

**HONEOYE FALLS BOARD OF TRUSTEE MEETING**

**August 15, 2016**

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Pavelsky, Trustee Worboys, Trustee Stottler.

**ABSENT:** Trustee Alfieri

**ALSO PRESENT:** Brian Anderson, David Ford, Charlie Johnson, Mike Tobin, Dan Bassette, Ed Sheidlower, Patrick Brennan, Brian Adcock, Erinn Camp, Shawn Flynn, Joe Killenbec, Brian Richards, and Jeff Tanner

**MINUTES:** Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve the minutes of July 18, 2016. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the amended minutes of May 16, 2016. Motion carried

**ABSTRACT NO. 3**

Motion by Trustee Pavelsky, seconded by Trustee Stottler that upon an audit of Abstract No.3 of 2016-2017 that approval be given for payment of the General Fund in the amount of \$101,901.60 and the Sewer Fund in the amount of \$ 15,439.12 to include vouchers#143967-143977, #143986-144060 Motion carried.

**RECOGNITION OF CITIZENS:**

Presentation by the Honeoye Falls Girls Youth Softball League. Jeff Tanner. The Softball League is requesting monies from the Village for Softball field improvements.

**PUBLIC HEARING:** Mayor Milne opened the public hearing at 7:45. Motion by Trustee Worboys, seconded by Trustee Stottler to keep the public hearing open till 8:00pm. Motion carried.

The Clerk read the Notice,

**PUBLIC HEARING**

**NOTICE** is hereby given the Village Honeoye Falls proposes to appropriate up to \$9,500

(nine thousand five hundred dollars) from the Park reserve fund for Rotary Park

improvements including a basketball court, gaga pit and ice rink. The total cost will not

exceed \$9,500. **THEREFORE**, pursuant to statute, the Board of Trustees will hold a

public hearing on **August 15, 2016 at 7:45 pm** to hear all persons interested in the matter.

The specific details can be obtained at the Village Office during regular business hours.

Dated: July 22, 2016

There were no comments from the floor or Board. Motion by Trustee Pavelsky, seconded by Trustee Worboys to close the Public Hearing at 8:00, pm. Motion carried.

Motion by Trustee Pavelsky seconded by Trustee Stottler  
To adopt the following resolution:

WHEREAS, correct copies of a resolution to expend funds up to \$9,500 from the Parks Reserve Fund (AA9950), were placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) days exclusive of Sunday prior to the Public Hearing and

WHEREAS, there was duly published in the Sentinel and posted upon the Bulletin Board maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 15th day of August, 2016; and

WHEREAS, the said public hearing was held on the 15th day of August 15, 2016, at 7:45pm, local time at the Village Hall, 5 East St, Honeoye Falls, New York, and all persons' present were given the opportunity to be heard, whether speaking in favor of or against the Expenditure of funds up to \$9,500 from Park Reserve Fund (AA9950)-T0 for Rotary Park Improvement and repairs.

WHEREAS, no one spoke against the expenditure of funds up to \$9,500, from the Park Reserve fund for park improvements and repairs

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested has been heard, the Village Board considered the expenditure of funds up to \$9,500 from Park Reserve for the purpose of

Now, on motion duly made and seconded, it was

RESOLVED, to expend funds up to \$9,500 from Parks Reserve Fund for the upgrades and repairs to Rotary Park

The resolution was duly adopted.

**Mayor's Report**

**Village Board Meeting**

**Month of: August 2016**

- NYCOM: I am attending the NYCOM Executive Board Meeting August 18-19.
- Movie (Solver): I feel very successful support of this effort. One last thank's to Brian and Dave and the Office Staff for going above/beyond to support this effort.
- We have a student interested in the (Village Board – Student rep. Position).I have emailed with he and (Mr Teeter) and I hope to have him up for discussion at our September meeting.
- Muffy Meisenzahl continues to work on the Emergency Services review. It is my hope we'll have a report next month. (May coordinate a special meeting to review.)
- Beth Foos continues to do a great job and is assuming all responsibilities that Brad had. We are discussing the need for another supervisor and I believe we may not need to hire one (but per-diems will certainly need to covers Brad's time). Medical issues continue to keep (Brad) out. I do not expect him to return.
- Will be moving forward with speaking with the town to begin dialogue on the new ambulance. (New 56 Looks Great) Chief Sheidlower is running the old 56. Brian getting quotes on upkeep for the old 59 (Quick response Vehicle)
- Wonderful (HFFD Sportsman's Raffle) yesterday. Great crowd...good financially for the HFFD Corp.
- Excited to see positive development underway and I'm hearing many positive comments.
- Thursday – August 25 Association of Villages Dinner Meeting in Hilton. I will attend.

