

HONEOYE FALLS BOARD OF TRUSTEE MEETING

June 20, 2016

REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:02 p.m. with the Pledge.

TRUSTEES PRESENT: Trustee Alfieri, Trustee Pavelsky, Trustee Worboys
Trustee Stottler arrived at 7:54

ALSO PRESENT: Greg Emerson, Brian Anderson, Mike Tobin, Dan Bassette, ED Sheidlower, Paul Churnetski, Muffy Meizenthal, Wally and Linda Anderson, Grace Ingle, Student Representative.

MINUTES: Motion by Trustee Worboys, seconded by Trustee Pavelsky to approve the minutes of May 16, 2016. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the minutes of May 26, 2016. Motion carried

ABSTRACT NO. 15 of 2015/2016

Motion by Trustee Pavelsky, seconded by Trustee Worboys that upon an audit of Abstract No.15 of 2015-2016 that approval be given for payment of the General Fund in the amount of \$18,630.10 and the Sewer Fund in the amount of \$ 4797.57 to include vouchers#143793-#143826. Motion carried.

ABSTRACT NO.1 of 2016/2017

Motion by Trustee Palvesky seconded by Trustee Alfieri That upon Audit of Abstract #1 of 2016/2017 that approval be given for payment out of the General Fund in the amount of \$71,963.75, and the Sewer fund \$30,453.89 in include voucher numbers #143791- #143792, #143827- #143854

RECOGNITION OF CITIZENS:

Cadet Girl Scout Troup 6707 presented a program on Gaga Pits. Aa a part of their senior project the troop would like to build and maintain a gag pit in Rotary park. Motion by

Trustee Stottler seconded by Trustee Pavelsky to approve installation of a Gaga pit. Motion carried

MAYORS REPORT

Mayor's Report – Village Board Meeting

Month of: June 2016

- NYCOM: Recent information on updated Zombie Property laws. Forwarding to Mike Tobin for his review and we'll also look at Action Being Taken by the County and Irondequoit.
- Sending a letter of concern to National Fuel and Deery Construction regarding response to customers where project was handled. They say the job is complete but individuals have concerns and need someone to follow up with. National Fuel states project is complete and satisfactory and any calls need to go to Deery.
- Zoning Change Proposal – TV District – To Allow Storage Facilities. This was brought up to the Planning Board and based upon their discussion have stated via a majority that they do not believe that this zoning change should take place. I am gathering a formal response from the PB Chair. I will review in detail and respond, however, the developer would like further discussion and has sent me some detailed thoughts which I will pass along to this board. I will also be reaching out to the residents who live in the general vicinity to gather their input on this subject.
- Cemetery Discussion: Follow Up – I have met with our DPW Staff and reviewed damage as sited in a face book posting. We have reviewed practices and procedures and Dave Ford will provide an update on status tonight as well. Calls have been made to Mt. Hope Cemetery and they'll help with thoughts on procedures and practices and well as repair. Mike Tobin is looking into the potential use of Cemetery Capital Reserve funding and legacy funds. Our staff was very clear that we have not broken or toppled over any stones in the cemetery (aside from one years ago which was repaired). Mowing practices are being addressed. We want to be sure we're doing all we can to protect these important markers.
- Letter sent to Liv County EMS thanking them for the use of the fly-car for the HFMVA
- HFMVA: HFMVA Internship Program: Provide Copies (ask Mike Tobin to review if he hasn't yet)

Thank you to you all for all you do to make this village great!

TRUSTEE REPORTS

TRUSTEE STOTTLER no report

TRUSTEE ALFIERI: no report

TRUSTEE WORBOYS:

Trustee Worboys was concerned there are still flags where the work was done on Monroe Street.
Trustee Worboys would like the tree inventory to be made public

TRUSTEE PAVELSKY:

Trustee Pavelsky attended the annual conference of NYS Association of Self- Insured. Kiwanis Club had a table at the Festival on the Green, it was well visited.

