

**ANNUAL MEETING OF THE VILLAGE BOARD OF TRUSTEES**

**APRIL 6, 2015**

- DEPUTY MAYOR:** **Gerard Pavelsky** appointed as Deputy Mayor by Mayor Richard Milne. Motion by Trustee Worboys; Seconded by Trustee Alfieri. Carried.
- DEPUTY CLERK-TREASURER:** Motion by Trustee Stottler : seconded by Trustee Worboys approving the Mayor's nomination of **Gina Hurley** as Village Deputy Clerk-Treasurer for the ensuing official year. Carried.
- VILLAGE ADMINISTRATOR:** Motion by Trustee Alfieri seconded by Trustee Stottler approving the Mayor's nomination of **Greg Emerson** as Village Administrator for the ensuing official year. Carried
- VILLAGE ATTORNEY:** Motion by Trustee Worboys, seconded by Trustee Alfieri\_ approving the Mayor's nomination of **Michael Tobin** as Village Attorney for the ensuing official year. Carried.
- CODE ENFORCEMENT OFFICER** Motion by Trustee Stottler, seconded by Trustee Worboys approving the Mayor's nomination of **Charles Johnson** as Code Enforcement Officer for the ensuing official year. Carried.
- ASSISTANT CODE ENFORCEMENT OFFICER:** Motion by Trustee Alfieri, seconded by Trustee Stottler, approving the Mayor's nomination of **Greg Emerson** as Assistant Code Enforcement Officer for the ensuing official year. Carried.
- COURT CLERK:** Motion by Trustee Worboys seconded by Trustee Alfieri\_ approving the Mayor's nomination of **Michelle Booth** as Court Clerk for the ensuing year. Carried.
- FIRE MARSHAL:** Motion by Trustee Stottler\_ seconded by Trustee Worboys approving the Mayor's nomination of **Charles Johnson** as Fire Marshal for the ensuing official year. Carried.
- ASSISTANT FIRE MARSHAL:** Motion by Trustee Alfieri, seconded by Trustee Stottler approving the Mayor's nomination of **Greg Emerson** as Assistant Fire Marshal for the ensuing official year. Carried.

**HISTORIAN:** Motion by Trustee Worboys. seconded by Trustee Alfieri approving the Mayor's nomination of **Mary Lynn Menz** as Village Historian for the ensuing official year. Carried.

**PLANNING BOARD CHAIRMAN** Motion by Trustee Stottler, seconded by Trustee Worboys, approving the Mayor's nomination of **Mary Szlosek** as PLANNING BOARD CHAIRMAN for a one year term. Carried.

**PLANNING BOARD MEMBER** Motion by Trustee Alfieri, seconded by Trustee Stottler, approving the Mayor's nomination of **Adam Keller** as a Planning Board Member for a five year term. Carried

**CONSERVATION BOARD CHAIRMAN:** Motion by Trustee Worboys seconded by Trustee Alfieri approving the Mayor's nomination of **Andrew Less** as a Conservation Board Chairman for a one year term. Carried.

**CONSERVATION BOARD MEMBER** Motion by Trustee Stottler, seconded by Trustee Worboys approving the Mayor's nomination of **Pete Grisewood** as a Conservation Board Member for a five year term. Carried

**ZONING BOARD OF APPEALS CHAIRMAN:** Motion by Trustee Alfieri seconded by Trustee Stottler approving the Mayor's nomination of **Hank Besanceney** as Zoning Board of Appeals Chairman for the ensuing official year. Carried.

**BOARD OF ETHICS MEMBER:** Motion by Trustee Worboys seconded by Trustee Alfieri approving the Mayor's nomination of **Jean Batte** as a member of the Board of Ethics for the ensuing official year. Carried.

**BOARD OF ETHICS MEMBER:** Motion by Trustee Stottler seconded by Trustee Worboys, approving the Mayor's nomination of **Brian Anderson** as a member of the Board of Ethics for the ensuing official year. Carried.

**BOARD OF ETHICS  
MEMBER:**

Motion by Trustee Alfieri seconded by Trustee Stottler, approving the Mayor's nomination of **Raymond Milne** as a member of the Board of Ethics for the ensuing official year. Carried

**CEMETERY  
SUPERINTENDENT:**

Motion by Trustee Worboys seconded by Trustee Alfieri, approving the Mayor's nomination of **Tom Wiegert** as the Cemetery Superintendent for the ensuing official year. Carried.

**OFFICIAL BANKS:**

Motion by Trustee Stottler seconded by Trustee Worboys that the **M & T Bank, Canandaigua National Bank, Five Star, HSBC Bank USA** , and **J.P. Morgan Chase** be designated as an official depository's of Village Funds for the ensuing official year. Carried.

**OFFICIAL PAPER:**

Motion by Trustee Alfieri seconded by Trustee Stottler that **The Sentinel** is designated as an official newspaper for the Village for the ensuing official year. Carried.

