

Village of Honeoye Falls  
Board of Trustees  
September 17, 2017

**REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.

**TRUSTEES PRESENT:** Trustee Pavelsky, Trustee Alfieri, Trustee Worboys,

**TRUSTEE ABSENT:** Trustee Stottler

**ALSO PRESENT:** Ed Sheidlower, , David Ford DPW, Superintendent, Brian Anderson Village Manager, Chief Hansen, Pam Scully  
Danny Bassette, Stephanie Kuhn

**MINUTES:** Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Village Board Meeting Minutes of August 21, 2017. Motion carried.

**ABSTRACT No. 4**

Motion by Trustee Pavelsky seconded by Trustee Alfieri that upon an audit of Abstract No. 4 of 2017 that approval be given for payment of the General Fund, including the Sewer Fund in the amount of \$88,298.79 Voucher numbers #145313-145322, #145331-145385. General Fund in the amount of \$77,351.88. Sewer Fund in the amount of \$10,946.91, Motion carried.

**RECOGNITION OF  
CITIZENS**

None.

**Mayors Report** – Month of September 2017

- I appreciate Melissa and Gina attending the NYCOM – Fall Training School this year. I spoke to Melissa and she picked up a lot of great information to help her with her job as well as other areas that we deal with (Social media etc)
- Facebook Page will be changed from a (Municipal Page) to a (Business Page) – which we can do – and that will allow us more control of what goes on the page and what is not allowed. This was helpful after what we went through a month or so ago.
- I will be attending a NYCOM Executive meeting – September 28-29<sup>th</sup>.

- I was asked to present an award to this weeks (Spectrum Scholar Athlete) during the HFL/Greece Olympia football game this past Friday. The recipient was Natalie Northrup who you'll all meet next month at the trustees meeting as she'll be presenting us her thoughts and ideas on (Curbside Composting).
- We officially have one applicant for the (Student Representative) position. I am told to expect one more. I will interview both and either make a choice or approve both. We had provided for more than one student to attend should the choice not be clear. Prior discussions were that one or two would be acceptable but no more than that.
- The Monroe County Shared Services plan was signed and unanimously approved by the Mayors and Supervisors in attendance at a county wide meeting last Wednesday (9/13/17).

Thank you for serving your community.

## **TRUSTEE REPORTS**

Trustee Alfieri: No Report

Trustee Worboys: Attended the Summer Rec meeting at the school with representatives from the Towns of West Bloomfield and Lima. Program is still losing money and my need to increase fees or ask municipalities to pay more. Costs are rising due to State Regulations. May need to promote the program more. Add more marketing towards it being a municipality program as well as the schools'. The School is providing space free of charge which is a tremendous cost savings. Mayor Milne suggested a workshop to explore funding options maybe be an option.

Mollie from John Steinmetz office sent members of the Zoning Committee some "recommended reading" Trustee Worboys is reading the Zoning Code from our Village Code book. Next Zoning Committee meeting is November 1, at the school.

Trustee Pavelsky: Worker Comp meeting was 9/11, both he and Brian were unable to attend but will be at the Steering Committee meeting on 11/15/2017. The school Assets committee did not revive and he has not received any word on restarting.

### **Administrators Report**

September 18<sup>th</sup>, 2017

- WWTP Generator replacement / Chatfield Eng. Working on a proposal for engineering.
- Fire Dept building window replacement. RP reserves or Fund balance.
- Asset Mng. Program meeting update
- Ambulance remount update
- Letter to Surrounding Municipalities and Fire Districts regarding procedure for the 3<sup>rd</sup> party billing of volunteers injured while on duty

### **DPW Report September 2017**

- Cameras installed in HAP
- Ontario St Storm Sewer Update
- Crosswalk on West Main St - County has Ok'd Flashing switch.. at Pine Trail.
- Equipment auction October 8<sup>th</sup>
- Fly Car is 95% done
- Improvements to Fire Dept Building... Public Hearing on new windows in the HFFD Bay
- Nicole Voorhees 3 Month review

### **CLERKS REPORT**

NYCOM Fall Training school was great as always. Melissa got some great information on maintaining and securing our Facebook page. I went to a class on the 2020 Census and will be working on this.

