**Honeoye Falls**

**Village Board of Trustee Meeting**

**November 20, 2023**

**Executive Session:**

* The Meeting was opened at 6:02 pm by Mayor Milne with the Pledge of Allegiance. Mayor Milne made a motion to enter executive session at 6:03 pm for the purpose of Employee Reviews. Motion by Trustee Harris, Seconded by Trustee Main. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried**.
* Motion by Trustee Main, seconded by Trustee Floss to exit Executive Session at 7:10 pm. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried**.

**Regular Meeting:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:12 pm with the pledge.

**Trustees Present:** Trustee Harris, Trustee Main, Trustee Floss, Trustee Wagner

**Also Present:** Brian Anderson, Village Administrator; Kerry Hoffman, Village Clerk-Treasurer; Matt Lenahan, Village Attorney; David Ford DPW Superintendent/Code Enforcement, Danny Bassette, Chief Cory Trewer, Asst Chief Zavitz, Anthony Militello, Emily Marshall, Cristina Pierleoni, Jack Homes

**Virtually Present:** Chief Ed Sheidlower

**Minutes:** Motion by Trustee Harris seconded by Trustee Wagner to approve Village Board Meeting minutes from 10/16/23, Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried.**

**Public Comments:**

* None

**Abstract No#6**

**2024** Motion by Trustee Harris, seconded by Trustee Main that upon an audit of Abstract No. 6 that approval be given for payment of the General Fund, Including the Sewer Fund in the amount of $313885.52. Voucher numbers #152298-152303, 152313-152322, 152332-152389. General Fund in the amount of $159835.54 and Sewer Fund in the amount of $154049.98. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried**.

**Mayors Report**

* I attended the Executive NYCOM Meeting, a large portion of the discussions were surrounding Emergency Services and the Opioid Crisis.
* NYCOM annual meeting will be in April.
* We had the big check signing for our Crest grant on November 14th.
* Thank you to the Trustees for doing the sentinel calls

**Trustee Report**

**Trustee Floss**

* There is a Historical Society meeting next week.

**Trustee Wagner**

* The business breakfast meeting went great. There was a lot of passion within the business community regarding collaboration and communication, as well as growing business through funding and grants.

**Trustee Main**

* A continued thank you to our volunteers.
* I am excited for the annual holiday parade!

**Trustee Harris**

* The full-time paramedics have started at the ambulance, which is going very well.
* I attended an EMS Meeting, attended by Erie County who discussed their county wide EMS program.

**Administrator’s Report**

* The survey work for the West Main St. sidewalk improvements was completed last week.
* The 2024 Emergency Services contracts have all been approved, signed and retuned.
* The museum water meter and backflow preventor application has been approved by the MCWA and has been sent on to MCDOH for review.
* After leaf pick up is complete, I am going to have the DPW crew take care of some PM items at the Critics property.
* The new ambulance is expected to be delivered within the next 2 weeks.
* The DPW staff all attended the workers comp Fall training on snow plowing safety last week.
* Paperwork for the 2024 Volunteer firefighter cancer insurance policy has been submitted to VFIS. There are 16 eligible firefighters this year. The 2023 roster and attestation of benefits has been submitted to the Office of Fire Prevention and Control.

**Clerks Report**

* We received our 3rd quarter Sales Tax Check. It was 8.5% higher than last year.
* The invitations for the Christmas Decorating Contest have gone out, we will be judging December 5th beginning around 6pm, please join us if you are able to it is a lot of fun!
* Happy Thanksgiving!

**DPW/CEO Report**

* We have a resident who wants to decorate the 3 planters in front of village hall for the holiday season.

**Ambulance Report**

* The full-time staff is doing great
* Thank You to Kerry and Melissa for all of their hard work in assisting us.
* 1000 calls to so far this year, highest year to date
* The governor has signed the direct pay legislation. This is very good news.
* Community Outreach-Adopt a family for the holidays, food drive, joint community trainings. We are very excited for these opportunities
* The membership purchased a video laryngoscope, training on that begins next week. Thank you to the membership for this donation.

**Fire Department Report**

* Everything is on the agenda
* The Annual FD Corporation Turkey Raffle was well attended.

**PUBLIC HEARING**

* Motion by Trustee Main, seconded by Trustee Floss to open the public hearing at 7:32pm. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE. Trustee Wagner AYE **Motion Carried.**

**Clerk-Treasurer Kerry Hoffman read the Public Hearing as follows**:

**NOTICE** is hereby given that the Village of Honeoye Falls proposes to appropriate the

sum, up to $ 3900.00 (three thousand nine hundred dollars) from the Parks Reserve Fund AA-0231-P0 for the purpose of replacing a swing set at Rotary Park.

