

Village of Honeoye Falls
Board of Trustees Meeting
June 19, 2017

REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

TRUSTEES PRESENT: Trustee Worboys, Trustee Alfieri, Trustee Stottler, Trustee Pavelsky

ALSO PRESENT: Conan Gillis, Dan Bassette, David Ford, Brian Anderson, Mike Tobin, Chief Sheidlower, Chief Hansen, Kerry Hoffman, Patrick Brennan, Nicki Voorhees, Brandon Brown, Curt and Michelle Laraby, Joe Robinson, Jamie Borgenson, Will Gardiner, Melanie Mueller, Kurt Engebrecht, Robert Pyles, David Tillman, Larry Roles, Peter and Linda Simpkins, Ben Frevert, John Waddach, Margot Buschang, Sue Lodico, Kylena Payne, Jules Zysman John O'Donaghue

Minutes Motion by Trustee Pavelsky seconded by Trustee Worboys to approve minutes of May 15, 2017. Motion carried.

ABSTRACT NO. 13 Motion by Trustee Alfieri, seconded by Trustee Worboys that upon an audit of Abstract No. 13, 2016/2017, that approval be given for payment of the General Fund, including the Sewer Fund and Capital Project (HH) in the amount of \$15,1113.07, Vouchers #144959-144967, 144976-145034,145045-145046 144390-144397,144398-144462. General Fund in the amount of \$5,4648.18, Sewer Fund in the amount of \$23,959.09, and Capital Projects \$ 72,505.80.80. Motion carried.

ABSTRACT NO. 1 Motion by Trustee Pavelsky, seconded by Trustee Worboys that upon an audit of Abstract No. 1 2017/2018, that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$18,982. Vouchers #145035-145038, 145047-145075.

General Fund in the amount of \$16,523.17 Sewer Fund in the amount of \$2,458.83. Motion carried.

RESOLUTION:

Motion by Trustee Stottler, seconded by Trustee Alfieri
To approve full time employment of Nicole Voorhees as a DPW Laborer @ \$13.00 an hour. Motion carried

Brandon Brown (hired 2/2017) was introduced to the Board.

Recognition of Citizens; Presentation by Ben Frevert , from Community Choice Aggregation. See attached information.

Mayor's Report – Village Board Meeting

- Continued meeting with Town of Mendon – Re: Ambulance - Good Discussion continues and 5-Year Planning Meeting to take place on July 11 (small group)
- I have been asked to sit on a panel for the Countywide discussion about the States Consolidation Request. This meeting will take place Wednesday morning and I plan to attend.
- I appreciate the boards support of our Tuesday Night Concert series (Good Vibes Flowing). Response has been very positive and we hope it'll continue to grow each week. I have had three or more businesses reach out and want to support these concerts financially.
- Deputy Mayor Pavelsky attended the Association of Villages Dinner meeting for me this past Thursday as I travelled to New England on business – Thanks Jerry!
- August 5th: proposed date for workshop on Fire Department Plans (8 AM -12:00 PM) – we will need to cancel the original and re-advertise. (Motion to approve)
- Each year we approve to proceed through an audit process and have used (Ray Wager Associates). We often will ask for competitive quotes but continue to use the Wager firm. At this time, I would ask that we do not ask for other quotes this year. With all the new practices/personnel we've gone through I believe the continued stability in services is crucial. I'd ask the board to approve the estimate of \$5,500.00 for the accounting audit services for the review of the 2017 fiscal year.
- **RESOLUTION-** Motion by Pavelsky seconded by Trustee Stottler to approve Accounting services provided by Ray Wagers office. Motion carried
- Posters – pasted on some local sites/businesses
- I will be generally unavailable (Thursday/Friday) this week - if you do try to reach out to me and I don't respond in timely fashion, please contact Deputy Mayor Pavelsky.
Mayor Milne received a resignation letter from Stephanie Tolan and a letter of interest for the positon from Karen Grann.

RESOLUTION:

Zoning Board Opening

Motion by Trustee Pavelsky seconded by Trustee Stottler to approve appointment of Karen Grann to fulfill the open term till 2020, to the Zoning Board of Appeals. Motion Carried.