### **Michael J. Tobin, Village Attorney**

#### **AUGUST-2017- Legal Services**

DATE	DESCRIPTION	TIME/HRS.
8/3/2017	REVIEW AND DISCUSS WITH MR. ANDERSON VISIT TO INSPECT AMBULANCE REMOUNT VEHICLE IN NORTH CAROLINA; REVIEW FILE.	.5
8/7/2017	PREPARE FOR PLANNING BOARD MEETING; MEET WITH MS. SZLOZEK AND MR. JOHNSON TO REVIEW AGENDA ITEMS; REVIEW CODE FOR ONE LOT SUBDIVISIONS; REVIEW SEQR TO REVIEW WHAT ENVIRONMENTAL REVIEW IS PERMITTED FOR UNLISTED ACTIONS; ATTEND PLANNING BOARD MEETING; MEET WITH MR. ANDERSON TO REVIEW AND DISCUSS FOIL REQUEST BY MS. KUHN.	6.5
8/8/2017	DRAFT LETTER FOR MS. SZLOSEK TO MS. MEISENZAHN FOR SUBDIVISION APPLICATION.	1.7
8/10/2017	REVIEW KUHN FILE, REVIEW FOIL RESPONSE, REVIEW REPORT FROM MC SOIL AND CONSERVATION; EMAIL TO MAYOR.	2.0

8/15/2017	WORK ON ISSUE FOR KUHN PROPERTY INCLUDING FOIL RESPONSE, MS. KUHN'S EMAIL TO VILLAGE; REVIEW STATUS OF PINEBROOKE DRAINAGE ISSUE AND EMAILS TO MR. ANDERSON AND MAYOR; DISCUSS WITH MR. ANDERSON.	2.0
8/17/2017	REVIEW AND DISCUSS PROCESS IF GROUP WISHES TO HAVE POLITICAL RALLY WITH MAYOR AND CLERK; REVIEW VILLAGE CODE REGARDING PERMITS FOR SAME; REVIEW AND DISCUSS MATTER WITH ATTORNEY FROM CONFERENCE OF MAYORS, RESEARCH MATTER.	2.0
8/21/2017	RESEARCH FIRST AMENDMENT RIGHTS; MEET WITH MAYOR AND MR. ANDERSON TO REVIEW AND DISCUSS PRODEDURE FOR MEETING IF ACTIVISTS SHOW UP TO COMMENT; REVIEW ALL AGENDA ITEMS; ATTEND TRUSTEE MEETING.	5.3
8/23/2017	WORK ON AGREEMENT FOR BUTTAREZZI.	1.0
8/25/2017	RECEIVE AND REVIEW AGREEMENT WITH SEQ, DISCUSS WITH MR. ANDERSON; REVIEW WITH MR. ANDERSON VISIT TO NORTH CAROLINA.	1.0
8/29/2017	WORK ON PLANNING BOARD MEETING AGENDA, PRE-PLANNING BOARD MEETING AGENDA; REVIEW PROPOSED AGREEMENT WITH SEQ FOR CONTRACT PERSONNEL TO STAFF AMBULANCE; PREPARE COMMENTS ABOUT AGREEMENT; REVIEW AND DISCUSS WITH MR. ANDERSON; REVIEW AND DISCUSS PERMIT FOR ERIE CONSTRUCTION AND DENIAL OF SAME.	4.0
8/30/2017	REVIEW AND DISCUSS AGREEMENT WITH SEQ FOR CONTRACT PERSONNEL WITH MR. ANDERSON AND MR. SHEIDLLOWER, AND PROPOSED CHANGES AND PERFORMANCE OF SAME BY SEQ; RECEIVE AND DISCUSS WITH MR. ANDERSON WATER ISSUES FOR PINEBROOKE AND KUHN PROPERTIES; RECEIVE AND REVIEW INFORMATION ABOUT ERIE CONSTRUCTION AND PERMIT TO PEDDLE IN VILLAGE; DISCUSS WITH MS. LUFT; CONTACT NYCOM REGARDING CEASE AND DESIST ORDER FROM ATTORNEY GENERAL.	3.5
8/31/2017	EXTENSIVE REVIEW OF ENGINEERING REPORTS FOR PINEBROOKE DRAINAGE ISSUES TO PREPARE FOR MEETING WITH MAYOR, MR. ANDERSON AND MR. JOHNSON; MEET	3.5

