

Village of Honeoye Falls
Board of Trustees Meeting
December 19, 2016

REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

TRUSTEES PRESENT: Trustee Worboys, Trustee Alfieri, Trustee Stottler, Trustee Pavelsky

ALSO PRESENT: Patrick Brennan, Conan Gillis Dan Bassette, Ed Sheidlower, David Ford, Brian Anderson

Minutes Motion by Trustee Alfieri seconded by Trustee Stottler to approve minutes of November 21, 2016, with corrections. Motion carried.

ABSTRACT NO. 7 Motion by Trustee Stottler, seconded by Trustee Alfieri that upon an audit of Abstract No. 7 of 2016, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$91,481.00, Vouchers #144374-144381, 144390-144397,144398-144462.General Fund in the amount of \$73,796.10, Sewer Fund in the amount of \$17,684.90. Motion carried.

Recognition of Citizens; None

Mayor's Report – Village Board Meeting

Mayor Milne traveled to NYC with NYCOM and met with Mayor DiBlasio and his wife at Gracie Mansion. Mayor DiBlasio is very concerned with issues we share, like the Tax Cap. Mayor Diblasio's wife is very involved with fightening Mental Health issues and is focusing on combating Opioid use. Opioids are everywhere. Mayor Milne Will be going to Albany to attended a Legislative meeting in February. He is looking for Board support for Conan Gillis to also attend.

Resolution

Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve attendance

For Student Representative Conan Gillis and chaperone to attend The NYCOM Winter Legislative Meeting. Motion carried.

TRUSTEE REPORTS

Trustee Stottler: Attended Historical Meeting on the 14th of December. She would like the Historical Society to do a presentation at an upcoming Board Meeting.

Trustee Alfieri: Thirty -six people attended appreciation dinner at the Firehouse.

Trustee Worboys; no report

Trustee Pavelsky. Assets Board had ended for the school year. Brian Donahoe did call back. No Workers Comp meeting in December. Kiwanis Club is Bell ringing (Salvation Army) tomorrow at HFMP and Mendon Meadows.

Student Representative

Conan Gillis reports mid-quarter report cards are going out tomorrow. Many students are participating in Charity Volunteering over the Holidays. Tomorrow is ugly sweater day.

Administrators Report

December 19th 2016

- Yearly workplace violence prevention training went well. All full-time employees were given a hazard assessment survey to fill out that will give us employee feedback on workplace safety.
- Lease agreements for the Youth Travel Soccer League and the Scout Hall have been updated by Mike Tobin. When they are signed by the organizations they will be returned for Board approval and the Mayors signature.
- Mike Tobin has also put together an agreement for a temporary easement to remove and eventually replace the Village Hall fire escape that would need to be accomplished by accessing the neighboring property. Currently there is an easement due to the fire escape encroaching on the property at 9 East Street.

- Chatfield Engineers has received all the Disinfection system agreement paperwork from Blue Heron Construction. The village should be receiving the entire document anytime for Mike Tobins review and Board approval.

DPW REPORT 12/19/16

- Winter is here
- Equipment issues discussed
- Plumbing at the Ambulance facility has been a problem
- Had 5629 looked at, no transmission problem, possibly a fuel delivery issue
- All Christmas decorations are down
- Installing Internet from the Museum to the Scout House
- Installing a new water heater in the Museum bathrooms
- Have two quotes for the HAP security system, would like to move that forward ASAP with your approval. The Board will table till the January meeting for Mr. Tobin to review.
- Village will be hosting the January meeting for the Western NY Village Superintendents meeting at Flaherty's on January 18th
- New Ambulance facility signage will go up on East St
- Jesse Moon 6 month review

Clerks report.

Clerk/Treasurer Gina Hurley reports that she and Melissa Luft attended an Elections Webinar presented by NYCOM and reviewed Petitions filings with the Board. Tom Laufer from Ray Wager's Office came in for our Annual Review. Everything looked good.

Village Legal Counsel.

1. Zoning Changes- I understand the Planning Board letter will recommend making amendments to the TV District regulations to permit self-storage in the district. If the Board agrees with the recommendation, please advise and Charlie Johnson and I will finalize an amendment to TV District which will permit self-storage and provide regulations for same. We will present it at the January Board meeting for review and if acceptable, schedule a public hearing. Pursuant to the code, it will be necessary to have the Planning Board review it prior to the public hearing but after the Trustees have reviewed it at January meeting.
2. Ambulance Remount Project- I have prepared and provided the bid package for the Remount Project and have given copies of it to Gina and Brian. If the Board adopts a resolution to let the project out for bid, please identify the date the bids will be opened. The bid opening date has to be inserted into the bid package documents. Once adopted the Notice to Bidders is to

be published in the Sentinel and the Village may want to give specific notice to firms that may be interested that the bid package is available.

3. All Seasons Agreement- I have reviewed it with Brian and the agreement is fine for approval by the Board.
4. Fire Gear Purchase- For a number of reasons this purchase will not have to be bid because it is advantageous to the Village and Fire Dept. that the Fire Dept. continue to use the same brand Fire Gear/turnout equipment.
5. National Grid 10,000 Tree Program- I have reviewed the paperwork for this program from National Grid. Everything looks in order.
If the Village wishes to proceed please adopt the Municipal Resolution as set out on the sample resolution page. I will review with Gina and Brian thereafter; and work with Brian to complete the application.
6. A note on a non-agenda item- Renewal of leases with Village and others. I have reviewed all with Brian.
 1. Episcopal Church Parking Lot Lease- The lease is good until 2020. Nothing to do at this time.
 2. Fire Grounds Lease- I am working with Bill Soehner to finalize it. We met with Jeff Joseph to identify insurance coverage issues. The HFFD Inc. is covered under the Village insurance so it is not necessary for HFFD to obtain separate insurance. HFFD is obtaining insurance from users of field for public events, such as, "Festival of Ales" and fundraiser.
 3. Leases for Soccer League, Boy Scouts have been prepared. Brian is following up to obtain signatures from respective organizations.