DEPARTMENT REPORTS

Administrators Report
June 20, 2016

- The NYS Division of Homeland Security and Emergency services in conjunction with the Monroe County Office of Emergency Management is conducting a public awareness workshop on June 29th, 2016 that David and Brian will be attending.
- Brian and Gina met with representatives from Time Warner to discuss options, pricing and feasibility concerning phone and internet services for all of the village buildings.
- Frontier Communications have a meeting scheduled on June 21, 2016 regarding Vantage TV a 100 % digital product they will be introducing into the Rochester Market. Jerry and Brian will be attending.
- Brian and David will be changing email addresses to villageofhoneoyefalls.org. As soon as we have them set up we will begin to notify and circulate them to everybody.

WWTP

- Jesse Moon the new operator at the WWTP started on June 6th. Jesse is quickly learning the day to day operations of our facility and is becoming familiar with all of the DPW responsibilities.

- The yearly 5th grade tours of the treatment plant have been completed. This year we had 7 classes. It is a great learning experience for the kids as well as the parent chaperone's.
- The SPDES permit renewal application has been submitted to NYS DEC for approval. Our current permit expires on December 31, 2016.
- NYS DEC and EPA have developed an electronic version of the monthly Discharge Monitoring report. We are currently training on the site. We hope to be approved and using the new software to submit DMRs by July or August.
- We have begun preventative sewer flushing and will continue working in different areas of the village throughout the summer.

Department of Public Works

- This year's Festival on the Green went very well, the weather co-operated and there was a good vendor turnout.
- The gas project restoration is finished on Monroe St. Deery construction has completed the restoration and pulled all equipment from site. The village office should direct any phone calls concerning this to Donna at Deery Construction 607-522-3861.
- All of the flowers have been planted throughout the village
- The military banners were put up before Memorial Day.
- Alec and Brian our summer help have started and are working out very well. They will be attending a safety training seminar this Wednesday with Ethan.
- A new sand volleyball court was installed at Rotary Park, thanks in part to Leah @ Flaherty's for the donation to help with the purchase of sand.
- The community garden is up and running smoothly. I have been in touch with Wendy Horn who communicates with the rest of the gardeners. She has set me up on their Facebook page also to answer any questions or address needs.
- I will be attending my first Monroe County Highway Superintendents Meeting this Thursday the 23rd.
- We will be starting sidewalk replacements on Ontario Street the week of the 27th.
- The paving of Pride St and the parking lot on the corner of Norton and W. Main are being scheduled for the end of August.
- The tree inventory is completed. We now have all the trees in the village on file. The new program is great, Eric Walker and I will be giving a presentation to the Conservation Board July 20th. Feel free to come, it's really neat.
- Cemetery Update. As you are aware we had some issues with some residents regarding our methods of maintaining the pioneer section of the cemetery. We have since made minor changes in our operations. I am also in contact with Jeff Simmons, the maintenance manager at Mt. Hope Cemetery.

**VILLAGE CLERK'S
REPORT:**

Meeting with Mike Tobin assessing Cemetery Accounts.

VILLAGE LEGAL COUNSEL

Michael J. Tobin, Village Attorney No Report.

VILLAGE OF HONEOYE FALLS

Building Department Report

May 2016

Permits Issued

- | | |
|------------------|-----------------|
| • 17 High | Demolition |
| • 59 Ontario | Fence |
| • 27 W Main | Sign |
| • 12 Rittenhouse | Pool |
| • 14 Peer | Fence |
| • 162 Ontario | Int. Renovation |
| • 10 York | Fence |
| • 17 High | Addition |

Certificate of Occupancy Issued

- | | |
|--------------------|---------------------|
| • 58 N Main | Interior renovation |
| • 166 W Main NAPA | Addition |
| • 166 W Main Rucks | Interior renovation |

Certificate of Compliance Issued

- | | |
|-----------|------------|
| • 17 High | Demolition |
|-----------|------------|

Complaints

- Received complaint about junk in rear yard at 87 N Main. Sent letter compliance expected.
- Received complaint about cars parked in rear yard at 2 Pride Street. Sent letter compliance expected.

New Business

- Pinebrook Apartments: first building's framing is underway.
- Cell Tower's 27' square concrete foundation is installed. Tower install expected first week of June.