**REGULAR MEETINGS**

Motion by Trustee Worboys, seconded by Trustee Alfieri that the regular meetings of the Village Board be held the third Monday of each month at 7:00 P.M., Carried.

**SPECIAL MEETINGS:**

Motion by Trustee Stottler seconded by Trustee Worboys that special meetings may be called by any member of the Board of Trustees by seventy-two hours in advance with written notice or personal contact. Emergency meetings may be called at twenty-four hours or less. Carried.

**VILLAGE OFFICE  
HOURS:**

Motion by Trustee Alfieri, seconded by Trustee Stottler that Village Office Hours are 8:30 A.M. to 4:00 P.M., Monday through Friday. Carried.

**WAGE SCALE:**

Motion by Trustee Worboys, seconded by Trustee Alfieri\_ approving a wage scale of up to **\$10.00 per** hour be established for seasonal laborers at the discretion of the Mayor. Carried.

**PETTY CASH:**

Motion by Trustee Stottler seconded by Trustee Worboys to establish a revolving petty cash account in an amount of \$200.00. Carried

**SEASONAL LABORERS**

Motion by Trustee Alfieri\_, seconded by Trustee Stottler\_ that the Mayor shall hire seasonal laborers when needed. Employment may be extended beyond a three-week period by authorization from the Board of Trustees. Carried.

**ADVANCE APPROVAL OF CLAIMS:**

Motion by Trustee\_Worboys\_, seconded by Trustee\_Alfieri, that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees. Carried

**MILEAGE ALLOWANCE**

Motion by Trustee Stottler seconded by Trustee Worboys that **57.5** per mile be established as a fixed rate for mileage as reimbursement to officers and employees who use their personal automobiles while performing their official duties on behalf of the Village. Carried.

**ELECTRICAL INSPECTORS:**

Motion by Trustee Alfieri seconded by Trustee Stottler, authorizing, the **New York Board of Fire Underwriters**, the **Middle Department Inspection Agency**, the **Atlantic Inland Inspection Agency**, the **Commonwealth Electrical Inspection Service Inc.** and the **Genesee Star Agency, Inc.** to provide electrical inspections in the Village of Honeoye Falls for the ensuing official year. Carried.

**MONROE COUNTY ASSOCIATIONS:**

Motion by Trustee Worboys, seconded by Trustee Alfieri, authorizing Village Officials, employees, and guests to attend functions and activities sponsored by the Monroe County Association of Villages and authorizing Village Officials, and employees to attend functions and activities sponsored by the Monroe County Village Clerks' Association and authorizing Village Officials to attend functions and activities sponsored by the Monroe County

Fire District Officers Association for the ensuing official year, and that associated expenses be reimbursed by The Village. Carried

**PUBLIC  
WORKS ASSOCIATIONS:**

Motion by Trustee Stottler, seconded by by Trustee Worboys, authorizing Village Officials and employees to attend functions and activities sponsored by the American Public Works Association and the New York Rural Water Association ( NYRWA) for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

Motion by Trustee Alfieri, seconded by Trustee Stottler authorizing Village Officials and employees to attend functions and activities sponsored by the Western New York Superintendents' Association and the New York Water Environment Association for the ensuing official year and that associated expenses be reimbursed by the Village. Carried.

**TOWN/VILLAGE  
SUPERINTENDENTS  
ASSOCIATION:**

Motion by Trustee Worboys, seconded by Trustee Alfieri authorizing Village Officials and Employees to attend functions and activities sponsored by the Monroe County Town/Village Superintendents Association for the ensuing official year, and the association expenses to be reimbursed by the Village. Motion carried.

**NYCOM:**

Motion by Trustee Alfieri, seconded by Trustee Stottler authorizing Village Officials and employees to attend functions and activities sponsored by the New York Conference of Mayors for the ensuing official year, and that associated expenses be reimbursed by the Village. Carried.

**MONROE COUNTY  
PLANNING FEDERATION:**

Motion by Trustee Worboys, seconded by Trustee Alfieri , authorizing Village Officials and employees to attend functions and activities sponsored by the Monroe

County Planning Federation for the ensuing official year, and that associated expenses be reimbursed by the Village.  
Carried

**SERVICE AWARDS:**

Mayor Milne recognized the following Village employees for their years of service to the Village:

Brian Anderson 25 years of service to the Village of Honeoye Falls, Department of Public Works

David Ford 15 years of service to the Village of Honeoye Falls Department of Public Works

Mayor Milne had a gift for Joe Cooley for his ten years of service to the Village's Planning Board.

**ADJOURN:**

Motion by Trustee Stottler seconded by Trustee Worboys to adjourn the meeting at 7:57 pm. Motion carried.

Respectfully submitted,

*Joan Johnson*

Joan Johnson Clerk Treasurer