



APPLICATION FOR DISPLAY PERMIT

APPLICATION DATE: _____

PERMIT NUMBER: _____

INSTRUCTIONS FOR DISPLAY PERMIT APPLICATIONS

All outdoor sales displays on public sidewalks in the Village of Honeoye Falls require a Display Permit and must be obtained prior to items being displayed outdoors. For complete display requirements, please refer to Chapter 116 of the Village Code. This can be viewed on line at: www.villageofhoneoyefalls.org, then click on Village Code, then click on Zoning, scroll down to Chapter 116 Outdoor Sales Displays.

Applicants must submit a narrative which describes in detail the purpose and goods to be in the outdoor display; the dates of the display; a survey of the lot and building which shows the location of the front of the building, front and side lot lines, the sidewalk with dimensions and the right of way lines nearest to the front lot line and front of building; a diagram showing the location of the outdoor display, the furniture, if any upon which the items shall be located, the dimension of the tables, or other objects, supporting the objects displayed, the height of the outdoor display; the products and objects to be displayed for sale; and/or the location of any benches, tables, planters, promotional or informational display. These documents must accompany the completed application, which will then be reviewed and approved by the Code Enforcement Officer. No display sign will be permitted before approval and issuance of a Display Permit.

PROPERTY ADDRESS: _____ PROPERTY OWNER: _____

TELEPHONE: _____ Cell: _____ E-mail: _____

ZONING DISTRICT: (circle one) TV VB GC MULIC SC

DESCRIPTION OF DISPLAY: _____

DISPLAY DATES _____

DISPLAY ITEMS _____

DISPLAY HEIGHT _____

VILLAGE OUTDOOR DISPLAY CODE

116 OUTDOOR SALES DISPLAYS ON PUBLIC SIDEWALKS AND SIDEWALKS INTENDED FOR PUBLIC USE

116-2 Definitions

Outdoor Display: The display of a merchant's goods, products and items for sale and the placement of benches, tables, chairs, planters, informational material and other promotional displays located in front of the merchant's building on a public sidewalk or sidewalk used by the public. The goods, products and items displayed shall be the same as or similar to those sold inside the building and by the merchant who operates the business in the building.

Merchant: A person or entity who sells goods, products and items to the public in a building.

Sidewalk: A sidewalk owned and/or maintained by the Village of Honeoye Falls as a public sidewalk. A sidewalk in the Shopping Center District which is used by the public when patronizing the merchants in the District is a sidewalk used by the public.

116-3 Procedure for Approval

1. Approval for an outdoor display shall be obtained from either the Planning Board or Building Inspector.
2. Application for approval of outdoor displays shall be presented to the Planning Board at Site Plan application. For a merchant in business prior to the effective date of this section or which did not make application at site plan review and desires to install an outdoor display, shall apply to the Building Inspector for a display permit.
3. The application shall include the following:
 - a. A narrative which describes in detail the purpose and goods to be in the outdoor display;
 - b. The dates of the display;
 - c. A survey of the lot and building which shows the location of the front of the building, the front and side lot lines, the sidewalk with dimensions and the right of way lines nearest to the front lot line and front of building.
 - d. A diagram showing the location of the outdoor display, the furniture, if any upon which the items shall be located; the dimension of any tables or other objects supporting the objects displayed; the height of the outdoor display; the products and objects to be displayed for sale; and/or the location of any benches, tables, planters, promotional or informational display.

116-4 Outdoor displays shall comply with the following:

1. The location of the display shall maintain an accessible path in accordance with Americans with Disabilities Act nor impair, hinder or block pedestrian and/or vehicular traffic upon any sidewalk or public right of way.
2. The display shall not hinder, impair or block any entrance or exit to the applicant's building and shall maintain an accessible path in accordance with the Americans with Disabilities Act and New York State Fire & Building Code.
3. The display shall not exceed 72 inches in height.
4. The display shall not extend beyond either side of the building or property side lot lines.
5. The display shall not be permitted on public grass areas situated between the sidewalk and street edge or curb.
6. Only the merchant who operates the business in the building shall be permitted to have an outdoor display.

7. An outdoor display shall be set up when business opens and shall be removed when the business closes and placed inside the merchants building. No outdoor display shall remain overnight between the closing and opening of the business in the Village Business and Traditional Village Zoning Districts. The Planning Board or Building Inspector may permit overnight display provided compliance with safety and accessibility requirements are met. There shall be no limitation for the General Commercial, Tier 1 only of the MULIC and Shopping Center Zoning Districts.
8. An outdoor display located on a public right of way or public sidewalk shall require the merchant to obtain public liability insurance, which is acceptable to the Village, naming the Village as an additional insured. A certificate for said insurance shall be provided to the Village before a permit for the outdoor display is issued. Applicant must furnish to the Village a hold-harmless agreement indemnifying the Village against loss, including costs and expenses, resulting from injury to person or property as a direct or indirect result of the operation of the sidewalk enterprise or for injury to person or property occurring on the premises occupied by the applicant.
9. An outdoor display shall be permitted between April 1 and October 31 each year in Village Business and Traditional Village Zoning Districts. There shall be no limitation for General Commercial, Tier 1 only of the MULIC and Shopping Center Zoning Districts.

<p>CERTIFICATION</p> <p>I hereby certify that I am the property owner or Tenant and that I am duly authorized to make and file this application; and that all statements contained in this application are true to the best of my knowledge and belief; and that the Outdoor display will be maintained in the manner set forth in this application and the plans and information filed herewith.</p> <p>Application is hereby made to the Village of Honeoye Falls for the issuance of a Display Permit, Pursuant to the Code of the Village of Honeoye Falls as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.</p> <p>Applicant Signature: _____ Date: _____</p>

<p>DISPLAY PERMIT <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____ By: _____</p> <p style="text-align: right;">Code Enforcement Officer</p>
<p>PERMIT NUMBER _____</p>