Steinmetz Planning Group has done a wonderful job in pulling this together. It is my hope that the final draft will be approved by the Village Trustees this month to go to public hearing in early May and then to a vote for final approval by the Village Board in late May or early June.

Our Emergency Services teams (HFFD & HFMVA) continue to be stellar units and we are lucky to have them serving our community. New equipment for the fire department include a new (Trax) all terrain vehicle for off-road emergencies (specifically in Mendon Ponds Park or surrounding farmland etc) and also bail-out safety ropes for active interior firefighters. There will be a continued effort to look to the future and develop a long-range plan for our fire department facility as this continues to be an area of concern. The HFMVA has much to be proud of as they serve their 50th year. Our goal is to ensure that our residents continue to have the best EMS department possible. We are 100% committed to this group but as EMS continues to become more complex we are working with the HFMVA to look at all options for service to ensure that this continues.

Our highway and Department of Public works staff and their efforts continue to be a great example of doing more with less, doing more for less and doing more better than most. We have challenges with our waste-water treatment plant as once again, our state continues to push mandates upon local municipalities. Another expensive upgrade will be forced upon us, but we are working hard to mitigate that cost through planning and grant requests and I believe with efforts of Greg Emerson and his team we'll be in a good position to get this upgrade completed.

Our office staff has also gone through changes in the past year and I thank all of them for their efforts. It's difficult in a small community when personnel changes occur, but Joan, Gina and Judi have done a great job in pulling things together. A new software system for our bookkeeping and finance has been a challenge to transition to, but a very positive change for the process moving forward.

I want to thank the various boards and committees that work on the villages' behalf, some of whom are here this evening and some that have been reappointed to a new term. Your efforts are appreciated.

Finally while the Village has been through some challenges and is also being challenged; I know that the Village Board and Village Staff are committed to taking positive steps forward to ensure the future vitality of the Village. While change for some is difficult, I am confident that the majority of the community shares our desire to maintain the historical attributes of the

community while enhancing choice and in developing a strong future.

**ADJOURN:**

Motion by Trustee Alfieri, seconded by Trustee Stottler to adjourn the meeting at 6:52pm. Motion carried.

Respectfully submitted,

*Joan Johnson*

Joan Johnson  
Clerk Treasurer