

HONEOYE FALLS BOARD OF TRUSTEE MEETING

MAY 16, 2016

- REGULAR MEETING:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Alfieri, Trustee Stottler, Trustee Pavelsky, Trustee Worboys
- ALSO PRESENT:** Greg Emerson, Brain Anderson ,Mike Tobin, Dan Bassette, ED Sheidlower, Paul Churnetski, Patrick Brennen, Tim Bock, Lee Selke, Paul Cannon
- MINUTES:** Motion by Trustee Alfieri, seconded by Trustee Stottler to approve the minutes of April 18, 2016, with corrections. Motion carried.
- RESOLUTION:** To amend Village Board minutes from 11/17/2014 To include moneys expended from Sewer Fund for the purchase of new pick-up truck, per audit finding. Motion by Trustee Pavelsky, seconded by Trustee Alfieri to amend the minutes. Motion carried. Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the minutes, Motion carried.
- ABSTRACT NO. 12** Motion by Trustee Stottler, seconded by Trustee Alfieri that upon an audit of Abstract No. 12 that approval be given for payment of the General Fund in the amount of \$94,269.91 and the Sewer Fund in the amount of \$24,941.77 to include vouchers 143628-143633/143644-143648/143659-143710/, 143712-143741/20648-20653/20654-20658/20659-20709/20711-20741. Motion carried
- RECOGNITION OF CITIZENS:**
- Mr. Tim Bock, 30 Pride St, shared his concerns to the Board and Mr. Tobin, regarding the Community Garden.
- Mr. Lee Selke, 34 Pride St. concerned that the residents of the neighborhood were never notified of the garden, and the

"pond" is not maintained. Mayor Milne again apologized and explained it is not a pond but a water filtration system.

Mr. Paul Cannon, 35 Sycamore Rd. Concerned about being able to fill Pine Brook Apartments.

MAYORS REPORT

- **NYCOM**: Annual Meeting went well with good topics of discussion.
- **NYCOM**: Fall Training School – Needs to be a must for at least one of the office staff persons along with Gina. This training for the Clerk and Deputies is extremely important and many financial and records keeping programs take place. (I would even consider shutting down the office for these days for them all to attend for one year together. Its incredible training. Sept. 12-16 Saratoga)
- Spoke to Nat Fuel (Kenny Haskins) again today. They are really trying to push Deery Construction to move the project on Monroe Street to completion. (I have sent a letter to both Nat Fuel and Deery) Kenny's voicemail was FULL last Friday.
- Cat Issue on Maplewood. Vacant Home (woman in nursing home?) has multiple cats being fed by friend, but these supposedly are feral cats and not owned by anyone. Do we want to get involved in collecting them and trying to turn them over to groups that handle them? I do not want to be known as a community that people can simply dump their pets off in.
- Zoning Change Proposal – TV District – To Allow Storage Facilities. I will discuss in detail.
- I am continuing to move through the process of getting set up to run for the NY State Assembly. I appreciate the support and expect to be making some sort of announcement in the next two weeks. I will continue to do my best to fulfill my current duties as mayor and will be working with Deputy Mayor Pavelsky and the board regarding schedules and making sure all things are being covered.
- HFL Budget Vote – Tuesday May 17 (6 AM-9PM)

Thank you to you all for all you do to make this village great!

TRUSTEE REPORTS

TRUSTEE STOTTLER There is another Tactical Urbanism meeting tomorrow night, planning for the West Main St event in September

TRUSTEE ALFIERI: Appreciates the Mayors work with National Grid/Deery Construction to get the lawns repaired on Monroe St. Trustee Alfieri complimented the Fire Department's new kitchen.

TRUSTEE WORBOYS:

Softball fields are looking great.

TRUSTEE PAVELSKY:

Trustee Pavelsky will be attending a Workers' Compensation Conference in Oswego. Trustee Pavelsky and Greg Emerson are going to Ogden for a Workers Compensation meeting.

