

Village of Honeoye Falls  
Board of Trustees Meeting  
August 21, 2017

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Worboys, Trustee Pavelsky, Trustee Stottler

**TRUSTEES ABSENT:** Trustee Alfieri

**ALSO PRESENT:**

Chief Mark Hansen, Melissa Luft ,  
David Ford, Danny Bassette, Pamela Scully  
Mr. Mike Tobin, Village Attorney.

**Minutes** Motion by Trustee Worboys seconded by Trustee Pavelsky to approve minutes of July 17, 2017 with corrections. Motion carried.

**ABSTRACT NO. 3** Motion by Trustee Worboys seconded by Trustee Pavelsky that upon an audit of Abstract No. 3 of 2017/2018 that approval be given for payment of the General Fund, including the Sewer Fund. Capital Project and Cemetery Fund in the amount of \$267,498.70 Vouchers #145194-#145199, 145208-145221, 145234-145304 General Fund in the amount of \$251,112.74, Sewer Fund in the amount of \$16,385.96

**MAYOR'S REPORT** Mayor Milne will cover his report in " Old Business " Sales Tax is higher in the second quarter.

**TRUSTEE REPORTS**

Trustee Stottler; no report

Trustee Worboys; Happy to report he recruited Lynn Buehlman to serve on the Zoning Committee.

Trustee Pavelsky; Kiwanis Golf Tournament has been cancelled due to lack of interest

## **DPW REPORT**

- UV project update
- Catch Basin cleaning has started
- Summer help has finished
- Hyde Park is all striped and speed humps are installed
- Mowing has taken a lot of time away
- Sidewalk tree trimming ongoing
- Town of Mendon will fix storm manholes on W.Main

## **ADMINISTRATORS REPORT**

- Monroe County Soil and Water came out to do an inspection of the A pond (larger pond) at Clover Meadows at my request. I was looking for an assessment of the pond and suggestions in controlling algae growth and odors. They do have a few suggestions that could help to alleviate some of the issues. Overall the pond is in good condition and working properly. The report is in your packet.
- Ambulance Remount; The remount is nearly complete. Brad Feinstein and I will be going to the factory on August 22<sup>nd</sup> to inspect the progress and confirm all the items on the spec have been addressed. It could be completed and delivered before the end of August.
- We have begun working on the 2018 fire and ambulance contracts for the Towns of West Bloomfield and Mendon. We hope to have them prepared by the end of August.
- Asset Management Pilot program: All of the requested information has been sent in to Barton & Loguidice. They are very impressed with the WWTP records and data we keep. I was told because of that they are using the Village as the test subject in the beginning phase of the program.

### CLERKS REPORT

CEO Charlie Johnson wanted me to report that the Zombie property at 79 East St, was reported to the Property Maintenance Company and they will mow the property.

Kerry, Melissa and myself attended the Monroe County Clerk Association Luncheon in Spencerport last week. I arranged for Bill Carson to speak on FLA, it was very informative.

Brain and I met with Jason Schwartz from Bernard Donegan's office to start looking at the formula for the Ambulance and Fire Contracts.

Letters were sent to the Town of Mendon and the Town of West Bloomfield to start the Contract process.

Next week Melissa and I will be attending the NYCOM Conference.

**Michael J. Tobin, Village Attorney**

### JULY-2017- Legal Services

DATE	DESCRIPTION	TIME/HRS
7/5/2017	PREPARE FOR AND ATTEND PRE-PLANNING BOARD MEETING WITH MS. SLOZEK, MR. JOHNSON AND MAYOR MILNE; REVIEW PROPOSAL FROM COMMERCIAL ACCEPTANCE COMPANY.	3.0
7/6/2017	REVIEW CAC PROPOSAL FOR COLLECTION SERVICES; REVIEW AND DISCUSS WITH MR. ANDERSON.	1.2
7/10/2017	MEET WITH MR. ANDERSON AND TELECONFERENCE WITH MR. FARR OF CAC RE: COLLECTION AGREEMENT FOR AMBULANCE BILLS	6.0

	AND SERVICES; REVIEW AND DISCUSS MATTER WITH MS. HURLEY; FINALIZE LOCAL LAW FOR HYDE PARK AND FORWARD TO MS. HURLEY; PREPARE FOR PLANNING BOARD MEETING; REVIEW ALL AGENDA MATTERS; REVIEW SEQR AND SUBDIVISION REQUIREMENTS; ATTEND PLANNING BOARD MEETNG.	
7/11/2017	PREPARE LOCAL LAW TO PERMIT DOG GROOMING IN VILLAGE AND TRADITIONAL VILLAGE DISTRICTS.	1.5
7/13/2017	PREPARE FOR VILLAGE BOARD MEETING; PREPARE NOTICE OF HEARING AND LOCAL LAW FOR DOG GROOMING; PREPARE RESOLUTION FOR HAZMAT PLAN APPROVAL; REVIEW AND DISCUSS CAC AGREEMENT, DISCUSS WITH MR. ANDERSON, DISCUSS MATTERS WITH MS. HURLEY.	3.0
7/17/2017	PREPARE FOR BOARD OF TRUSTEES MEETING, REVIEW ALL AGENDA ITEMS AND INFORMATION SUPPLIED BY CAC CONCERNING APPROVAL TO WORK IN NYS, REVIEW CAC AGREEMENT; ATTEND BOARD OF TRUSTEES MEETING.	4.0
7/18/2017	FOLLOW UP TO BOARD OF TRUSTEES MEETING; REVIEW MEMO'S FROM MAYOR AND MR. CHATFIELD ABOUT THE PINEBROOK DRAINAGE SITUATION; REVIEW REZONING BY STEINMETZ AND COMMITTEE FOR SAME; DISCUSS WITH CLERK BURIAL EXPENSES FOR MS. KLEIN AT HONEOYE FALLS CEMETERY.	2.0

