

Village of Honeoye Falls
Board of Trustees Meeting
February 21, 2017

REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

TRUSTEES PRESENT: Trustee Worboys, Trustee Stottler

TRUSTEE ABSENT: Trustee Alfieri (out of town), Trustee Pavelsky (out of town).

STUDENT REPRESENTATIVE: Conan Gillis Absent (illness)

ALSO PRESENT: Ed Sheidlower, Mark Hansen, David Ford DPW, Superintendent, Brian Anderson Village Manager, Danny Bassette, Andy Less, Gary Albright,

RESOLUTION:
HH Capital Projects Motion made by Trustee Stottler, seconded by Trustee Worboys to approve the creation of an HH Capital Projects Account for the expenditures of funds for WWTP Disinfection Project. Motion carried.

RESOLUTION:
Transfer of Funds Motion by Trustee Worboys seconded by Trustee Stottler to approve the transfer of \$300,000 from the Sewer Unappropriated Fund to the Capital Project Fund Account for the Wastewater Treatment Plant Disinfection Project.

Minutes Motion by Trustee Stottler seconded by Trustee Worboys to approve minutes of January 21, 2017 with corrections. Motion carried.

ABSTRACT NO. 9 Motion by Trustee Stottler seconded by Trustee Worboys that upon an audit of Abstract No. 9 of 2017 that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$139,117.04, Voucher numbers 144558-144565,144579-144583,144592-144662.General Fund in the amount of \$10,8561.27, Sewer Fund in the amount of \$19,155.77, and Capital Projects in the amount of \$11,400.00. Motion carried.

PRESENTATION:
Historical Society Gary Albright presented to the Board his findings on what needs to be done to upgrade the preservation process of Historical Documents/Photos at the Museum. See attached.

PRESENTATION:**Resolution****Arbor Day/Earth Day**

Andy Less presented to the Board a concept to bring temporary park "Parklets" coordinated by the Tactical Urbanism team and the Conservation Board, to Celebrate Earth/Arbor day in line with our tree designation. See attached. Motion by Trustee Worboys, seconded by Mayor Milne to approve moving this project forward and giving financial support of up to \$600.00. Motion carried

Mayor's Report – Village Board Meeting

Mayors Report: February 21, 2017

With the many changes that have taken place within this municipality I remain impressed with how all the staff continues to move forward. I appreciate all the efforts to learn processes and to also correct or enhance things that need to be better.

We continue to struggle with mandates pushed down from Albany with little to no support from Albany/Executive Branch. What we do know is that we continue to struggle with a governor that has no respect for our municipalities and continues to make our struggles greater.

- The budget process has begun and I have met with the office staff a couple times. A lot to work on but we'll all be meeting soon to discuss.
- FD Elections were finally completed and our new Chief is Mark Hanson with Cory Trewer moving to Assistant Chief.
- Our ambulance continues to do great work and I appreciate all they do. Beth Foos has done a great job but unfortunately had a fall and is out on medical/injury leave. Chief Sheidlower will report with Brian Anderson on efforts to cover hours etc. Reports to follow on Ambulance remount and fly car replacement.
- I'd like to see a news-letter go out to all residents and businesses again. It's been a while and we need to get some information in the hands of those who don't get on Facebook/Email/Web-sites
- Progress continues to be made on filling part of the Carriage Street property. I'm hoping that announcements will come soon.
- Attended the NYCOM Winter Legislative meeting in Albany last week. Great meeting – much of focus (unfortunately) continues to be on the push for consolidations and we have so many more issues that we should be adding focus to. Conan Gillis was a great ambassador for HFL and Honeoye Falls. Many mayors have asked for information about our program. Conan was extremely engaged and we had great meetings with Senator Funke and Senator Rob Ortt as well. We then toured the capital building which he (Conan) and his father (Rob) really enjoyed.
- I learned so much from Conan and Rob and their attendance really has brought me to be much more aware of the struggles those with disabilities have. Even our building – our village hall needs to be more friendly for those with disabilities and special needs.

TRUSTEE REPORTS

Trustee Worboys;

Bench at North Main St, behind the Rabbit Room, needs painting or staining, and the basketball post at HAP is getting rusty. David Ford will address these issues.

Trustee Stottler;

Cannot attend the March 1, 2017 Historical Society Meeting

ADMINISTRATORS REPORT- none, reported on all area of the agenda

DPW REPORT February 2017

- Wi-fi router was installed and operating in the school house
- Tile floor at the AMB base has been started
- Construction has started at the WWTP on the UV project
- Training employees on new tasks for snow removal
- Tree bids will go out first week in March
- Ash tree removals will start in March
- Community Garden registration has begun; we have 7 right now
- Festival on the Green meeting Jan 22nd
- Brandon Brown Starts tomorrow
- Working on Budgeting for next year

CLERKS REPORT

Budget Prep continues.