DEPARTMENT REPORTS

ADMINISTRATOR'S REPORT: HIGHWAY DEPARTMENT

- Town Hall parking lot paving completed.
- Flower poles and flags are scheduled to go up on 5/25/16
- Military banner installation will begin this week
- Lauri Hofmann has volunteers in place to do the flower plantings
- The paperwork has been submitted to Monroe County for payment of the final 10% of our snow and ice contract.
- Interviews for the full time highway employee position are underway
- The summer help employees will be starting on May 18th and 20th
- Sidewalk evaluation and replacement will begin in June

WWTP

- Design plans and specs for the disinfection project have been submitted to the DEC for review and comment. After the DEC review they will be sent to Mike Tobin for review and preparation of Bid documents. Possibly being ready for Board approval at the June meeting.
- The Wastewater treatment plant SPDES permit is up for renewal at the end of this year. The renewal paperwork is nearly complete and will be sent to the DEC this week.
- Interviews were conducted for the wastewater operator position. We received 4 applications for the position. Of those 3 met the required qualifications. Two candidates were interviewed, one declined to be interviewed. Both candidates interviewed well and have good experience. We recommend Jesse Moon. Jesse is currently employed by the Village of Macedon.
- We received the Capital improvement plan that was put together by Chatfield Engineers. We have read through it and made the needed corrections and are pleased with the recommendations. I have sent copies out to the Mayor and trustees for your review. The CIP has been sent to EFC and DEC for review and comment. When their comments are returned we will be able to submit for reimbursement for the final \$15,000 the balance of \$30,000 Engineering Planning Grant.
- Todd is attending the NYRWA conference this week for training.

Village of Honeoye Falls Board of Trustees May 16, 2016

PARKS

- The Youth softball league have been putting a lot of work in on the Monroe St. park softball fields. They removed the grass from the infields and added infield dirt, they are looking good. This will require much more maintenance however. The HF-L school district has loaned us their ballfield groomer for the summer. Having that available any time we need it will be very helpful in keeping the fields in good condition.
- The volleyball court at Rotary Park will have the sand in place by the first week of June. Flahertys Restaurant donated \$500 to cover the cost of the sand.
- The Relay for Life Event at Harry Allen Park has been moved to June 4th.
- The community garden has been well received and all of the plots have been filled.

**VILLAGE CLERK'S
REPORT:**

Waiting for the Tax Bills to come in, Melissa will go to Governmental Accounting Class in June.

VILLAGE LEGAL COUNSEL

Michael J. Tobin, Village Attorney

DATE	DESCRIPTION	TIME/HRS.
4/5/16	REVIEW AMENDMENT TO SUBLEASE AGREEMENT; REVIEW AMENDMENT TO MEMORANDUM FOR OPTION AND SUBLEASE AGREEMENT; PREPARE AND FORWARD COMMENTS TO ATTORNEY FOR CELL TOWER DEVELOPER FOR CHANGE IN CELL TOWER CONSTRUCTION AND FALL ZONE EASEMENT.	2.5
4/11/16	REVIEW AND DISCUSS A NUMBER OF MATTERS WITH MAYOR INCLUDING CONTRACT WITH SE QUADRANT AMBULANCE, CELL TOWER LEASE, DEVELOPMENT BY MR. STONER OF NORTON STREET PROPERTY, AND COMMUNITY GARDEN ISSUES.	.8
4/12/16	REVIEW LOCAL LAWS RECENTLY ADOPTED INCLUDING SEWER RENT AND RESIDENCY FOR VILLAGE CLERK.	1.0
4/18/16	PREPARE FOR TRUSTEE MEETING; REVIEW AGENDA ITEMS, REVIEW RESTRICTION FOR CLOVER MEADOW OPEN SPACE; REVIEW AGENDA WITH MAYOR MILNE AND CLERK HURLEY; ATTEND TRUSTEE MEETING.	5.0

4/21/16	REVIEW OPEN SPACE FILE AND AGREEMENT; LETTER TO MR. BOCK AND MR. BREEN WITH OPEN SPACE AGREEMENT AND COMMENTS; REVIEW AND DISCUSS VARIOUS MATTERS WITH MAYOR; MEET WITH CLERK TO REVIEW AND FOLLOW UP TO TRUSTEE MEETING TO IDENTIFY ACTION ITEMS AND NOTICES TO BE PUBLISHED.	2.2
4/21/16	PREPARE FOR MEETING TO REVIEW AND DISCUSS MATHSTONE DEVELOPMENT; MEET WITH MAYOR, MR. STONER, MR. JOHNSON, PLANNING AND ZONING BOARD CHAIRS TO DISCUSS DEVELOPMENT OF PROPERTY ON NORTON STREET.	2.3
4/25/16	PREPARE FOR PLANNING BOARD AND ZONING BOARD; DISCUSS WITH CHAIR SZLOSEK AND CHAIR BESCACENEY; MEET WITH CHAIR SZLOSEK AND MR. JOHNSON TO REVIEW AGENDA AND EASTON APPLICATION.	2.4
	TOTAL	16.2

BUILDING INSPECTOR REPORT

Building Department Report

April 2016

Permits Issued

- 79 Maplewood Addition
- 62 East Porch Repair
- Pinebrook Sandwich Sign

Certificate of Occupancy Issued

- 66 Fairlawn Addition

Certificate of Compliance Issued

- 166 W Main Shed
- 345 W Main Propane Tank
- 136 W Main Sign
- 115 N Main Sign

Complaints

- Received complaint about too many boats being kept at 72 East St. Sent Letter and property is now in compliance.

