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APPLICATION FOR TENT PERMIT

APPLICATION DATE: _____ ADDRESS: _____ PERMIT NUMBER: _____

INSTRUCTIONS FOR TENT PERMIT

Applicants must submit a tape location map or instrument survey map of the property showing all structures on the premises and location of the proposed tent with setback dimensions. Setbacks from property lines are required. A floor plan of tent with interior layout and door opening locations shown must be submitted with an anticipated occupant load indicated.

Applicant must also supply a description of the tent, including size and type of material. These documents must accompany the completed application, which will then be reviewed and approved by the Code Enforcement Officer. No tent shall be constructed before approval and issuance of a Permit.

Upon completion of the tent, the Code Enforcement Officer must perform a final inspection and issue a Certificate of Compliance. Applicant is responsible for requesting this inspection. Call Code Enforcement Officer at: 624-6150 for inspection.

APPLICANT NAME: _____

TELEPHONE: _____ Cell: _____ E-mail: _____

TENT INSTALLER: _____ ADDRESS: _____

TELEPHONE: _____ Cell: _____ E-mail: _____

Worker’s Compensation Insurance Received:

ZONING DISTRICT: (circle one) R-1 R-2 RM RA TV VB GC MULIC LI IP SC GRM

SIZE OF TENT: _____ DATES TENT WILL BE ERECTED: _____

PURPOSE OF TENT/EVENT: _____

TENT REQUIREMENTS

TENT DEFINITIONS:

- Temporary Structure: An assembly of materials forming a safe and stable shelter, enclosure or cover to protect people, products, material or equipment from the elements and designed, installed or intended to be portable, erected for a determined period of time or not permanently affixed to the ground. A temporary structure shall include but not be limited to: tent, canopy, air supported structure, stage, shed, tower, bleachers, vehicles, trailers and buildings.
- Tent: A portable and collapsible shelter, with or without sides made of canvas, fabric material or other material which is stretched over or placed upon a supporting framework and used as a temporary structure.
- Canopy: A temporary structure used to cover an area and open on all sides.

TENT REQUIREMENTS

- Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation and sanitary requirements of the International Building Code as necessary to ensure public health, safety and general welfare..
- Tents 120 square feet or less in area are exempt from obtaining a permit.
- Tents located within 30' of a property line must have a one hour fire rating.

CERTIFICATION

I hereby certify that I am the property owner / tent contractor and that I am duly authorized to make and file this application; and that all statements contained in this application are true to the best of my knowledge and belief; and that the work will be performed in the manner set forth in this application and the plans and information filed herewith.

Application is hereby made to the Village of Honeoye Falls for the issuance of a Tent Permit, Pursuant to the Zoning Ordinance of the Village of Honeoye Falls and the New York State Building Code for the construction of a temporary structure as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Applicant Signature: _____ Date: _____

Make checks payable to: Village of Honeoye Falls Mail or deliver to: 5 East Street, Honeoye Falls, NY 14472

TENT PERMIT () Approved () Denied Date: _____ By: _____
Code Enforcement Officer