

Honeoye Falls Village Board of Trustees

May 15, 2017

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Pavelsky, Trustee Worboys, Trustee Alfieri, Trustee Stottler

Board of Trustee Student Representative, Conan Willis,

**ALSO PRESENT:** Brian Anderson, Kerry Hoffman, Chief Hansen, Ed Sheidlower, David Ford, Charlie Johnson, Danny Bassett, Joel Robinson, Jamie Borgeson, John Steinmetz, Molly Gaudio

**Minutes** Motion by Trustee Pavelsky seconded by Trustee Alfieri to approve minutes of April 17, 2017 with corrections. Motion carried.

**ABSTRACT NO. 12** Motion by Trustee Stottler, seconded by Trustee Pavelsky that upon an audit of Abstract No. 12, that approval be given for payment of the General Fund, including the Sewer Fund and Sewer Capital projects in the amount of \$204,114.36, Vouchers # 144863-144874 and 144883-144950. General Fund in the amount of \$52,401.80, Sewer Fund in the amount of \$11,066.46 and Sewer/Cap. Project, \$140,646.10. Motion carried.

**Recognition of Citizens;** None

## Mayors Report;

- Continued meeting with Town of Mendon – Re: Ambulance (I will meet with Supervisor again this week)
- Have continued to reach out to Ambulance Agencies Inquiring as to interest in discussing a potential merger/take-over of HFMVA coverage. (I am not committed to losing our current service).
- Attended NYCOM annual meeting – Saratoga Springs – Good meeting with Jim Micchio (Fishkill) elected as new President. Good presentations re: Many Areas – Tactical Urbanism – strong presentation and our activity was right in line.
- NYCOM: Major discussions surrounding (Consolidation/Shared Services Plans)
- Attended Monroe County Shared Services presentation by State Office of Local Govt. – Very Poor Presentation
- Reminder: Next Tuesday (4:30 PM) Public Hearing/Meeting for Final Abstract Approval
- June 24: proposed date for workshop on Fire Department Plans (8-12:00 PM)
- Monday – May 21<sup>st</sup>: 6:30 PM (Lima Town Hall) meeting with Fire Chief/Amb. Chief re: specific calls and working relationship.

## TRUSTEE REPORTS

Trustee Stottler: We are getting some response from the Parklet Survey, Trustee Stottler is hoping to get more before compiling the results. She is also meeting with Chief Sheidlower to discuss call volumes.

Trustee Alfieri: With the summer season upon us, break- ins have been reported.

Trustee Worboys; End of the year Summer Recreation wrap up meeting is already scheduled for 9/6/2017 at 10am. Softball fields are great.

Trustee Pavelsky: A National Magazine recognized Honeoye Falls Kiwanis Club, they did their annual clean-up that was covered by the Sentinel. Worker Comp meeting this Thursday we will receive our second refund check.

Conan Gillis Student Representative: Conan says Advance Placement exams are done and Unified Basketball season was successful and is over.

## **Administrators Report**

### **May 15<sup>th</sup>, 2017**

- I Attended a NYMIR Insurance seminar. I received some great information regarding new hires, park safety and policy information. They have excellent resources and sample policies on their website as well.
- The WWTP has been selected to participate in a DEC sponsored Asset Management pilot program. The program will assist us in building a management plan to manage and maintain our wastewater infrastructure. The program will take a lot of work on our part and the DEC has an engineering firm they have hired so there will be no cost to the Village. I think this could also be a good model that we will be able to eventually use with other Village Departments.
- We have sent in the final submission for our WWTP EPG Capital Improvement plan grant. The final payment will be \$13,647. We should receive the check in the next few weeks.
- Medex & collections revenue to date \$325,199.53
- Specialty Vehicles has the Ambulance remount agreement for their approval and signature. The preconstruction meeting for the remount should be within 2 weeks. The Bonds are ordered and when they receive them, they will be sent back with the signed agreements.
- 2016/2017 Reserves
- PAB Service Agreement