New Business

- Pinebrook Apartments: first buildings under floor plumbing is complete. Club house foundation is installed. Second building under slab plumbing and framing for first building to start in April.
- A potential buyer for the red building at 22 East St. owned by George Visco called to inform me that he will be purchasing. Hopeful for a better building steward than Visco.
- Cell Tower has started construction with access road and underground utilities under way.

Boards

- Planning Board: Approved K & H site plan approval for addition of 9,600 sf addition. Approved Josh Landscape site plan modification. Reviewed application for addition to existing barn at 167 Monroe. Concern is that barn is now larger than the house. Tobin to review notion that accessory buildings are “subordinate to”. No action taken. May meeting to be review of 167 Monroe Street.
- Zoning Board: Special Exception for K&H light industry use in a TV District was approved.

EMERGENCY SERVICES

Chief Churnetski	No report.
Chief Sheidlower	CPR classes went well, stand-by season is starting; Thanks to Greg Emerson for his work on the Fly car and the landscaping at the Ambulance Base.

OLD BUSINESS

DISCUSSION

Village Bell Controller	Parts are ordered no change in status.
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DISCUSSION

HFFD

Kitchen	New kitchen came in under budget.
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NEW BUSINESS

RESOLUTION

Solver Movie

Motion by Trustee Pavelsky, seconded by Trustee Stottler to support a movie being filmed in Honeoye Falls from Solver Company, motion carried.

DISCUSSION:

Village Insurance Jeff Joseph for Mitchell Joseph Insurance, discussed our Insurance renewal.

DISCUSSION:

Property Maintenance

RESOLUTION Motion by Trustee Pavelsky seconded by Trustee Alfieri to send out written notices for property maintenance letters to the list of homes that fall into neglect every year. (This resolution moving forward will take place at the Annual meeting). Motion carried.

RESOLUTION:

Budget Adjustments

Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve the Budget adjustments made by Deputy Clerk/Treasurer Kerry Hoffman for insurance checks received to pay for repairs to the Fly car at Corby's Collision

RESOLUTION:

HFMVA Application

Jonathon Thomalla

Motion by Trustee Pavelsky, Seconded by Trustee Stottler To approve the Application of Jonathon Thomalla to the Honeoye Falls Mendon Volunteer Ambulance, Motion carried.

RESOLUTION

HFMVA

Per Diem Application

Chris Forsyth

Motion by Trustee Alfieri seconded by Trustee Stottler to approve the employment application of Chris Forsyth as a Honeoye Falls Mendon Volunteer Ambulance Per-diem. Motion carried

RESOLUTION:

HFMVA

Per Diem Application

Joshua Coates

Motion by Trustee Pavelsky seconded by Trustee Stottler to approve the employment application of Joshua Coates as a HFMVA Per-diem. Motion carried

RESOLUTION:

Summer Employment

Motion by Trustee Stottler, seconded by Trustee Worboys, to approve Brian Swackhammer as a Summer Laborer, @ \$10.00hr. Motion Carried.

RESOLUTION:

HAP

Motion by Trustee Pavelsky, seconded by Trustee Stottler to approve the use of Harry Allen Park fir the Annual American Cancer Society- Relay for Life. Motion Carried.

RESOLUTION:

DPW Employee

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve the hiring of Jesse David Moon Sr., for the Department of Public Works, \$17.25 hourly after six months \$17.50 then after a year \$18.00. Motion Carried.

RESOLUTION

Reimbursement

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve Insurance reimbursement for the month of May for Beth Foes. The reimbursement totals \$ 296.73. Motion carried

Motion by Trustee Stottler seconded by Trustee Alfieri, for Beth Foes to attend a paid training day on June 3, 2016. This is a certification program to become a CPR instructor. HF to pay registration fee of \$50.00. Motion carried.

Executive Session

Motion by Trustee Pavelsky seconded by Trustee Worboys to close open meeting and go into Executive session at 8:20. Motion carried.

Adjournment

Motion by Trustee Pavelsky, seconded by Trustee Stottler To close the meeting at 8:35. Motion carried.

Respectfully submitted,

Gina Hurley
Village Clerk Treasurer