TRUSTEE REPORTS

Trustee Stottler: Tactical Urbanism survey results are being put together and the committee hopes to have a group discussion on the 29th, and thank you notes for the Vendors for Rick to sign.

Trustee Alfieri: no report

Trustee Worboys inquired about the trees in the cemeteries, when they would be coming down? and mentioned some of the stones need repair work. Also Trustee Worboys asked about getting help from the state for the zombie properties. Would like to make sure the yellow house, two up from the school driveway is on a list to get a letter from Charlie.

Trustee Pavelsky: no report

Student Representative

School is out! Graduation is Sunday and Conan has committed to attend Cornell in the fall.

Administrators Report

June 19th, 2017

- WWTP Asset Management Pilot Program local kickoff meeting is July 18th at 10:00am
- PAB 3rd party billing paperwork has been submitted
- Ambulance remount update; The ambulance has been delivered to the factory in North Carolina and work has begun. The loaner was delivered and is in service.
- 5629 is at Hawk collision and is in the process of being repaired from the accident on June 9th. It should be completed this week.
- Gina and I attended the Paid Family Leave meeting put on by Bond Financial.

Clerks report.

We are doing taxes in house this year, we feel will have more control and a clearer picture when we go to reconcile. Records Management Conference, was not the best.

Michael J. Tobin, Village Attorney

MAY-2017- Legal Services

DATE	DESCRIPTION	TIME/HRS.
5/1/2017	PREPARE FOR PLANNING BOARD MEETING; REVIEW AND RESPOND TO EMAILS FROM MAYOR AND MR. JOHNSON AND ATTEND PLANNING BOARD MEETING.	2.0
5/2/2017	MEET WITH MR. ANDERSON TO REVIEW BID FROM SPECIALTY VEHICLES AND PREPARE, MODIFY AND REVIEW TERMS WITH MR. ANDERSON.	2.0
5/4/2017	FINALIZE AGREEMENT WITH SPECIALTY VEHICLES AND FORWARD TO MR. ANDERSON WITH COMMENTS.	1.4
5/9/2017	REVIEW A NUMBER OF MATTERS WITH MR. ANDERSON INCLUDING AMBULANCE REMOUNT, NEW 3 RD PARTY BILLING CONTRACTOR AND ZONING MATTERS; REVIEW AND DISCUSS ZONING AND REGULATORY MATTERS WITH MR. JOHNSON.	1.0
5/11/2017	REVIEW FINALIZING AND IMPLEMENTING REMOUNT CONTRACT WITH MR. ANDERSON; REVIEW AGREEMENT WITH PROFESSIONAL BILLING, HIPPA AGREEMENT AND OTHER DOCUMENTS FOR NEW COLLECTION SERVICE FOR AMBULANCE BILLS.	2.8
5/15/2017	PREPARE FOR BOARD MEETING, REVIEW ALL AGENDA ITEMS, REVIEW AND DISCUSS VARIOUS AGENDA MATTERS WITH MAYOR, MS. HURLEY, MR. ANDERSON; REVIEW AGREEMENTS WITH PBL SPECIALTY VEHICLES, REVIEW BIDDING PROCESS FOR PROFESSIONAL SERVICES BY VILLAGE; ATTEND VILLAGE BOARD MEETING.	6.8
5/17/2017	PREPARE FOR AND MEET WITH MS. HURLEY AND MR. ANDERSON AS FOLLOW UP TO BOARD MEETING FOR ACTION ITEMS.	1.5

5/18/2017	TENT PERMIT DISCUSSION WITH MAYOR; PREPARE LOCAL LAW FOR HYDE PARK.	2.0
5/22/2017	WORK ON NUMBER OF MATTERS INCLUDING REZONING, HYDE PARK AND ZONING REVISIONS.	1.5
5/23/2017	WORK ON AND PREPARE ALL PAPERS FOR PUBLIC HEARING TO REZONE 12 MONROE STREET TO VB.	2.0
5/24/2017	REVIEW AND DISCUSS AGREEMENT FROM SPECIALTY HEARSE FOR LOANER AMBULANCE WITH MR. ANDERSON.	.8
5/30/2017	RECEIVE AND REVIEW INITIAL AGREEMENT WITH STEINMETZ PLANNING GROUP; DISCUSSION WITH MAYOR; REVIEW SUPPLEMENTAL AGREEMENT WITH MAYOR, CHANGES AND EMAIL APPROVED.	1.6
	TOTAL	25.4 HRS.