7/24/2017	REVIEW AND RESEARCH ISSUE OF EXISTENCE OF VARIANCE AND WHEN EXPIRED WITH MR. JOHNSON.	1.5
7/25/2017	EXTENSIVE DISCUSSIONS WITH MR. ANDERSON RE: WATER ON KUHN PROPERTY; CAC COLLECTIONS AND VARIOUS MATTERS.	2.3
7/26/2017	REVIEW AND DISCUSS KUHN WATER ISSUE WITH MR. ANDERSON; REVIEW FILE DOCUMENTS.	1.5
7/27/2017	FOLLOW UP TO WASTE MANAGEMENT AGREEMENT, DISCUSSION AND APPROVING CAC CONTRACT WITH CERTIFICATE OF GOOD STANDING; EMAIL TO MR. ANDERSON AND MR. FARR APPROVING AGREEMENT AND FORWARDING CERTIFICATE OF GOOD STANDING; REVIEW STATUS OF DRAINAGE ISSUES WITH PINEBROOK AND LETTER FROM ENGINEER.	2.0
7/31/2017	WORK ON NUMBER OF MATTERS INCLUDING REMOUNT AND VOLUNTEER IN FIRE DEPARTMENT.	1.0
<b>7/31/2017</b>	<b>TOTAL HOURS</b>	<b>29</b>

### **Building Department Report**

July 2017

#### **Permits Issued**

- 28 Ontario Deck
- 96 West Main Deck
- 9.5 W Main Rebuild steps
- 37 York Addition
- 7 Rittenhouse Addition
- 28 East Porch
- 181 Monroe Ramp

#### **Certificate of Occupancy Issued**

- 13 Monroe Apartment

### **Certificate of Compliance Issued**

- 124 Monroe                      Emergency generator
- 9 W Main                        Sign
- 82 Fairlea                        Pool
- 43 Rodney                        Emergency generator
- 75 Maplewood                  Garage
- 6 Rodney                         Finished basement

### **Complaints**

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### **New Business**

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- David Jacobs is teaming with Ryan Homes to develop Wolfberger Park. Jacobs and Ryan Homes' representative had an initial meet and greet meeting with the Mayor, Planning Board Chair, Village Attorney, Village Administrator and Village CEO. No plan was presented however zoning, community needs and concepts were generally discussed. The development team will present a concept plan at the September Planning Board.
- Fire Department requested a tour of the new Pinebrook Apartments. On 7/17 approx. 12 fire personnel toured one of the 16-unit apartment buildings with CEO. Suggestions were made by fire department and passed on to owner to be completed.
- Steve D'Annis has purchased the former Oppedisanos Bootery building from Korey Buzzel. He has discussed having an office tenant occupy most of the building.
- Proposed Norton Street self-storage project has appeared before the planning board for a concept review. Next step will be a complete site plan approval application for the Board to review.

### **Boards**

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- Planning Board: Approved shed at 170 Ontario; addition at 31 East; addition at 37 York; outdoor seating at 168 W Main. August applications pending are: continuation of 2 lot subdivision at 2 Rittenhouse; second floor expansion at 28 Norton Street.
- Zoning Board: No applications in July meeting. No applications pending for August meeting.

### **Permits**

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Last permit issued in June was #47. Compared with last year at this time permit number was #36.

### **EMERGENCY SERVICES:**

#### **Fire Department:**

Chief Hansen got great feedback from the HFFD meeting with the Board of Trustees. It was positive from both groups.

He has arranged for an architect to look at the Firehouse.

Chief Hansen has a meeting with the Fourth Battalion chiefs about the Radio Grant Motorola will also come out to do a estimate.

## **OLD BUSINESS:**

### **Discussion**

Shared Services                      Shared Services Consolidation Process, work with the County is done, they will begin Public Hearings soon

### **Discussion**

Ambulance /  
Fire Contracts                      Ambulance/Fire Contract discussions are progressing with the Town.

### **Discussion**

Zoning Committee                      Zoning Committee had been selected Brian Hoose, Sandy White, Ned Green to name a few are willing to be a part if the committee. The first meeting will be September 30th. Brian Anderson, David Ford and Mike Tobin to sit in on meetings when necessary.

### **Discussion**

Crosswalk Grant                      Mayor Milne reports that we were turned down for the Crosswalk Grant but he would like to still consider the project anyways. The Mayor said this is a very important project for our seniors.