### **DPW REPORT MAY 2017**

- Tree planting is finished, 4 trees qualify for the National Grid 10,000 trees program
- Military Banners will go up before Memorial Day
- Flower Poles and Flags up this week
- Hanging Baskets will go up the 24<sup>th</sup>
- Flowers for all the planters will begin this Friday
- Storm Sewer investigation for Ontario St will begin tomorrow
- Scheduling paving of Hyde Park and Church St for July
- Industrial Inspections begin the week of the 22<sup>nd</sup>
- Summer Help Started today

**Clerks report.**

CNB is coming out next week to teach us the online banking system. Then we will transfer Reserves funds from M&T. Tax Bills will be in the end of next week. First week in June I will attend the Records Management meeting in Geneva

**Village Legal Counsel.**

**Michael J. Tobin, Village Attorney**

**APRIL-2017- Legal Services**

| DATE      | DESCRIPTION  | TIME/HRS. |
|-----------|--|-----------|
| 4/3/2017  | PREPARE FOR AND ATTEND PUBLIC HEARING FOR BUDGET AND ORGANIZATIONAL MEETING.   | 1.4       |
| 4/5/2017  | PREPARE FOR PUBLIC HEARING FOR TV DISTRICT AMENDMENT; REVIEW SEQR TO DETERMINE EXTENT OF ENVIRONMENTAL REVIEW; ADVISE MR. ANDERSON OF SAME AND ADVISE TO SEND PROPOSED AMENDMENT TO ZONING CODE TO MONROE COUNTY PLANNING; REVIEW EMAIL FROM MR. JOHNSON REGARDING SIDE SETBACK FOR LOT IN TV DISTRICT, REVIEW CODE AND RESPOND. | 1.7       |
| 4/10/2017 | RECEIVE AND REVIEW MEMO FROM MR. JOHNSON ABOUT PRE-PLANNING BOARD MEETING; RESPONSE TO MR. JOHNSON.  | .5        |
| 4/12/2017 | PREPARE FOR AND ATTEND MEETING WITH MAYOR, MR. JOHNSON AND MR. ANDERSON TO REVIEW FLOODING ON STONEFIELD, TRACTOR SUPPLY FARM MARKET, FOODLINK TRUCK SALES AND OTHER MATTERS IN PREPARATION FOR TRUSTEE MEETING.   | 2.8       |
| 4/13/2017 | EMAIL TO MAYOR SUGGESTING CONSIDERATION OF TOTIAKTON/FOODLINK TRUCK.   | 1.0       |

|           |   |      |
|-----------|---|------|
| 4/13/2017 | PREPARE FOR TRUSTEE MEETING, REVIEW AND DISCUSS BID FOR REMOUNT WITH MR. ANDERSON..   | 1.0  |
| 4/17/2017 | PREPARE FOR TRUSTEE MEETING, REVIEW ALL AGENDA ITEMS, REVIEW AND DISCUSS WITH MR. ANDERSON, MR. JOHNSON; ATTEND TRUSTEE MEETING.  | 8.5  |
| 4/18/2017 | PRE-PLANNING BOARD MEETING WITH MR. JOHNSON, MS. SZLOSEK AND MR. ANDERSON.  | 1.3  |
| 4/19/2017 | REVIEW AMBULANCE REMOUNT FILE, MEET WITH MR. ANDERSON TO REVIEW BID PACKAGE FROM SPECIALTY VEHICLES, DISCUSS CONTRACT AND WHAT'S NEEDED TO PROVIDE SPECIALTY TO COMMENCE BUILD OF AMBULANCE; PREPARE NOTICE FOR LOCAL LAW FOR STORAGE FACILITY TO BE PUBLISHED; FOLLOW UP TO TRUSTEE MEETING. | 3.5  |
| 4/24/2017 | REVIEW BID PACKAGE TO PREPARE CONTRACT; MEET WITH MR. ANDERSON TO REVIEW AND DISCUSS ISSUES REGARDING BID PACKAGE AND RELATIOSHIP BETWEEN BIDDER AND OTHER ENTITIES, ESPECIALLY NORTHWESTERN.   | 1.2  |
| 4/24/2017 | REVIEW AND RESEARCH ISSUE OF APPLICANT FOR DOG GROOMING IN VILLAGE BUSINESS; ATTEND ZONING BOARD MEETING.   | 2.8  |
| 4/25/2017 | ACTION ITEMS FOLLOW UP TO TRUSTEE MEETING AND ZONING BOARD MEETING.   | 1.0  |
| 4/26/2017 | EXTENSIVE DISCUSSION WITH MAYOR ABOUT ZONING AMENDMENTS FOR CREPERY AND DOG GROOMING, AS WELL AS RELAY FOR LIFE AND CHANEL 8 BROADCAST FROM HARRY ALLEN PARK.   | .7   |
|           | <b>TOTAL</b>  | 27.4 |