	WITH MAYOR, MR. ANDERSON AND MR. JOHNSON TO REVIEW CLAIMS OF WATER DAMAGE BY MS. KUHN AND STONEFIELD RESIDENT.	
	<b>TOTAL HOURS</b>	<b>33</b>

### Building Department Report August 2017

#### Permits Issued

- 2 Rittenhouse Fence
- 30 Stonefield Fence
- 37 York Pool
- 29 Maplewood Fire re-build
- 196 Ontario Addition
- 300 Village Sq Blvd Tent
- 37 York Deck
- 65 Peer Addition
- 31 East Addition

#### Certificate of Occupancy Issued

- 6 Rodney Finished basement
- 13 Monroe Apartment
- 57 W Main Interior renovation
- 67 Peer Addition

#### Certificate of Compliance Issued

- 14 Ontario Pool
- 124 Monroe Generator
- 82 Fairlea Pool
- 43 Rodney Generator
- 75 Maplewood Garage
- 9 W Main Sign
- 13 Norton Fence
- 190 Ontario Porch

#### Complaints

- 75 East Street zombie had unmowed lawn. Spoke with management company to get resolved.

#### New Business

- Wolfberger Park subdivision is scheduled for September Planning Board Concept Review
- Honeoye Falls Flooring Plus (formerly Taggs Recovery Room) is no longer in business.

## **Boards**

- **Planning Board:** Approved 196 Ontario second floor addition; reviewed 2 Rittenhouse 2 lot subdivision which was held open until September. September applications pending: second floor expansion at 28 Norton Street, 2 Rittenhouse 2 lot subdivision.
- **Zoning Board:** Approved 65 Peer side yard setback for garage addition; approved 28 Ontario fence height higher than allowed. No applications pending for September meeting.

## **Permits**

Last permit issued in August was #56. Compared with last year at this time permit number was #45.

## **EMERGENCY SERVICES**

### **Chief Hansen**

Squad 566 Committee:

Final review of specs being done.

Ladder 560 Committee:

Work done on the frame at Hawk frame. Repairs are not as bad as we had thought. Quint will return on 12<sup>th</sup> or 13<sup>th</sup>

Fire House Improvement Committee

Having a company come in and give a concept of new upgrades.

New Gear

Looking at a grant for new gear but still need to plan for 2 sets a year

SCBA

Grant information submitted to Mendon for regional grant. Splitting cost of the grant with other departments. Better chance of getting the grant.

Visibility within the community and department

Looking at getting smoke and CO detectors for Fire Prevention Week (first week in Oct). Those will come from the Red Cross

RedNMX program

Responder app is up and running. Working out some slight issues. Also working with other fire departments on some bigger issues.

Radios

Grant info being submitted. An Assessment was done by SkyWave and they will give recommendations for base radio and additional radios other than what is being provided by the grant.

### **Chief Sheidlower**

#### **AMBULANCE**

Vehicle 5629 is done, all approved. Medic 57 will be used as a second fly car. BLS or ALS. We finally have 4 vehicles in great shape. Membership received a

grant for use in Radio Communications, they will use it for Livingston County Radios, mobile and portable. The Ambulance will be participating in a FEMA grant, with 2nd 4th and 5th battalion ems that promotes inter-operability.