Thank you to you all for all you do to make this village great!  
Village to update

## **TRUSTEE REPORTS**

**TRUSTEE STOTTLER:** The Museum Collection Assessment is completed. Their recommendation is to all humidity control by adding air conditioning to further preserve the collection

**TRUSTEE WORBOYS:**

Trustee Worboys feels the Softball fields need improvements, and the trailer parking on Creekside needs to be addressed

**TRUSTEE PAVELSKY:**

Workers Comp Meeting this month, we can expect a 10% increase \$10,000 more a year. Chamber of Commerce Senior Citizen picnic this week went well. Everyone seemed to enjoy it. Assets Committee will start up again in September. Kiwanis Golf Tournament is August 21, 2016.

## **DEPARTMENT REPORTS**

**August 15, 2016**

### **Administrators Report**

- WWTP Disinfection Grant Update: Chatfield Engineers has responded to the DEC's comments on the preliminary drawings for the UV system including having an extra bank unit so there is redundancy if there is a failure during higher flows. Also some modifications needed to be made to the structure due to the unit being in the flood plain to protect the equipment. Chatfield has addressed the issues so we should be hearing from DEC soon.
- The smoke testing was completed by Chatfield Engineers on Wednesday 8/10/2016. Chatfield will be putting together a complete report for us to look over. Mostly small issues were found. There is a roof drain at the school that we were aware of and the school will be addressing this as part of their upcoming capital project. Also near the intersection of Monroe St. and West Main smoke was coming up through a storm sewer catch basin. This area will need to be looked into further. As part of this project Chatfield will come out and look at the system during a wet weather event to collect further information for the report.
- I have been working with Muffy Meisenzahl assisting her in gathering information for the emergency services report she is putting together. I have seen a lot of documents and other paperwork over the past few weeks and it has been a great learning experience for me.

## DPW REPORT 8/15/16

- Paving was completed on Pride St. The milling machine broke down in the parking lot. Will finish that up next week.
- Paving of East St completed, striping to come
- More tank maintanced started at WWTP
- Upgrade to the East St pump station is underway
- New bell striker for the VO is here, have to schedule the installation
- Smoke testing is complete, additional testing will be done on a specific location basis
- Rainstorm inspections will be conducted soon
- Met with Jeff Simmons from Mt. Hope Cemetery
- Continue to follow up with AYE at Dunkin
- Dead tree removals starting
- NYS DOT will be installing traffic counters throughout the county this month
- Downtown flowers have aphid problem, spraying tomorrow
- Summer help kids, Alec and Brian last week
- Cleaning grease from pump stations Wednesday

### VILLAGE LEGAL COUNSEL

**Michael J. Tobin, Village Attorney**

DATE	DESCRIPTION	TIME/HRS.
7/7/16	REVIEW AND DISCUSS PLANNING BOARD AGENDA FOR MEETING ON JULY 11 WITH MAYOR AND CHAIR SZLOSEK.	.8
7/11/16	PREPARE FOR PLANNING BOARD MEETING; REVIEW AGENDA ITEMS; RESEARCH ISSUES OF SUBDIVISION OF EASTON.	3.8
7/12/16	FOLLOW UP TO PLANNING BOARD MEETING; DRAFT RESOLUTION FOR CONSOLIDATED FUNDING APPLICATION GRANT.	1.5
7/13/16	REVIEW SOLVER FILM LOCATION IN VILLAGE HALL.	.3
7/14/16	REVIEW MATTERS WITH MAYOR.	.3