Preparation for the Annual Meeting has begun.

VILLAGE OF HONEOYE FALLS

Michael J. Tobin, Village Attorney

JANUARY-2017- Legal Services

DATE	DESCRIPTION	TIME/HRS.
1/4/17	REVIEW CONTRACT FOR WWTP DISINFECTION SYSTEM, MEET WITH MR. ANDERSON TO REVIEW AGREEMENT SIGNED BY BLUE HERON AND PERFORMANCE PAYMENT	4.1

	BONDS AND INSURANCE CERTIFICATES; LETTER TO MR. ANDERSON AND OTHERS APPROVING AGREEMENT WITH ATTACHMENTS; REVIEW FILE FOR PROSECUTION OF CODE VIOLATION IN PREPARATION FOR COURT APPEARANCE; APPEAR IN COURT AND MATTER ADJOURNED.	
1/5/17	FINALIZE LETTER APPROVING CONTRACT FOR WWTP DISINFECT WORK; AMEND LEASE AGREEMENT FOR FIRE GROUNDS AND FORWARD TO MR. SOEHNER.	2.1
1/5/17	REVIEW AND DISCUSS SIGNAGE FOR PINEBROOK AND PINEHURST; AND REVIEW AND DISCUSS SELF STORAGE AND AMENDMENT TO CODE FOR SELF STORAGE.	1.5
1/9/17	PREPARE FOR AND ATTEND PLANNING BOARD MEETING.	2.0
1/11/17	MEET WITH MR. ANDERSON AND MR. JOHNSON TO REVIEW AND DISCUSS CODE AMENDMENT FOR OUTDOOR SELF STORAGE FACILITIES.	1.0
1/12/17	REVIEW AND DISCUSS ISSUANCE OF C/O FOR PINEBROOK APTS WITH MR. JOHNSON.	.5
1/17/17	PREPARE FOR TRUSTEES MEETING, REVIEW AGENDA ITEMS, REVIEW SPECIFICATIONS FOR REMOUT BID; ATTEND BOARD OF TRUSTEES MEETING.	4.0
1/19/17	WORK ON BID PACKAGE FOR REMOUNT VEHICLE, REVIEW SPECS AND EMAIL TO MS. HURLEY AND MR. ANDERSON RESPONDING TO THEM.	1.5
1/24/17	MEET WITH MR. ANDERSON TO REVIEW AND REVISE SPECIFICATIONS FOR BID PACKAGE FOR VEHICLE REMOUNT.	1.5
1/27/17	PREPARE FOR AND MEET WITH MAYOR TO REVIEW AND DISCUSS A NUMBER OF MATTERS INCLUDING ZONING FOR SELF STORAGE AND SIGNS OFF PROPERTY, REMOUNT BID, AMBULANCE CONTRACT WITH TOWN, NEW BUSINESS ON MONROE STREET AND REZONING.	2.0
	TOTAL	20.2

VILLAGE OF HONEOYE FALLS

Building Department Report

December 2016

Permits Issued

- 76 Monroe Fence
- 56 Ontario Int. renovation
- 166 W Main Sign

Certificate of Occupancy Issued

- 116 W Main Restaurant
- 27 Norton 4-Apartment
- 1600-5 Apartment
- 1600-8 Apartment
- 1600-10 Apartment
- 1600-11 Apartment

Certificate of Compliance Issued

- 141 Ontario Shed
- 15 Church Demo
- 116 W Main Demo
- 116 W Main Sign
- 94 East Garage
- 76 Monroe Fence

Complaints

- Letter sent to Rucks Pizza regarding the temporary vinyl sign that I have allowed to remain due this being a new business despite temporary signs only being allowed a 30 day time frame. An appearance ticket will be sent as sign remains after due date of notice of violation.
- Letter sent to Weiders Hardware regarding debris left in back parking lot from store change over to Ace. Material blocks parking spaces. Ned stated it would be cleared away by end of summer and then by end of November. Due date for removal is first week in January.
- Letters sent to Distillery, Valero, Graver regarding flag/banner signs.

New Business

- Pinebrook Apartments: First building has 7 of 16 apartments complete. Second & Third buildings have their mechanical installations underway, fourth building has under slab plumbing installed. Clubhouse is sheet rocked.
- Dunkin Donuts was issued their C/O and has been doing a brisk business ever since. I will be sending them a letter regarding their illegal "open now" flag signs. I've allowed them 2 weeks to have the signs.

Boards

- Planning Board: Reviewed self storage in TV Zoning District per Trustee request. January meeting is for an addition to a garage.
- Zoning Board: Reviewed self storage in TV Zoning District per trustee request. No applications pending for January.

Permits

Last permit issued in December was #60. Last year's total permits were 58.

EMERGENCY SERVICES

Fire Department: Chief Hansen discussed upcoming purchases/requests need for the Fire Department .. just a heads up of things they may be needing, better to know now and to start planning. Also looking at incentives to recruit/keep more Volunteers. Report Attached.