Chief Sheidlower thanked Mayor Milne for speaking to the Membership Started Football standby at the High School.

## **OLD BUSINESS**

### **Discussion**

Shared Services

The County's NYS Shared Services/Consolidation was signed last week.

### **Discussion**

Zoning Program

There will be a Public Meeting at the High School Auditorium on 11/1/17 We will do advertising and social media messages to inform the public.

### **Discussion**

Pine Trail Cross Walk

Already discussed in DPW report.

### **Discussion**

Ambulance Vehicles.

Already Discussed in Chief's report

## **NEW BUSINESS:**

### **RESOLUTION.**

Budget Adjustment

None.

### **Discussion**

Go Pink!

Motion by Trustee Alfieri seconded by Trustee Worboys to support the use of Harry Allen Park 2017 Go Pink! Breast Cancer Awareness Ride. Motion carried.

### **RESOLUTION**

Standard Workday

Reporting

Motion by Trustee Pavelsky seconded by trustee Alfieri to approve the NYS Retirement Standard Workday Reporting for, Mayor Milne, Justice Boyce, and Village Attorney, Mike Tobin. Motion carried.

**RESOLUTION**

HFMVA Per diem Motion by Trustee Pavelsky seconded by Trustee Alfieri, to approve Employment of Julie Jordon as a Paramedic to the HFMVA. Motion carried.

**RESOLUTION**

DPW Highway/Equipment

Motion by Trustee Pavelsky seconded by Trustee Alfieri to approve the sale of Highway Department Equipment in the Monroe County Municipal Auction October 7<sup>th</sup> as follows:

2003 John Deere 3720 diesel 4WD tractor with cab  
PTO, 3-point hitch, turf tires, "V" plow

Land Pride Flex tow behind mower 12' cut

1998 Ford E350 Ambulance

6' Bush Hog rotary mower

2005 Chev. 1500 4WD Ext Cab pickup  
81K, PW, PL, AC

Motion carried.

**RESOLUTION**

Employee Evaluation  
Nicole Voorhees

Motion by Trustee Pavelsky, seconded by Trustee Alfieri approve a \$1.00 raise for Nicole Voorhees pending the passing of her CDL test. (Road test tomorrow morning) Motion carried.

**RESOLUTION**

HFFD Volunteer  
Barber

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve HFFD Volunteer application of Douglas Barber. Motion carried.

HFFD Volunteer  
Young

Motion by Trustee Alfieri seconded by Trustee Worboys to approve the Volunteer application of Margaret Young to the HFFD. Ms. Young has a green card that expires in January 2018 that will have to be recertified before she continues as a volunteer after that date. Motion carried.



**RESOLUTION**

Public Hearing  
Tax Cap Override

Motion by Trustee Pavelsky, seconded by Trustee Worboys to schedule a Public Hearing to approve exceeding the Tax cap in the 2018-2019, budget process. Motion carried.

**RESOLUTION**

CAC Collections

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to request med-ex uncollected accounts from the last 4 years. Motion carried

**RESOLUTIONS**

HFFD/ HFMVA

Contracts

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve the 2018 Ambulance agreements modified by Mike Tobin. Motion carried.

Mendon Ambulance Contract

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the 2018 HFMVA contract with the Town of Mendon.

Mendon Fire Contract

Motion by Trustee Alfieri seconded by Trustee Pavelsky to approve 2018 Fire Contract with the Town of Mendon. Motion carried.

West Bloomfield

Motion by Trustee Worboys seconded by Trustee Alfieri to approve Ambulance and Fire Contract with the Town of West Bloomfield. Motion carried.

**RESOLUTION**

SEQ

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve new agreement with Southeast Quadrant. Motion Carried.

**Adjourn**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adjourn public meeting at 8:25. Motion carried

Respectfully submitted,

Gina Hurley