7/18/16	PREPARE FOR TRUSTEE MEETING, REVIEW AGENDA ITEMS, RESEARCH VARIOUS MATTERS; ATTEND BOARD OF TRUSTEE MEETING.	3.9
7/20/16	PREPARE FOR AND ATTEND MEETING WITH MS. HURLEY AND MR. ANDERSON RE: ACTION ITEMS FROM TRUSTEE MEETING AND OTHER ISSUES AND QUESTIONS ABOUT VARIOUS MATTERS.	2.0
7/25/16	RECEIVE AND REVIEW FOIL REQUEST FOR HFFD RECORDS OF 1/13/15 ACCIDENT; ADVISE CLERK TO RESPOND; RECEIVE AND REVIEW EMAIL FROM MR. ANDERSON RE: USE OF SOFTBALL FIELDS AND RESPOND TO SAME; PREPARE FOR ZONING BOARD MEETING; REVIEW VARIANCE REQUEST FOR MCGORY FOR FENCE OF 5' INSTEAD OF 4' ALONG BOUNDARY LINE; FOLLOW UP TO LINE OF CREDIT FROM DUNKIN DONUTS; ATTEND ZONING BOARD MEETING AND DISCUSS PLANNING AND ZONING ISSUES WITH MR. JOHNSON.	4.2
7/26/16	REVIEW AND DISCUSS TIME LIMITATIONS FOR SOLICITING BY NYPIRG WITH ATTORNEY HAREN; RECEIVE AND REVIEW COURT OPINION CONCERNING SOLUTION BY NYPIRG.	1.0
7/27/16	REVIEW AND DISCUSS MATTERS WITH MAYOR CONCERNING WAIVING AMBULANCE FEES FOR VOLUNTEERS OF VILLAGE; MEET WITH MR. JOHNSON TO REVIEW AND DISCUSS CODE AMENDMENT FOR SELF STORAGE UNITS.	1.8
	TOTAL	<b>19.60</b>

# VILLAGE OF HONEOYE FALLS

# **Building Department Report**

**July 2016**

## **Permits Issued**

- 168 W Main Temp Tent
- 168 W Main Temp Tent
- 116 W Main Dunkin Donuts

## **Certificate of Occupancy Issued**

- 168 W Main Interior renovation
- 23 Stonefield Addition

## **Certificate of Compliance Issued**

- 14 Peer Fence
- 10 W Main Sign
- 62 East Porch
- 59 Ontario Fence
- 168 W Main Sign

## **Complaints**

- Complaint of cars being parked in back yard of 2 Pride St. In addition, cars were accessing property directly from N. Main. Sent letter and cars (3) were removed.
- Complaint of construction vehicles driving too fast on Pine Trail. Spoke with construction manager who said they currently do not have any trucks running other than lumber deliveries.
- Neighbors at 57 & 59 Ontario continue to have issues with new fence erected at 59. Fence is in compliance with village code, however some refinements may want to be considered in light of this Hatfield & McCoy situation. Had a similar issue with a replacement fence on East St.

## **New Business**

- Pinebrook Apartments: First building has roof framing nearly complete and most windows installed. A second framing crew is coming on site to have both second and third buildings being built simultaneously. Office/Community building will also be started shortly. Rental agent says positive things about signed leases.
- Verizon's equipment needs to be mounted to the tower in order for cell tower to be complete.
- Dunkin Donuts has all under slab plumbing inspections complete. Next step on building is pouring of concrete floor and starting the building construction. Storm water control structures are installed, gravel sub-base for parking lot are complete. August work disruption will be to install the storm water under W. Main. DOT is mandating that 2 way traffic be maintained at all times making the process longer for the contractor.
- Lawn maintenance letters were sent out 7/7 to 6 total properties including former GM property. All zombie properties are in compliance. Ericksons on Ontario are currently in compliance after only 1 reminder this year. Former GM property adjacent to CNB is finally getting mowed. Apparently management company did not understand the area to be mowed. Will be mowed by 8/12.