**THEREFORE,** pursuant to statute, the Board of Trustees will hold a public hearing on **November 20, 2023** at \_\_7:30**\_\_\_pm** to hear all persons interested in the matter. The specific details can be obtained at the Village Office during regular business hours.

Dated: October 18, 2023

Kerry S. Hoffman

Village Clerk Treasurer

* No public comments were noted.
* Motion by Trustee Wagner, Seconded by Trustee Harris to close the public hearing at 7:34 pm. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried.**
* Motion to approve the purchase of a swing set, totally no more than $3900.00 from Parks Reserves (A0231.P0) by Trustee Main, Seconded by Trustee Floss. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried.**

**NEW BUSINESS**

**Resolution**

**Budget Adjustments**

Motion by Trustee Harris, seconded by Trustee Wagner to approve the Budget Adjustments as presented. Mayor Milne AYE, Trustee Harris AYE, Trustee Main, Trustee Floss AYE, Trustee Wagner AYE. **Motion carried**.

**Resolution**

**HFFD Per Diem Employees**

Motion by Trustee Main, seconded by Trustee Wagner to approve 11 per diem Employees on the list presented. This hiring will be contingent on Background Checks, Physicals and Drug Screenings, as well as Gear Availability. Rate will be $30/hr. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE Trustee Floss AYE. **Motion Carried**.

**Resolution**:

**DPW Employee**

Motion By Trustee Harris, seconded by Trustee Floss, to approve Aiden Klube as DPW Laborer. His rate will be $20/hour. Mayor Milne AYE, Trustee Harris AYE, Trustee Main, Trustee Wagner AYE, Trustee Floss AYE. **Motion carried**.

**Discussion**

**Notice of Cannabis License Application**

Emily Marshall introduced herself to the Board, and stated she has submitted an application to NYS to obtain a license for an adult retail dispensary at 12 N. Main St. The owners of the building were present as well. Mayor Milne welcomed them all and thanked them for coming to the meeting, and for their interest in the Village. Attorney Lenahan stated the Village is required to be notified, and we are allowed to send an opinion to New York State Office of Retail Management. Discussion Ensued.

**Resolution**

**Generator Funding**

* Motion by Trustee Wagner, seconded by Trustee Main to approve paying for the Generac Generator ($33248.65) from Sewer Fund Balance. This purchase was scheduled for last year, however did not arrive until this fiscal year, therefore the funds remained in Sewer Fund Balance until time of invoice. Mayor Milne AYE, Trustee Harris AYE, Trustee Main, Trustee Floss AYE, Trustee Wagner AYE. **Motion carried**.

**Resolution**

**Public Hearing 24 F150**

Motion by Trustee Floss, seconded by Trustee Wagner to schedule a public hearing for December 18 at 7:45pm for the purpose of allocating funds to purchase a 2024 F150 in the amount of $44674.30. The purchase will be split between Highway Equipment Reserve (A0231.H0) and Sewer Equipment Reserve (G0231.H0) Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried.**

**Resolution**

**Intermunicipal Agreement-HFLCSD Summer Recreation**

Resolution by Trustee Wagner, seconded by Trustee Harris to approve the Intermunicipal Agreement between HFLCSD and partner municipalities for the 2024 Summer Recreation Program. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried**.

**Resolution**

**Credit Release-Wolfsberger Park**

Motion by Trustee Main, Seconded by Trustee Floss to approve a credit release in the amount of $170483.33. This is for Wolfsberger Park Section 2 Release 3. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried**.

**Resolution**

**West Main St Sidewalk Funding**

**ARPA Funds**

Motion by Trustee Floss, seconded By Trustee Wagner to allocate up to $50,000 of our ARPA funding to complete the West Main St Sidewalk Project. Mayor Milne AYE, Trustee Harris AYE, Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried**.

**Adjourn to Executive Session:**

* Motion by Trustee Main, seconded by Trustee Harris to close the public meeting at 8:11pm, and enter executive session. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried**.

**Close Executive Session and Adjourn Meeting:**

* Motion by Trustee Floss, seconded by Trustee Main to close executive session at 8:47pm and adjourn the regular meeting. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried.**

**Respectfully Submitted,**

**Kerry Hoffman**

**Clerk/Treasurer**