## **Building Department Report**

## **April 2017**

### **Permits Issued**

- 18 Fairlawn Fence
- 27 Pride Gazebo
- 67 Peer Addition
- 345 W Main Tent
- 90 Cheese Factory Deck
- 194 Ontario Addition

### **Certificate of Occupancy Issued**

- Building 1500                      16 Unit apartment building

### **Certificate of Compliance Issued**

- 56 Ontario                      Interior Renovations
- 22 Church                      Solar
- 167 Monroe                      Barn
- 18 Fairlawn                      Fence

### **Complaints**

- Complaint received regarding trash left at curb at 23 Christy Parkway. Letter sent expect compliance.

### **New Business**

- Pinebrook Apartments: After the March 15 snowfall of 12" then the big rain fall April 6-7 a resident at 23 Stonefield reported that his basement had 30" of water in his basement on April 8. I visited his property that same day and observed several large pools of water on the old runway one of which was draining across the back yard of 23 Stonefield into a catch basin in the backyard. I also observed the Pinebrook detention pond was overflowing and running towards the railbed. The pond's pump, being operated by a gasoline generator, was not clear as to whether it was in operation during the entire storm event. The resident's claim was that the only thing that has changed was the construction of Pinebrook, despite my suggestion that this was a rare storm event with the ground being saturated by a spring snowfall then a large rain storm.

On 4/21 meeting with developer's engineers and Paul Chatfield at Pinebrook that coincidentally followed another large rainfall. It was observed that the large farm field to the south owned by Dave Meisenzahl was draining large amounts of storm water into Pinebrook's swale which led directly into the retention pond which was overflowing. Project Manager reported that the pond was empty at 6pm the previous day and upon his return at 6 am of the 21<sup>st</sup> observed the pond full and overflowing. Developer's engineers were directed by Chatfield to prepare a report that reviews original calculations and possible solutions. Report is expected first week of May.

- Kuger Café located at 28 East Street is open with an Outdoor Display permit for four side walk tables and chairs.
- Rumor is that Enjoy Café is for sale.
- New owners of 10 N. Main (Frmr. Slices) is a wife/husband named Mauro have owned since January.
- Barn collapsed at 35 Ontario Street, a bank owned property. Working with lender representative to get remains demolished.

### **Boards**

- Planning Board: No meeting in April. May applications pending are a new house located on High Street; rear porch addition at 2 Rittenhouse; rear addition at 7 Rittenhouse.
- Zoning Board: Reviewed a request at 6 North Main for a pet grooming business. Allowable uses do not list that business due to outdated table of uses. Board was asked to interpret that a pet grooming business is similar to a hair salon business. Board did find that these two businesses were similar. The applicants were directed to request a zoning change should they want to locate their business here. No applications pending for May meeting.

### **Permits**

Last permit issued in March was #11. Compared with last year at this time permit number was #11.

## **Emergency Services:**

**Chief Sheidlower** thanked the Board for the Appreciation dinner. The Ambulance is basically down to one rig. Stand by season has started, they were at Dunkin Donuts grand opening, they will be at Relay for life. HFMVA is now 1st back up for Ambulance calls out of Lima.