## **Boards**

- Planning Board: Approved Dunkin re-subdivision & two lot subdivision of 181 Monroe (former Bassett home). No August meeting.

- Zoning Board: Approved an area variance at 54 Ontario for a fence that is taller than permitted. August meeting is for a rear deck setback at 20 East Street.

### **Permits**

Last permit issued in July was #36. That same number permit in 2015 was issued in late October, so we are well ahead of last year's permits to date.

### **EMERGENCY SERVICES**

Chief Sheidlower thanked David and Brian for the help they have given to the Ambulance

### **OLD BUSINESS**

#### **Go Pink Breast Cancer Ride**

The Ride starts and ends in Mendon Ponds. Harry Allen Park will be a water stop, on October 9, 2016

#### **Mini Storage**

Mike Tobin, Charlie Johnson and Brian Anderson will discuss zoning and verbiage for a potential zoning change from the TV district to the LI district, before the next Village Board Meeting.

### **NEW BUSINESS**

#### **RESOLUTION**

##### **Budget Adjustment**

Motion by Trustee Pavelsky, seconded by Trustee Worboys  
To approve budget adjustments made by Kerry Hoffman Deputy,  
Motion carried.

#### **RESOLUTION:**

##### **PAVE reimbursement**

Motion by Trustee Pavelsky seconded by Trustee Worboys  
To approve reimbursement from PAVE New York. Motion  
Carried.



**RESOLUTION:**

**Vital Signs Conference**

Motion by Trustee Stottler seconded by Trustee Worboys to approve up to three members of the HFMVA to attend the Vital Signs 2016 Conference, October 13-16, 2016. Motion carried.

**RESOLUTION:**

**HFFD**

Motion by Trustee Worboys seconded by Trustee seconded by Trustee Stottler to approve the application of Rennie Bloom for the HFFD. Motion carried.

**RESOLUTION:**

**HFMVA**

Motion by Trustee Stottler, seconded by Trustee Pavelsky To approve the application of Timothy Johnson to the HFMVA. Motion carried.

**RESOLUTION:**

**Accounting School**

Motion by Trustee Pavelsky, seconded by Trustee Worboys To approve Kerry Hoffman and Melissa Luft to attend advance Accounting Principles and Procedures, in Canandaigua NY October 4-6. Motion carried.

**RESOLUTION:**

**NYCOM Fall Training School**

Motion by Trustee Pavelsky seconded by Trustee Stottler To approve attendance of Melissa Luft / Gina Hurley, (may split the week) at NYCOM Fall Training School, September12-15, 2016. Mayor Milne expected to attend the second half of the week. Motion carried.

**DISCUSSION:**

**HAP**

A park application should be filled out for the Gazebo and a fee/attached. " the spirit and intent to maintain pristine". No commercial activates, no construction

**RESOLUTION:**

**Attendance for Waste Water Training Session**

Motion by Trustee Worboys seconded by Trustee Stottler To approve the attendance of Todd Marble and Jessie Moon to the Waste Water Training session " Process Measurement & Control. Motion carried.

**RESOLUTION:**

**Attendance at Public**

**Works School**

Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve David Fords' attendance at the NYCOM Public Works school, in Geneva NY 10/16-10/19. Motion Carried.

**DISCUSSION**

**Code/Zoning HFMP**

Letter from Ned Green and Rick West asking for clarification on rules and regulations for storage in front of their business. Mayor Milne feels this is important to maintain their business. Discuss Amendment to the code to allow for this activity

**RESOLUTION**

**Southco**

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Resolution by Trustee Stottler, seconded by Trustee Pavelsky to reimburse Southco for adjusted Property Assessment from the Town of Mendon for 2014, 2015 taxes. Motion carried.

**DISCUSSION:**

**Insurance**

Mayor Milne and Village Administer Brian Anderson Met with Jeff Joseph re regarding changing assessments on some of the Village Buildings. Mayor Milne wants full replacement cost.

**ADJOURN**

Motion by Trustee Pavelsky seconded by Trustee Stottler to close the meeting at 9:15. Motion carried

Respectfully submitted,

Gina Hurley  
Village Clerk Treasurer