- I discovered from working 1 full day in Lima and 1 full day in HF per week that I recently did to provide office coverage that a complete day in each municipality increased my effectiveness. I would like the Trustees to consider that I work all day each Friday in HF and all day each Monday in Lima. Lima has already approved this proposal.

Boards

- Planning Board: No meeting in May. June meeting to review 167 Monroe site plan review for 40' x 60' barn; 75 Maplewood site plan review for detached garage.
- Zoning Board: No meeting in May.

DISCUSSION

Charles Johnson would like to work one full day (Friday) in Honeoye Falls and One full day (Monday) in Lima. Trustees see no problem, with this arrangement but would like something in writing with Lima.

EMERGENCY SERVICES

Chief Sheidlower

Ambulance Audit with the Department of Health went extremely well. Medic 56 is getting lights and graphics. Stand by season still goes on

OLD BUSINESS

RESOLUTION

Zombie Properties'

Motion by Trustee Pavelsky, seconded by Trustee Worboys to approve the dissemination of Zombie Property letter, written by Code Enforcement Officer Charles Johnson, to continual offending properties. Mr. Tobin will tweak the letter. Motion carried

NEW BUSINESS

RESOLUTION

Budget Adjustment

None.

RESOLUTION:

National Grid Easement

Motion by Trustee Pavelsky, seconded by Trustee Worboys
To approve the National Grid Easement in the Village ROW
on Pine Trail. Motion carried.

RESOLUTION:

Pinebrook LOC

Motion by Trustee Pavelsky, seconded by Trustee Stottler to
Approve a Letter of Credit Release from Pinebrook Apartments.
Motion carried.

RESOLUTION:

Smoke Testing

Motion by Trustee Pavelsky, seconded by Trustee Stottler to
approve Chatfield Engineers proposal for Sanitary Sewer
Collection System Investigation (Money to come from Sanitary
System Operating budget) Motion carried.

RESOLUTION:

**New Employee
Heath Farabell**

Motion by Trustee Stottler, seconded by Trustee Alfieri to approve
the hiring of Heath Farabell to the Department of Public
Works, July 5, 2016. Motion carried

RESOLUTION

New positons

Motion by Trustee Pavelsky seconded by Trustee Stottler to
promote Brian Anderson to Village Administrator,
Motion Carried.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to
promote David Ford to Senior Labor Foreman.
Motion carried. Eric Walker will also have
new responsibilities and a pay increase. Staff meeting this week.

Discussion

St John's Episcopal Church has reserved Rotary Park for August
1-5th, for VBS with other area churches.

RESOLUTION

Zoning/planning

Board secretary

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to
approve a pay increase for Patty Prigel, Planning and Zoning
Board Secretary to \$12.00 an hour, effective next quarter. Motion
carried.

RESOLUTION

Motion by Trustee Alfieri, seconded by Trustee Stottler to approve the new Physio Control Contract, Motion carried.

RESOLUTION

Motion by Trustee Pavelsky seconded by Trustee Worboys To transfer funds from the Digester Project (that is done) from the General Money Market to the Sewer Money Market. Motion carried

RESOLUTION

Motion by Trustee Pavelsky seconded by Trustee Alfieri to enter into an agreement with the MRB group to assist the Village in submitting a Consolidated Funding Application for the Village Auditorium. Motion carried

RESOLUTION

Motion by Trustee Pavelsky seconded by Trustee Worboys to write a resolution supporting this project and that it falls in line with the goals of the Village. Motion carried.

RESOLUTION

Motion by Trustee Stottler seconded by Trustee Alfieri to approve Meg Hubregsen as a volunteer with the HFMVA. Motion carried.

DISCUSSION

New York State Retirement plan to use un-paid, un used sick days towards service credit. Discussion tabled for review of The Village Employee Handbook.

Executive Session

Motion by Trustee Pavelsky seconded by Trustee Worboys to close open meeting and go to Executive session at 9:08, for salary and personnel reviews. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Worboys to close Executive session at 9:20. Motion carried.

Adjournment

Motion by Trustee Pavelsky, seconded by Trustee Alfieri To close the meeting at 9:28. Motion carried.

Respectfully submitted,

Gina Hurley
Village Clerk Treasurer