### **Discussion**

Tuesday night  
Concerts                                      Have been a good success! Two more to go, would like to continue Program next Summer and even another one this fall. Tomorrow maybe a rain-out and will make the decision by 1pm tomorrow.

## **PUBLIC HEARING 7:30**

The Clerk read the notice. Motion Trustee Worboys, seconded by Trustee Pavelsky to keep the Public Hearing open till 7:40.  
Motion carried.

## **VILLAGE OF HONEOYE FALLS NOTICE OF PUBLIC HEARING**

## RELATING TO ZONING CHANGE

**PUBLIC NOTICE** is hereby given that the Board of Trustees will conduct a public hearing to consider a change to the Village Business District and Traditional Village District of the Zoning Code of the Village of Honeoye Falls to permit the grooming of domesticated animals for a fee within an enclosed structure.

Therefore, pursuant to statute, Board of Trustees of the Village of Honeoye Falls will hold a Public Hearing on the change to the zoning code at the Village Hall, 5 East Street, Honeoye Falls, NY at **7:30 P.M. on August 21, 2017** at which time all persons interested will be heard. Copies of the proposed zoning code change can be obtained and reviewed at the Village Office at 5 East Street, Honeoye Falls, NY 14472.

Dated: July 17, 2017

### **Comments from the Public:**

Danny Bassette: Mr. Bassette feels it is a good code change. The Table on -line is not readily accessible, but hopefully will be more accessible when this Zoning Change become effective.

With no other comments from the Public, Motion made by Trustee Stottler seconded by Trustee Pavelsky to close the Public Hearing at 7:40pm

Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve the following local law. Motion carried.

### **AMENDMENT TO VILLAGE ZONING CODE Local Law #3**

The Board of Trustees of the Village of Honeoye Falls, New York, by virtue of the authority vested in it by law, hereby enacts, as follows:

**Section 1.** This Local Law is entitled “Amendment to the Village of Honeoye Falls Zoning Code and Map”.

**Section II.** Chapter 190. Zoning, 190 Attachment 4, entitled Table of Use Regulations, Nonresidential Districts is hereby modified by adding grooming of domesticated animals as a permitted use in the Village Business District and the Traditional Village District.

**Section III.** Chapter 190 Zoning, Article II, Section 190.6, entitled definitions is hereby amended by adding the definition of “grooming of domesticated animals” as follows:

**GROOMING OF DOMESTICATED ANIMALS**

Shall include any commercial use offering services to bathe and/or groom domesticated animals for a fee, provided on-site activities related to the use are conducted entirely within an enclosed structure; and shall include temporary housing of such animals for periods up to four hours.

**Section IV.** This Local Law shall become effective upon filing it with the Secretary of State.

**NEW BUSINESS**

**Budget Adjustment:** Motion by Trustee Stottler seconded by Trustee Pavelsky to approve Budget adjustment made by Kerry Hoffman. Motion carried.

**Discussion**

**Ugly Sweater  
5K Event**

Willow Health and Wellness Center is interested in doing a 5k Ugly Sweater run in December. Mike Samoraj who was going to present this idea was unable to come this evening. Motion by Trustee Pavelsky seconded by Trustee Stottler to support the 5k run. Motion carried.

**Resolution**

**Step Conference**

Motion by Trustee Pavelsky seconded by Trustee Stottler To approve attendance up to six people at the NYS Vital Signs conference, not to exceed \$ 2,500. Motion carried.

**Discussion**

Office staff have decided to go to work shirts, and the DPW is looking into purchasing pants rather than renting from Cintas.

**Resolution**

**Ambulance Remount**

Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve Brian Andersons and Brad Feinstein travel to North Carolina to inspect and initially approve the HFMVA Ambulance remount. Motion carried.

**Resolution**  
**NYCOM**

Motion by Trustee Pavelsky seconded by Trustee Worboys  
To approve NYCOM attendance for David Ford and possibly  
Brian Anderson. October 16-18, 2017. Motion carried

**Resolution**  
Fall Training

Motion by Trustee Stottler seconded by Trustee Pavelsky to  
approve attendance at NYCOM Fall Training School, Melissa Luft  
and Gina Hurley. Motion carried.

**Resolution**  
Pay increase

Motion by Trustee Pavelsky, seconded by Trustee Worboys to  
approve a pay increase of \$1.00 an hour for Brandon Brown, as  
part of his agreement receiving his CDL license.  
Motion carried.

**Recognition of Citizens**

Mayor Milne read his statement addressing the policy on speaking  
at a public meeting and his statement regarding the recent local  
issue on the Charlottesville Rally.

Danny Bassete asked if anyone had spoken to him about the flyers.  
Mayor Milne said yes and if Community member want another  
meeting, Mayor Milne will discuss it with them.

No other comments from the Public.

**Adjourn**

Motion by Trustee Worboys, seconded by Trustee Pavelsky to  
close the meeting at 7:48. Motion carried.

Respectfully submitted,  
Gina Hurley  
Village Clerk Treasurer