**Chief Hansen** asked where the Board would like the old uniforms donated to. There are some companies in the Southern tier that are interested. Early estimates for the Quint are \$250,000. This will make the Quint basically brand new and we will have it for another 15 years. Chief Hansen feels this is the best route to go. The HFFD will be purchasing 2 sets of new gear for Morning Pride. After June 1st, it is buy one get one free. There will be a helicopter over head at the High School for the DWI presentation at the High School on Thursday.

The Department is switching over to using phones instead of pagers, so far so good only Chiefs have them now.

## **OLD BUSINESS**

### **Fire Department Meeting**

June 24, 2017 the Village Board of Trustees will hold a workshop with the Honeoye falls Fire Department to discuss planning for the future.

### **Episcopal Senior Living Assessment**

Courts decision was to lower the assessment for the tax year of 2016-17 for the village and then moving forward, we owe \$1,702

## **NEW BUSINESS:**

### **Budget Adjustment**

Motion by Trustee Pavelsky seconded by Trustee Stottler to approve Budget adjustments made by Kerry Hoffman. Motion carried.

### **Capital Reserve Adjustment**

Motion by Trustee Alfieri seconded by Trustee Pavelsky to approve proposed funds deposited or changes to Capital Reserves.

1. Transfer up to \$10,000 into Hwy Equipment Reserves A231.C
2. Transfer up to \$30,000 into Fire Equipment Reserves A231.
3. Transfer up to \$80,407 into Real Property Reserves A231.R
4. Transfer up to \$1,500 into Radio Pagers Reserves A231.R
5. Not to Transfer the proposed \$70,000 into Ambulance Reserves A231.A

Motion carried.

**Resolution**

Blue Heron Construction

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve payment application #4 from Blue Heron Construction WWTP approved by Chatfield Engineers. Motion Carried

**Resolution**

NY Rural Water Association

Motion by Trustee Stottler, seconded by Trustee Alfieri To approve attendance by Brain Anderson to the NYS Rural Water Association Training Workshop in Niagara Falls. 5/22-5/25. Motion carried.

**Resolution**

Genesee/Fingerlake Regional Training

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve attendance at Genesee/Fingerlake Regional Planning council Training- May 19th for Brian Anderson, Pittsford, NY Motion carried.

**Resolution**

Young Life Barbecue

Motion by Trustee Worboys seconded by Trustee Pavelsky To approve Young Life Bar-be-que on 5/11, 6/8, and 7/13, at Josh's Tree and Landscape Motion carried.

**Resolution**

MC Fire Inspector Training

Motion by Trustee Stottler seconded by Trustee Alfieri to approve attendance by Charlie Johnson at Monroe County Fire Inspectors Training 5/17-5/18, (\$150.00). Motion Carried

**Resolution**

DDSO Group Home

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the Pine Trail Group home residents to visit HAP on Saturdays to do minor weeding and garbage pick-up as a part of a community service effort. Motion carried



**Resolution**

HFMVA

Application

Motion by Trustee Stottler, seconded by Trustee Alfieri to approve The HFMVA Employment application of Abbie L. Fennell, EMT., Motion carried.

**Resolution**

HFMVA

Application

Motion by Trustee Pavelsky seconded by Trustee Worboys To approve the HFMVA Employment application of Kevin Gustina. Motion Carried.

**Resolution**

Young Life 5K

Motion by Trustee Alfieri seconded by Trustee Pavelsky To approve the Young Life Annual 5K race on August 2,2017 Motion carried.

**Resolution**

Physio Control

Motion by Trustee Pavelsky seconded by Trustee Stottler To approve the physio control agreement for a total of three years at \$9826.80 paid. Total cost divided and paid yearly for three years Motion carried.

**Resolution**

Steinmetz Contract

Motion by Trustee Stottler seconded by Trustee Alfieri to hire the Steinmetz Group to review Zoning District/Code of the Village of Honeoye Falls. Cost will be \$12,500. Motion carried

Motion by Trustees Alfieri, seconded by Trustee Stottler To approve contract with Steinmetz group. Motion carried.

**Adjourn**

Motion by Trustee Alfieri seconded by Trustee Pavelsky To adjourn the meeting at 9:40 pm. Motion carried.

Respectfully submitted,  
Gina Hurley