DPW REPORT JUNE 2017

- Festival on the green went off without any issues
- Paving is scheduled to start July 17th
- UV project will begin start up process tomorrow, 3 day process along with a full day of employee training
- Smoke testing report was finished and delivered, will be addressing issues ASAP
- Summer help guys are working out well
- Small improvements are started at the WWTP
- Camera system in HAP
- David is becoming more involved, with the Western NY Village Superintendents Association

EMERGENCY SERVICES

CHIEF HANSEN:

Squad 566 Committee:

We are reviewing the specs and will be requesting quotes after specs are approved. Looks like we will still be on track for the \$100,000 to \$120,000 mark.

Ladder 560 Committee:

Still getting quotes for the refurb. Looking at another company and will be reviewing the work that needs to be done. Still looking at \$250,000 or less. Detailed report will be given when the final review is done.

Engine 562 Committee is underway.

Looking at refurb instead of new. Going through the same process as the Quint

Fire House Improvement Committee

Waiting on work to be done.

New Gear

Two sets of Morning Pride Gear ordered. It is a newer type of gear and we get a 50% discount on these sets of gear

SCBA

No Change

Visibility within the community and department

Village days was good but had low numbers. Bon fire went well as did the fireworks.

RedNMX program

Moving forward in hopes of doing away with the pagers at the end of July. App should be available end of June.

Radios

Looking at joining a regional grant. If that occurs, only money we need to put down is 10% of what we would be getting. Already looking at radios and services in our area.

CHIEF SHEIDLLOWER:

The ambulance department is down to 1 ambulance, for this week. (5619 was in an accident) Brighton is letting us use one of theirs. We will be at FOG 5k and we are participating in a joint training with MC Sheriff regarding Football player injuries.

PUBLIC HEARING 7:45pm

The Clerk read the notice.

Mayor Milne spoke about continual traffic concerns on Hyde Park and had been notified by many residents about the need to somehow control speeding on that road. The Mayor opened up the floor to the Public;

Dave Tillman 89 N. Main St.

Would like to see a speed hump on the North side of the hill.

Sue Lodico 85 North Main St.

Extreme traffic problems on Hyde Park even the busses speed. She'd like to see a speed hump at the top of the hill.

Jules Zysman 170 Hyde Park

Likes the proposal and would like to see a road that's a liability become an asset.

Margo Buschang 50 North Main

"Hyde Park is a gem", likes and feels the one way directional is safer.

Kaylena Payne 50 East St.

Would like to see the speed hump at the top of the hill at East St.

Peter and Linda Simpkins

Would like to have a "deaf persons area sign" also on the street.

Larry Roles 83 1/2 North Main St

Would like to see a walking lane.

Motion by Trustee Pavelsky seconded by Trustee Stotter to close the public meeting at 8:08pm/. Motion carried

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve the plan to make Hyde park a one-way street traveling from South to North. Motion carried.

Trustee Pavelsky-aye

Trustee Worboys-aye

Trustee Alfieri-aye

Trustee Stottler-aye

Mayor Milne-aye

PUBLIC HEARING 8:00PM

The Clerk read the notice.

Mayor Milne opened the public meeting to those who were there to speak either for or against a Village Code change to include 12 Monroe Street into the VB district.

Curt and Michelle Laraby 14 Monroe St

The Laraby's live next door to the property and are strongly against the change. They said currently there is an erroneous amount of noise from the parking lot on Monroe St. The property in question is less than 9 feet from their home. A restaurant " Creprey" is not the intended use of that property and "we don't need any more restaurants in town." Mr. Laraby wants to keep this property residential.

Joel Robinson and Jamie Borgenson

Potential Owners of the property are also concerned about noise. They said they will maintain the property and make soundproofing adjustments. They have two small children and are also concerned about the noise. They feel they property is becoming a zombie property and they will completely renovate and keep the property looking good.

