**Honeoye Falls**

**Village Board of Trustee Meeting**

**March 18, 2024**

**Regular Meeting:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 pm with the pledge.

**Trustees Present:** Trustee Harris, Trustee Main, Trustee Wagner

**Trustees Excused:** Trustee Floss

**Also Present:** Kerry Hoffman, Village Clerk-Treasurer; Matt Lenahan, Village Attorney; Brian Anderson Village Administrator, David Ford Code Enforcement and DPW Superintendent, Danny Bassette, Jeff Tanner (HFYSL), Russ Dack, Jean Batte(7:30pm)

**Virtually Present:** Chief Ed Sheidlower, Denise Dickinson(7:54pm)

**Minutes:** Motion by Trustee Wagner seconded by Trustee Main to approve Village Board Meeting minutes from 02/20/24, Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried.**

**Public Comments:**

* Russ Dack spoke on behalf of his son Owen regarding a proposal to purchase and install a batting cage at Monroe St Park. Jeff Tanner from HFYSL spoke in favor of the project, and indicated the Softball League will be donating the funds to purchase the cage. The Village Board unanimously supported the project.

**Abstract No# 8**

**2024** Motion by Trustee Main, seconded by Trustee Harris that upon an audit of Abstract No. 10 that approval be given for payment of the General Fund, Including the Sewer Fund in the amount of $111665.08. Voucher numbers #152672-152678, 152688-152732. General Fund in the amount of $46556.75 and Sewer Fund in the amount of $65108.33. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried.**

**Mayors Report**

* The majority of my time has been spent focusing on the budget
* I attended a NYCOM Press conference hosted by Mayor Evans in Rochester asking for increased AIM Funding
* Our Annual Budget and Organizational Meeting will be held April 1st.

**Trustee Report**

**Trustee Wagner**

* We will be having our 2nd business community meeting March 26th at 8:30

**Trustee Main**

* Thank you to our first responders
* We are in continued discussions looking for funding to assist with our Firefighter Costs

**Trustee Harris**

* Thank you to our First Responders
* We have spent the majority of the month invested in the Village Budget
* I will be out of town on work business for the Budget meeting, but will be joining via Zoom.

**Administrator’s Report**

* West Main Street Improvements project – The bid notice announcement advertisement began today. Bids are due on 4/8.
* Trickling Filter Update
* We received one proposal for the WWTP improvements RFQ for design services. Hunt Engineers/Architects/Surveyors
* The Arbor Day Foundation approved our Tree City Application. This is our 4th year as TC USA.
* We received the payment for the old ambulance and it has been picked up and taken away by its new owner.
* I met with a Boy Scout who is working on his eagle scout project proposal. He would like to put marker/flag holders on Veterans cemetery plots at the HF cemetery. He is hoping to present to the Board at the April meeting.

**Clerks Report**

* The majority of our work spent this month has been on the 24/25 Budget
* Kerry will be attending the Clerk’s Lunch in Scottsville on Wednesday March 20, 2024

**DPW/CEO Report**

DPW REPORT

* Tree trimming RFP’s have been sent out
* Tree order for planting will be placed soon
* W. Main St paving scheduled for July 8th
* Street lights Village Square
* Sweeper repair

CEO REPORT

* Wolfsberger Park update
* Fire inspections start

**Ambulance Report**

* We are almost done cross training the HFFD per diem staff. We have one more group to go.
* We will be doing CPR and Stop the Bleed training the first week of April with the DPW/Office staff.
* We are continuing to work on the ARPA Grant the HFMVA Corporation received.

**Fire Department Report**

* No report

**OLD BUSINESS**

**Discussion**

**CSC Task Force**

**Committee**

* Mayor Milne received permission slips from all student members, therefore the resolution will be signed and submitted.

**Discussion**

**Festival at**

**The Falls**

* There will be a meeting Wednesday with the committee to discuss details. We have received approval from the County to close the road, awaiting state approval.

**Discussion**

**Crest Grants**

* Sweeper and Ambulance paperwork has been approved. We are awaiting funds reimbursement.
* W. Main St Project is moving forward.

**Resolution**

**Cemetery Tree**

* Resolution by Trustee Main, Seconded by Trustee Harris to approve the quote of $5600 from Birch crest Tree to remove a large tree at the Cemetery. This will be paid via unappropriated fund balance. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried**

**Discussion**

**Solar Eclipse**

* Village Office and DPW Staff to be released at 11:00am. The department heads have been instructed to use their judgement re: leaving earlier, or staying to assist in the Village if a need so arises.
* We have glasses and are determining our staff needs, then will make them available to the public.

**NEW BUSINESS**

**Resolution**

**SCADA Project**

* Motion by Trustee Harris, seconded by Trustee Wagner to approve allocating $58,000 from Sewer Fund Balance for the change order from Plant IQ for electrical work regarding the SCADA project.

Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried.**

**Discussion**

**W. Main St Project**

* The bid package is complete and has been posted on the Contract Reporter and advertised in The Sentinel. The bid opening will be April 9, 2024 at 2:00pm.

**Resolution**:

**Blaze Soccer**

* Motion By Trustee Wagner, seconded by Trustee Main to approve the use of Rotary Park fields 1 and 2 by HFL Blaze Soccer, May-June 5-9pm for practices and games. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried**

**Resolution**

**Wedding-Harry Allen**

* Motion by Trustee Main, seconded by Trustee Wagner to approve the use of Harry Allen Park Gazebo by Celeste Harris from 3-5pm on June 6, 2024. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried**

**Resolution**

**EMT**

**Stephen Thaine**

* Motion by Trustee Wagner, seconded by Trustee Main to approve Stephen Thaine as an EMT Basic, at a rate of $20/hr. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. **Motion Carried**

**Resolution**

**WWTP Bond Counsel**

* Motion by Trustee Wagner, seconded by Trustee Main to approve the contract with Timothy McGill for legal services connected with the WWTP project as Bond Counsel. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE. Motion Carried

**Resolution**

**McDougal Communications**

* Motion by Trustee Wagner, seconded by Trustee Floss to approve the quote of $950.00 for professional services regarding Fire Services and Village Overview. Mayor Milne AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried.**

**Discussion**

**Tree City USA**

* Mayor Milne read the Tree City USA Designation and announcement.

**Discussion**

**24/25 Budget**

* Mayor Milne and the Board had a discussion regarding the 24/25 Budget. The March 30, 2024 budget meeting was cancelled.
* Motion by Trustee Harris, seconded by Trustee Wagner to close the regular meeting and enter executive session at 8:07pm. Mayor Milne AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried.**
* Motion by Trustee Main, seconded by Trustee Wagner to close executive session at 8:58 pm and adjourn the meeting. Trustee Harris AYE Trustee Wagner AYE Trustee Main AYE **Motion Carried**

**Respectfully Submitted,**

**Kerry Hoffman**

**Clerk/Treasurer**