Ambulance: Chief Sheidlower reports 175 calls for this year already. Still waiting on radios from Livingston County, we still only have one. Mayor Milne suggests we need to start looking into purchasing at least one.

OLD BUSINESS

Discussion:

TV District

Mr. Tobin submitted to the Board the self-storage Amendment for review. This Code change will now be sent to the Planning Board. If approved by the Planning Board, it will be scheduled at the March Meeting for a Public Hearing in April.

Discussion:

HFMVA

Ambulance Re-mount

Only one acceptable bid from Specialty Vehicles was received. It had 6 exceptions and the Vehicle would have to go to North Carolina. Brian Anderson said the bid specs may have been too tight, and we can probably get a better price. Brian and Brad Feinstein will re-work the bid and have it ready for March's Board Meeting. Motion by Trustee Stottler seconded by Trustee Alfieri to reject any and all bids at this time. Motion carried.

NEW BUSINESS:

Budget Adjustments

Motion by Trustee Stottler seconded by Trustee Worboys to approve budget adjustment made by Deputy Clerk/Treasurer Kerry Hoffman. Motion carried.

Discussion

New Ambulance Position

Chief Sheidlower needs another Supervisor for the Ambulance. This was going to be on the agenda anyways but with Beth Foos out on Worker's Comp it is more of immediate problem. We have no paramedic at the time that can restock the narcotics. Jonathan Smith, a HFVA per diem has the right credentials to restock however has multiple jobs and not a lot of time. He will do what he can to help us given enough notice. We will pay him \$21.00 an hour and will look to Cross Train a per diem to Supervisor. Chief Sheidlower has a local person in mind.

ResolutionShared Services
Agreement

Motion by Trustee Worboys, seconded by Trustee Stottler
To approve NYSDOT shared services agreement the Village of Honeoye Falls. Motion carried.

Resolution

Employment

Motion by Trustee Stottler, seconded by Trustee Worboys to
Approve the Honeoye Falls, Department of Public Works of
Brandon Brown \$13.00 an hour. Motion carried.

ResolutionApp. #1 Heron Hill
Construction

Motion by Trustee Worboys seconded by Trustee Stottler
To approve Pay Application No. 1 and make a payment to Blue
Heron Construction LLC and the amount of \$11,400.00. This
includes the cost of Bonding and Insurance required for the
project. Motion carried.

DiscussionPlanning and Zoning
Class

Motion by Trustee Stottler seconded by Trustee Worboys to
approve the \$20.00 fee for Brian Hoose to attend Planning and
Zoning Training session 3/21/17 sponsored by the Town of
Mendon. Motion carried.

Resolution

Vehicle Maintenance
Agreement with
HFLCSD

Motion by Trustee Stottler seconded by Trustee Worboys
To approve Vehicle Maintenance agreement with the Honeoye
Falls-Lima Central School district. Motion carried

Resolution

Step Conference

Motion by Trustee Worboys, seconded by Trustee Stottler for up to
seven (7) Ambulance personnel to attend the STEP Conference
3/31-4/1 at the Hilton Garden Inn, Rochester, NY. \$175.00 per
person. Motion carried.

Resolution

HFFD Volunteer
application

Motion by Trustee Stottler, seconded by Trustee Worboys, to
approve the application of Brian Torres to the HFFD. Motion
carried.

Resolution

HFMVA

Motion by Trustee Stottler seconded by Trustee Worboys to
approve the application of James Goodwin to the HFMVA.
Motion carried.

Resolution

HFMVA

Motion by Trustee Stottler, seconded by Trustee Worboys to
approve the application of Anissa Elani to the HFMVA. Motion
carried.

Resolution

HFMVA

Motion by Trustee Stottler, seconded by Trustee Worboys
To approve the application of Celine Talley to the HFMVA.
Motion carried.

Resolution

NYS Vehicle On-line
Bidding

Motion by Trustee Worboys, seconded by Trustee Stottler to
approve David Fords registration on the NYS on-line Bidding
Process for reviewing New Vehicles. Motion carried.

Adjourn to Executive Session

Motion by Trustee Stottler, seconded by Trustee Worboys to
adjourn Public session and move to executive session at
9:50pm. Motion carried.

Public meeting

Motion by Trustee Worboys, seconded by Trustee Stottler to
return to Public session at 9:55pm. Motion carried.

Pay Increase.

Motion by Trustee Stottler seconded by Trustee Worboys to approve a pay increase of \$1.50 an hour for Kerry Hoffman, and return to Executive session at 10: 01pm.Motion carried.

Adjourn**Public meeting**

Motion by Trustee Worboys seconded by Trustee Stottler to return to Public Session and Close the Meeting at 10:10 pm. Motion carried.

Respectfully submitted,

Gina Hurley