Kurt Engelbret, Real Estate Broker

Jamie and Joel looked at other properties in the Village and available store fronts but the double house definitely has its merits.

Curt Laraby

Is also concerned about parking, the potential property owners said they would take down the barn in back to provide for more parking. The Larabys say this will make the parking worse.

Pam Scully 1 West Main St.

She is very un-comfortable with this, feels it is spot zoning. Miss Scully wants the Village to stop de-valuing store fronts on Main St. by allowing businesses to operate in residential homes.

Mayor Milne sent a letter to the Planning Board to consider this matter and read their response which supports the zoning change. Mayor Milne also supports the change.

Trustee Worboys supports positive development but does not want to proceed without the neighbor's approval. The neighbors bought this property with that R2 zoning in place.

Trustee Stottler asked if all the neighbor were made aware, Jamie Borgenson said they had been, and the hours of operation would be 11 am- 9 pm.

Motion by Trustee Pavelsky, seconded by Trustee Stottler to close the Public Hearing at 8:36pm

Motion by Trustee Pavelsky seconded by Trustee Alfieri to bring the Zoning change of 12 Monroe St. to a vote. Motion carried.

Trustee Pavelsky-aye

Trustee Worboys -nay

Trustee Alfieri-nay

Trustee Stottler- nay

Mayor Milne - aye

Motion not carried this is a negative declaration moving forward.

OLD BUSINESS:

Discussion:

Collections Looking at CAC billing collections, same process as CBCS
But feel they will do a better job. We will vote on this next month.

Discussion:

Steinmetz Group Motion by Trustee Pavelsky, seconded by Trustee Worboys to
approve contract with the Stienmetz group to review our Zoning
Districts. (previously approved in May 2017) motion carried.

NEW BUSINESS:

Budget Adjustments Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve budget adjustment made by Deputy Clerk/Treasurer Kerry Hoffman. Motion carried.

Resolution:
Blue Heron Construction

Motion by Trustee Stottler seconded by Trustee Alfieri
To approve Payment Application No.#5 to Blue Heron
Construction LLC (\$72,295.00) for work completed as of May
28,2017. Motion carried.

Resolution:
HFFD Volunteer

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to
approve HFFD membership application of Ariel Trapp. Motion
carried

Resolution:
HFFD
Volunteer

Motion by Trustee Alfieri, seconded by Trustee Pavelsky
to approve HFFD Volunteer membership of Peggy Potter. Motion
carried

Resolution:
HFMVA
Per diem

Motion by Trustee Pavelsky, seconded by Trustee Stottler
To approve Per diem Paramedic application of Patrick Fedele
Motion Carried.

Discussion
Truck Traffic

Business owner at the Four Corners states Semi-truck traffic
at the four corners is out of control. David will reach out to
Monroe County.

Resolution
DEC Assets

Motion by Trustee Pavelsky seconded by Trustee Alfieri
To approve participation in the DEC Assets Management Program.
Motion carried.

Resolution
PAB Billing

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to
approve new rates for collections on third party billing.
Trustee Stottler will discuss collections with Village Residents
as we move forward. Motion carried.

Resolution

Justice Court Audit

Motion by Trustee Stottler seconded by Trustee Alfieri to approve the reviewed audit of Court Records and dockets of the Village Court of Honeoye Falls. Motion carried.

Resolution

Cemetery CD

Resolution by Trustee Pavelsky, seconded by Trustee Alfieri To approve closing out the Five Star Cemetery CD and placing the Funds in the Cemetery Fund account which is restricted and needs board approval to spend. Motion carried

Resolution

Grant Writing

Motion by Trustee Pavelsky seconded by Trustee Worboys to hire the Steinmetz Group to apply for a grant through AARP for flashing lights at intersections within the Village. Two priority sites are N. Main and Maplewood and Pine Trail. Contract not to exceed \$1,000.00. Motion carried

Adjourn

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to close Public Meeting at 9:55.. Motion Carried

Respectfully Submitted

Gina Hurley

Village Clerk/Treasurer