Building Department Report

November 2016

Permits Issued

- 15 Church Demo
- 9 Stonefield Gas FP
- 42 Fairlea Garage

Certificate of Occupancy Issued

- 17 High Street Addition

Certificate of Compliance Issued

- 9 Stonefield Shed
- 47 Brigham Shed
- 6 Brigham Hot Tub

Complaints

- Complaint regarding illegal car parked in N. Main lot. Car was towed.
- Complaint regarding car parked in Episcopal lot. Contacted owner and car was removed.
- Complaint received regarding concrete blocks set at edge of pavement in front of 74 Ontario. Sent resident a letter requesting blocks to be removed. Resident responded with request for specific laws. Forwarded issue to NYS DOT as Ontario is a State road.

New Business

- Pinebrook Apartments: First building is nearly complete. Second & Third buildings have their mechanical installations underway, fourth building has foundation installed. Base paving is complete. Village received \$24,000 for park and sewer fees for first building's Certificate of Occupancy.

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Boards

- Planning Board: Approved exterior building alterations to create a small coffee shop at 28 East Street. December meeting is Trustee request for comment regarding self-storage in TV Zoning District.
- Zoning Board: No applications. December meeting is Trustee request for comment regarding self-storage in TV Zoning District.

Permits

Last permit issued in November was #58. That same number permit in 2015 was issued in early December, so Village is well ahead of last year's permits to date.

Emergency Services

Chief Sheidlower reports a lot going on at the base and with the vehicles. Call Volume is 1050 -1100, down slightly down from last year. Volunteer hours up to 11,000. There has been a nice pick-up in new members. Chief Sheidlower appreciates the fact that he can recognize per diems in evaluations and raises.

Ed and Brian and Beth will start working on evaluations

OLD BUSINESS:

Discussion:

Zoning Change TV District; Planning Board met on Dec 5th, Allowing for a change in zoning to provide for self-storage facility would be better than trying to change the district to Light Industrial. It not a viable option. Trustees to review in January. Mike and Charlie will move forward to put verbiage together for January meeting

Discussion:

Fire & Ambulance

Contracts Contracts are moving forward and we should have a signed copy from the town of Mendon next month.

Discussion:

Ambulance Remount Update; Remount have to go out to bid, however we don't have specs yet. Mr. Tobin has prepared bid package which needs to have time and dates for bid requests and bid openings completed. Hopefully by January we will have the package put together. Initial numbers look very competitive lower than we thought.

NEW BUSINESS:

Budget Adjustments Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve budget adjustment made by Deputy Clerk/Treasurer Kerry Hoffman. Motion carried.

Resolution:

All Seasons Agreement Motion by Trustee Pavelsky seconded by Trustee Worboys to approve 2017 Monroe County All-Seasons Agreement. Motion carried.

Discussion:

Jesse Moon review Motion by Trustee Pavelsky, seconded by Trustee Alfieri To approve a .25 cent an hour, raise for Jesse Moon Sr. Motion carried

Resolution:

National Grid
10,000 Tree Program Motion by Trustee Worboys seconded by Trustee Pavelsky To approve the application to the National Grid 10,000 Tree program, Brian Anderson to complete the application. Motion carried.

I, Gina Hurley, the duly qualified and Clerk/Treasurer of the Village of Honeoye Falls, New York, do hereby certify that the

following resolution was adopted at a regular meeting of the Board of Trustees held on December 19, 2016, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

RESOLVED:

That Gina Hurley, as Clerk/Treasurer of the Village of Honeoye Falls is hereby authorized and directed to file an application for contributory reimbursement funds as part of the “10,000 Trees...And Growing!” tree planting program, and upon approval of said request, to enter into and execute a project agreement with National Grid for such financial contribution to this municipality.

RESOLUTION:

HFMVA Volunteer
Madeline Magee

Motion by Trustee Pavelsky seconded by Trustee Stottler
To approve Volunteer application of Madeline Magee.
Motion carried.

HFVA Volunteer
Kari Withy

Motion by Trustee Alfieri, seconded by Trustee Worboys to
Approve Volunteer application of Kari Withy. Motion Carried.

Resolution:

Turnout Gear Purchase

Motion by Trustee Stottler, seconded by Trustee Alfieri
To approve purchase of 10 sets of Turnout Gear from
Churchville Fire Equipment in the amount of \$28,940, (twenty-
eight thousand nine hundred and forty dollars.) Motion carried

Discussion:

Technical Support

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to
approve Dan Bassette to provide Technical Support to the
Village Office staff at an hourly rate of \$40.00 an hour. In case
of fractional hours rounding to the nearest half hour. A new
Vendor form needs to be processed. Motion Carried

Resolution;

Internet and Phone service

Motion by Trustee Stottler, seconded by Trustee
Alfieri to approve contract with Spectrum (formerly
TWC) to provide Phone and Internet service to the DPW
facility on Urlich lane. Motion carried.

Adjourn to Executive Session

Motion by Trustee Pavelsky, seconded by Trustee Alfieri at 8:15 to adjourn Public Session and move to Executive session. Motion carried.

**Re-open
Public Meeting**

Motion by Trustee Alfieri seconded by Trustee Stottler to adjourn the Executive session and re-open the Public Meeting at 8:33. Motion carried

Adjourn

Motion by Trustee Worboys, seconded by Trustee Stottler to close Public Meeting at 8:35. Motion Carried

Respectfully Submitted

Gina Hurley

Village Clerk/Treasurer